

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
APRIL 15, 2025 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council Meeting of March 18, 2025
7. DELEGATIONS
 - a. Sgt Mitch Sherrard, Parkland RCMP – Presentation of the Alberta Beach - Parkland RCMP Crime Statistics Jan-Dec 2021-2024
 - b. Steven Kim, Doyle & Company – Presentation of the Draft Audited Financial Statements for December 31, 2024 (Agenda Item 11.a)
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
 - a. 2024 Draft Audited Financial Statements
 - b. Financial Report of March 31, 2025
12. BYLAWS & POLICIES
 - a. Bylaw #299-25 Public Hearing Procedure Bylaw
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - a. Alberta Municipal Affairs, Honourable Ric McIver, Minister – LAEA Voter Assist Terminals
 - b. Alberta Municipal Affairs, Honourable Ric McIver, Minister – Statutes Amendment Act 2025 & Invitation to Minister's Town Hall meeting
 - c. Alberta Municipal Affairs – Provincial Priorities Act and Municipal Sector Update
 - d. Alberta Municipal Affairs – Municipal Affairs Newsletter #4
 - e. Alberta Public Safety & Emergency Services – 2024 Provincial Police Funding Model Chargeback
 - f. Alberta Municipalities – Responding to Bill 50 – Register for ABmunis Webinar
 - g. Community Futures Yellowhead East – Invitation to Yellowhead East Regional Round Table
 - h. Community Futures Yellowhead East – Fulltime Regional Marketing Strategist Position Available
 - i. Land & Property Rights Tribunal – New Fee Structure for Certification Training Courses
 - j. North Saskatchewan Watershed Alliance – Recognition of North Saskatchewan River
 - k. Rural Municipalities of Alberta – 2025 Canoe Charity Golf Tournament
 - l. Summer Village of Southview – Change in CAO
 - m. Summer Village of Val Quentin – Letter of Appreciation
 - n. Wildwillow Enterprises – Upcoming Candidate Information Session
 - o. Yellowhead County – Response to Request for Mutual Aid Agreement
 - p. Alberta Public Safety & Emergency Services – Provincial Wildland Urban Interface (WUI) Program
15. CORRESPONDENCE – ACTION ITEMS
 - a. Courageous Companions – Courageous K9 Advertising Sponsorship
16. NEW BUSINESS
17. QUESTION PERIOD
18. ADJOURNMENT

6.a

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
MARCH 18, 2025 AT 7:30 P.M.**

PRESENT:

Mayor.....Kelly Muir
Deputy Mayor.....Bill Love
Councillor.....Debbie Durocher
Councillor.....Tara Elwood
Councillor.....Daryl Weber
CAO.....Kathy Skwarchuk
Asst. CAO.....Cathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Muir called the meeting to order at 7:30 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Muir read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

14.m Alberta Municipal Affairs, Honourable Ric McIver, Minister – Education Property Tax Requisition
14.n Alberta Police Governance – Summary of Questions Alberta Policing Legislation Information Session
14.o Alberta Treasury Board – Loans to Local Authorities
15.f RMA Insurance – Genesis Reciprocal Insurance Exchange 2025 AGM Meeting Notice
15.g David Ives – Provincial Fire Liaison Committee

ADOPTION OF AGENDA:

MOTION #045-25

MOVED BY Deputy Mayor Love that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF FEBRUARY 18, 2025:

MOTION #046-25

MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on February 18, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:

SGT MITCH SHERRARD, PARKLAND RCMP:

Sgt Sherrard was unable to attend the meeting. Council requested he be invited to attend the next meeting.

NORTHWEST OF 16 REGIONAL TOURISM ASSOCIATION PRESENTATION:

Walter Preugschas, Interim Chair of the Northwest of 16 Regional Tourism Association along with board members Barb Kostiw and Marin Polis met with Council to review a presentation "Working Together to Support and Grow Regional Tourism". The members reviewed their progress in developing the new regional tourism association, which aims to promote sustainable tourism that enriches the lives of both visitors and locals by showcasing the natural beauty, cultural heritage, and unique attractions of the Northwest of Highway 16 region. Additionally they reviewed their website, to be launched in April, and discussed the partnership opportunities, so far 19 members and 5 municipalities have joined. The membership costs are \$1,000.00 for large municipalities, \$500.00 for small municipalities and \$50.00 for operators, they requested Council's consideration in purchasing a membership. Mayor Muir thanked the board members for their presentation and for attending the meeting.

MOTION TO ACCEPT NORTHWEST OF 16 REGIONAL TOURISM ASSOC. PRESENTATION:

MOTION #047-25

MOVED BY Councillor Durocher that the Northwest of 16 Regional Tourism Association presentation be accepted for information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

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**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
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MARCH 18, 2025 AT 7:30 P.M.**

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #048-25

MOVED BY Councillor Elwood that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

ACCEPTANCE OF FINANCIAL REPORT OF DECEMBER 31, 2024:

MOTION #049-25

MOVED BY Deputy Mayor Love that the Pre-Audit Financial Report of December 31, 2024 be accepted for information.

CARRIED UNANIMOUSLY

BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

MAYOR MUIR:

Mayor Muir reviewed and submitted reports on the following meetings:
Alberta Beach Ag Society Agliplex Operations Committee meeting held on February 19, 2025.
Alexis Nakota Sioux Nation Strategic Planning meeting held on March 4, 2025.
FCSS Trivillage Committee meeting held on March 4, 2025.
Trivillage Regional Sewer Services Commission meeting held on March 12, 2025.

DEPUTY MAYOR LOVE:

No meetings to report.

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted report on the following meeting:
Lac Ste. Anne Foundation meeting held on February 25, 2025.

COUNCILLOR DUROCHER:

Councillor Durocher reviewed and submitted reports on the following meetings:
Alberta Beach & District Museum & Archives meeting held on February 19, 2025.
Lake Isle & Lac Ste. Anne Stewardship Society meetings held on February 25, 2025.

COUNCILLOR ELWOOD:

Councillor Elwood reviewed and submitted reports on the following meetings:
Public Library Services Training Seminar held on March 1, 2025.
Alexis Nakota Sioux Nation Strategic Planning meeting held on March 4, 2025.
Alberta Beach Library Board meeting held on March 10, 2025.
Yellowhead Regional Library Board meeting held on March 10, 2025.

BEACHWAVE PARK COORDINATOR:

Mayor Muir reviewed the Beachwave Park Coordinators report of March 17, 2025.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #050-25

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA COMMUNITY CRIME PREVENTION ASSOCIATION – 2025 ACCPA CONFERENCE:

Correspondence was received from the Alberta Community Crime Prevention Association (ACCPA) regarding their 2025 ACCPA Conference being held on May 5-7, 2025 in Edmonton.

ALBERTA MUNICIPAL AFFAIRS – FOIP REQUEST CONSULTATION:

A letter was received from Alberta Municipal Affairs advising that a FOIP request was received for all records of emailed meeting requests from municipalities sent to ma_engagement@gov.ab.ca between Dec. 15, 2024 and Jan. 11, 2025, the letter requested a response to the disclosure of records relating to Alberta Beach. The CAO reported a response has been submitted that Alberta Beach does not object to the release of the records relating to Alberta Beach.

ALBERTA MUNICIPAL AFFAIRS – 2025 MINISTER'S AWARDS:

A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs regarding the 2025 Minister's Awards for Municipal & Public Library Excellence which recognizes excellence in municipal government initiatives & the provision of public library services in communities across Alberta.

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ALBERTA MUNICIPAL AFFAIRS MINISTER'S LETTER – PROVINCIAL PRIORITIES ACT:

A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs regarding the Provincial Priorities Act which establishes a process for provincial oversight of agreements between provincial entities and the federal government; further advising that effective April 1, 2025 municipalities and municipal entities will be required to submit information on all new agreements with the federal government, including agreement amendments and renewals, along with a copy of the agreement to Municipal Affairs.

ALBERTA MUNICIPAL AFFAIRS MINISTER'S LETTER – BUDGET 2025:

A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs sharing information regarding Budget 2025, the Local Government Fiscal Framework (LGFF), Grants in Place of Taxes program (GIPOT), the Local Growth and Sustainability Grant (LGSG) which was discontinued in 2025, the federal Canada Community Building Fund (CCBF) and the Investing in Canada Infrastructure Program.

ALBERTA MUNICIPALITIES – PRELIMINARY ANALYSIS ON ALBERTA'S 2025 BUDGET:

Correspondence was received from Alberta Municipalities providing their report that summarizes their Preliminary Analysis of Alberta's 2025 Budget and how it supports municipal governments and communities across Alberta.

ALBERTA MUNICIPALITIES – BENEFITS SERVICES PROCUREMENT:

Correspondence was received from Alberta Municipalities to announce they have initiated a procurement process for the group benefits services vendor, as well they have posted a prequalification request for information which will be followed by a request for proposals for selected prequalified vendors.

PARKLAND COUNTY – ECC NG9-1-1 UPDATE:

Correspondence was received from Parkland County to provide an update on the progress of Parkland County's Emergency Communications Centre (ECC) and the transition to the Next Generation 9-1-1 (NG9-1-1) system.

STURGEON COUNTY – RESPONSE TO REQUEST FOR MUTUAL AID AGREEMENT:

A letter was received from Sturgeon County regarding the proposal to enter into a mutual aid agreement for fire and emergency services acknowledging receipt of the correspondence and advising they will be completing a fire master plan which includes a review of existing mutual aid agreements and regional partnerships, and further advising they currently have a mutual aid agreement in place with Lac Ste. Anne County and request that any mutual aid activities be requested through Lac Ste. Anne County for assistance in the region.

SUMMER VILLAGE OF VAL QUENTIN – TRIVILLAGE WATER FEASIBILITY STUDY MEETING:

Correspondence was received from the Summer Village of Val Quentin advising on their preferred options for the Trivillage Water Feasibility Study as follows: Governance Model - existing commission expansion of TVRSSC; Type of Water Utility Service - full pressure system; Fire Flow Consideration - with fire flow requirements; Reservoir - one shared reservoir; Pipeline Installation Method - horizontal directional drilling method; and that their Council would also be in support of a portion of the remaining ACP grant funds be used to provide the costs for additional options or cost saving options.

WILD WATER COMMISSION – 2025 WILD WATER COMMISSION AGM:

Notice was received from Wild Water Commission regarding their 2025 Annual General Meeting being held on April 29, 2025 at 6:30 p.m. at the Alberta Beach Seniors Centre.

WILDWILLOW ENTERPRISES – ELECTION 2025 CANDIDATE ORIENTATION WORKSHOP:

Correspondence was received from Wildwillow Enterprises regarding the Election 2025 Candidate Orientation Workshops being held on May 3, 2025 at the Nakamun Hall and May 24, 2025 at the Darwell Seniors Centre.

ALBERTA MUNICIPAL AFFAIRS MINISTER'S LETTER – EDUCATION PROPERTY TAX REQUISITION:

A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs regarding the 2025 Education Property Tax Requisitions, also included was an Education Fact Sheet and an Education Property Tax Comparison Report.

ALBERTA POLICE GOVERNANCE – SUMMARY OF QUESTIONS FROM ALBERTA POLICING LEGISLATION INFORMATION SESSIONS:

Correspondence was received from Alberta Police Governance regarding recent changes to policing legislation which came into effect on March 1, 2025, a summary of questions and answers from the Alberta Policing Legislation information sessions was included.

ALBERTA TREASURY BOARD – LOANS TO LOCAL AUTHORITIES:

Correspondence was received from Alberta Treasury Board regarding Loans to Local Authorities program and the borrowing notice for May 2025.

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MARCH 18, 2025 AT 7:30 P.M.**

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #051-25

MOVED BY Deputy Mayor Love that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

ALBERTA BEACH HERITAGE VILLAGE & MUSEUM – REQUEST FOR LETTER OF SUPPORT FOR CANADA'S VOLUNTEER AWARDS:

MOTION #052-25

MOVED BY Councillor Durocher that Council approves to provide a letter of support for the nomination of the Alberta Beach Heritage Village & Museum for the Canada's Volunteer Awards under the Social Innovator category for their Bridge Between Nations Project.

CARRIED UNANIMOUSLY

COUNCILLOR ELWOOD – YELLOWHEAD REGIONAL LIBRARY DISCOVERY DAY:

MOTION #053-25

MOVED BY Mayor Muir that correspondence from Councillor Elwood regarding the Yellowhead Regional Library Discovery Day being held on April 26, 2025 be accepted for information.

CARRIED UNANIMOUSLY

COUNCILLOR ELWOOD – REQUEST PERMISSION TO ATTEND ACCPA 2025 CONFERENCE:

MOTION #054-25

MOVED BY Mayor Muir that Council approves that Councillor Elwood attend the ACCPA 2025 Conference being held on May 5-7, 2025 in Edmonton.

CARRIED UNANIMOUSLY

COUNCILLOR ELWOOD – ALBERTA ASSOCIATION OF POLICE GOVERNANCE MEMBERSHIP:

MOTION #055-25

MOVED BY Councillor Elwood that Council approve to purchase a 2025 membership in the Alberta Association of Police Governance.

CARRIED

NORTHWEST OF 16 REGIONAL TOURISM ASSOCIATION – 2025 MEMBERSHIP:

MOTION #056-25

MOVED BY Mayor Muir that Council approve membership in the Northwest of 16 Regional Tourism Association for a membership cost in the amount of \$500.00.

CARRIED UNANIMOUSLY

RMA INSURANCE – GENESIS RECIPROCAL INSURANCE EXCHANGE 2025 AGM MEETING:

MOTION #057-25

MOVED BY Councillor Weber that Council approve to appoint Councillor Durocher to act as proxy on behalf of Alberta Beach at the Annual General Meeting of Genesis being held on April 22, 2025 at the River Cree in Edmonton.

CARRIED UNANIMOUSLY

DAVID IVES – PROVINCIAL FIRE LIAISON COMMITTEE:

MOTION #058-25

MOVED BY Councillor Elwood that Council approves to provide a letter of support for David Ives's Expression of Interest application for the Provincial Fire Liaison Committee.

CARRIED UNANIMOUSLY

NEW BUSINESS: None.

QUESTION PERIOD:

A brief discussion was held on the following topics: Connect Mobility fiber internet service, building maintenance at the rink facility and the Northwest of 16 Regional Tourism Association.

ADJOURNMENT:

The meeting adjourned at 9:56 P.M.

Mayor – Kelly Muir

C.A.O. – Kathy Skwarchuk

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7.a

Alberta Beach Village Office

From: Alberta Beach Village Office <aboffice@albertabeach.com>
Sent: April 11, 2025 3:00 PM
To: 'Sherrard, Mitch (RCMP/GRC)'
Subject: Re: Alberta Beach Council Meeting - Tuesday, April 15, 2025

Good afternoon, Mitch,

I just wanted to confirm your attendance at our Tuesday, April 15th Council Meeting to review the annual stats. Our Council meeting begins at 7:00 p.m.

Thank you,

Kathy Skwarchuk,
CAO

Alberta Beach
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Village of Alberta Beach - Parkland County Detachment
Crime Statistics (Actual)
January to December: 2021 - 2024

All categories contain "Attempted" and/or "Completed"

January 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		2	1	5	2	0%	-60%	0.4
Sexual Assaults		3	1	1	2	-33%	100%	-0.3
Other Sexual Offences		0	3	1	0	N/A	-100%	-0.2
Assault		23	26	28	20	-13%	-29%	-0.7
Kidnapping/Hostage/Abduction		0	0	1	0	N/A	-100%	0.1
Extortion		1	0	0	0	-100%	N/A	-0.3
Criminal Harassment		7	5	4	4	-43%	0%	-1.0
Uttering Threats		13	9	8	13	0%	63%	-0.1
TOTAL PERSONS		49	45	48	41	-16%	-15%	-2.1
Break & Enter		12	8	17	17	42%	0%	2.4
Theft of Motor Vehicle		11	26	18	29	164%	61%	4.6
Theft Over \$5,000		2	2	1	2	0%	100%	-0.1
Theft Under \$5,000		21	27	27	19	-10%	-30%	-0.6
Possn Stn Goods		5	7	30	30	500%	0%	9.8
Fraud		7	9	3	13	86%	333%	1.2
Arson		1	2	1	0	-100%	-100%	-0.4
Mischief - Damage To Property		18	14	20	21	17%	5%	1.5
Mischief - Other		12	13	29	23	92%	-21%	4.9
TOTAL PROPERTY		89	108	146	154	73%	5%	23.3
Offensive Weapons		4	1	12	4	0%	-67%	1.1
Disturbing the peace		20	8	17	17	-15%	0%	0.0
Fail to Comply & Breaches		13	11	21	10	-23%	-52%	0.1
OTHER CRIMINAL CODE		7	10	11	8	14%	-27%	0.4
TOTAL OTHER CRIMINAL CODE		44	30	62	39	-11%	-37%	1.7
TOTAL CRIMINAL CODE		182	183	255	234	-28%	-9%	22.9

Village of Alberta Beach - Parkland County Detachment
Crime Statistics (Actual)
January to December: 2021 - 2024

All categories contain "Attempted" and/or "Completed"

January 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	1	0	N/A	-100%	0.1
Drug Enforcement - Possession		2	1	9	0	-100%	-100%	0.2
Drug Enforcement - Trafficking		1	1	7	0	-100%	-100%	0.3
Drug Enforcement - Other		0	1	1	0	N/A	-100%	0.0
Total Drugs		3	3	18	0	-100%	-100%	0.6
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		1	0	1	0	-100%	-100%	-0.2
TOTAL FEDERAL		4	3	19	0	-100%	-100%	0.4
Liquor Act		N/A	N/A	3	3	N/A	0%	-0.1
Cannabis Act		N/A	N/A	0	0	N/A	N/A	0.0
Mental Health Act		N/A	N/A	20	20	N/A	0%	-0.6
Other Provincial Stats		N/A	N/A	47	40	N/A	-15%	1.5
Total Provincial Stats		N/A	N/A	70	63	N/A	-10%	0.8
Municipal By-laws Traffic		N/A	N/A	0	1	N/A	N/A	0.0
Municipal By-laws		N/A	N/A	10	18	N/A	80%	1.7
Total Municipal		N/A	N/A	10	19	N/A	90%	1.7
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		1	0	2	2	100%	0%	0.5
Property Damage MVC (Reportable)		N/A	N/A	8	6	N/A	-25%	-1.6
Property Damage MVC (Non Reportable)		N/A	N/A	2	3	N/A	50%	0.3
TOTAL MVC		N/A	N/A	12	11	N/A	-8%	-0.8
Roadside Suspension - Alcohol (Prov)		N/A	N/A	1	2	N/A	100%	-1.2
Roadside Suspension - Drugs (Prov)		N/A	N/A	1	0	N/A	-100%	0.1
Total Provincial Traffic		N/A	N/A	44	23	N/A	-48%	-10.9
Other Traffic		N/A	N/A	1	0	N/A	-100%	-0.1
Criminal Code Traffic		8	6	6	3	-63%	-50%	-1.5
Common Police Activities								
False Alarms		N/A	N/A	8	5	N/A	-38%	-2.0
False/Abandoned 911 Call and 911 Act		N/A	N/A	77	19	N/A	-75%	-14.2
Suspicious Person/Vehicle/Property		N/A	N/A	50	48	N/A	-4%	9.6
Persons Reported Missing		N/A	N/A	5	5	N/A	0%	0.7
Search Warrants		N/A	N/A	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	26	18	N/A	-31%	-8.0
Form 10 (MHA) (Reported)		N/A	N/A	2	4	N/A	100%	2.0

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Alberta Beach Village Office

(Agenda item 11.a)

From: Alberta Beach Village Office <aboffice@albertabeach.com>
Sent: April 11, 2025 3:08 PM
To: 'steven@doyleca.com'
Subject: Re: Alberta Beach Council Meeting - April 15, 2025

Good afternoon, Steven,

I just wanted to confirm your attendance at our Tuesday, April 15th Council Meeting to review the draft audited financial statements for December 31, 2024. The meeting begins at 7:00 p.m.

We do have one other delegate ahead of you that shouldn't take too long. I will have Cathy will send you the Zoom meeting link on Tuesday morning.

Thank you,

Kathy Skwarchuk,
CAO

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CAO REPORT – ACTION LIST

MARCH 2025

COUNCIL:
COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

PARKLAND COUNTY – PROPOSED MUTUAL AID AGREEMENT RESPONSE:
Feb.18/25 MOVED BY Councillor Weber that administration contact Parkland County to request that Mayor Muir and Councillor Elwood be included as a delegate on their next Council meeting agenda to discuss Alberta Beach’s request for a Mutual Aid Agreement and Parkland County’s response.
Mar.18/25 Mayor Muir & Councillor Elwood are scheduled to attend Parkland County Council meeting on Apr.15/25.

COUNCILLOR ELWOOD – REQUEST PERMISSION TO ATTEND ACCPA 2025 CONFERENCE:
Mar.18/25 MOVED BY Mayor Muir that Council approves that Councillor Elwood attend the ACCPA 2025 Conference being held on May 5-7, 2025 in Edmonton.

RMA INSURANCE – GENESIS RECIPROCAL INSURANCE EXCHANGE 2025 AGM MEETING:
Mar.18/25 MOVED BY Councillor Weber that Council approve to appoint Councillor Durocher to act as proxy on behalf of Alberta Beach at the Annual General Meeting of Genesis being held on April 22, 2025 at the River Cree in Edmonton.

ADMINISTRATION:

CIRCULAR MATERIALS – COMMUNITY RESIDENTIAL CURBSIDE COLLECTION:
Oct.15/24 MOVED BY Councillor Elwood that the compensation offer from Circular Materials for the Community Residential Curbside Collection Program be approved as well as the master services agreement.
Nov.19/24 Admin is waiting for the final agreement.
Dec.17/24 Agreement has been signed and returned. Admin is working on their insurance requirements.

ELECTIONS ALBERTA – DATA SHARING AGREEMENT:
Nov.19/24 MOVED BY Councillor Durocher that Council approves the Data Sharing Agreement from Elections Alberta for the preparation of a permanent electors register as required by the Local Authority Election Act amendments.
Dec.17/24 Admin is working on the agreement and the data required.
Feb.18/25 AMDSP is working with admin on data submission to Elections Alberta.

2025 TAX RECOVERY PUBLIC AUCTION:
Jan.21/25 The following tax recovery properties will be offered for sale at public auction:

Roll #	Lot	Block	Plan	Municipal Address	C. of Title	2024 Assessment
#380	3A,	11,	7720268	5012 – 56 Street	892237665	\$159,670.00
#617	3A,	15,	6476MC	4828 – 53 Street	972134540	\$61,390.00

MOVED BY Mayor Muir that Lot 3A, Block 11, Plan 7720268 and Lot 3A, Block 15, Plan 6476MC be offered for tax sale by public auction on March 28, 2025 at 11:00 A.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions;
The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title; The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser; No terms and conditions will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels; No terms and conditions will be considered other than those specified by Alberta Beach; Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction; Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and Reserve bids will be set at the 2024 assessed values.
Feb.18/25 Advertisements have been submitted to the Alberta Gazette, Community Voice & LSA Bulletin.

MUTUAL AID AGREEMENTS:
Jan.21/25 MOVED BY Councillor Elwood that Council approves to request mutual aid agreements with Lac Ste. Anne County; Parkland County; Sturgeon County; Barrhead County; Westlock County; Yellowhead County; Alexander First Nation; and Alexis Nakota Sioux Nation.
Feb.18/25 Request letters have been sent & responses have been received as follows: Alexander First Nation mutual aid agreement has been completed, Lac Ste. Anne County Council accepted the request for information, & once their fire agreements are in place with the other municipalities that joined them, they will reach out (March is the timeframe for setting up) & Parkland County denied mutual aid agreement.

CAO REPORT – ACTION LIST

MARCH 2025

Mar.18/25 Draft agreements have been sent to Westlock County, Lac Ste. Anne County and Alexis. Sturgeon County has advised they have mutual aid agreement with LSAC and requested that any requests for assistance be requested through LSAC. Mayor Muir & Councillor Elwood will be attending Parkland County Council meeting on April 15, 2025.

CONNECT MOBILITY – LEASE:

Feb.18/25 MOVED BY Councillor Durocher that Council approves a lease with Connect Mobility for space in the administration building for their fiber internet equipment in exchange for free internet for administration and public works subject to Connect Mobility being responsible for the power consumption on their equipment.

Mar.18/25 Notice was sent to Connect Mobility.

SGT MITCH SHERRARD, PARKLAND RCMP:

Mar.18/25 Sgt Sherrard was unable to attend the meeting. Council requested he be invited to attend the next meeting.

ALBERTA BEACH HERITAGE VILLAGE & MUSEUM – REQUEST FOR LETTER OF SUPPORT:

Mar.18/25 MOVED BY Councillor Durocher that Council approves to provide a letter of support for the nomination of the Alberta Beach Heritage Village & Museum for the Canada's Volunteer Awards under the Social Innovator category for their Bridge Between Nations Project.

COUNCILLOR ELWOOD – ALBERTA ASSOCIATION OF POLICE GOVERNANCE MEMBERSHIP:

Mar.18/25 MOVED BY Councillor Elwood that Council approve to purchase a 2025 membership in the Alberta Association of Police Governance.

NORTHWEST OF 16 REGIONAL TOURISM ASSOCIATION – 2025 MEMBERSHIP:

Mar.18/25 MOVED BY Mayor Muir that Council approve membership in the Northwest of 16 Regional Tourism Association for a membership cost in the amount of \$500.00.

DAVID IVES – PROVINCIAL FIRE LIAISON COMMITTEE:

Mar.18/25 MOVED BY Councillor Elwood that Council approves to provide a letter of support for David Ives's Expression of Interest application for the Provincial Fire Liaison Committee.

PUBLIC WORKS:

MICHAEL WELLER – 47A AVENUE DRAINAGE:

Oct.15/24 MOVED BY Councillor Weber that the correspondence from Michael Weller regarding the 47A Avenue drainage be accepted for information and further he be advised the matter will be referred to the engineer and our public works department to review and provide an update on the drainage project.

Nov.19/24 Public Works Manager has contacted the engineer, Bolson Eng will review the project with the contractor, they will be resurveying the culverts. Admin has updated Mr. Weller.

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Alberta Beach
Financial Statements
December 31, 2024

Alberta Beach

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MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of Alberta Beach (the "Organization") is responsible for the preparation, accuracy, objectivity and integrity of the accompanying financial statements and all other information contained within this Financial Report. Management believes that the financial statements present fairly the Organization's financial position as at December 31, 2024 and the results of its operations for the year then ended.

The financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards (PSAS).

The financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the financial statements.

The Organization Council carries out its responsibilities for review of the financial statements principally through its meeting with management. This Council meets regularly with management and the external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to the Council with and without the presence of management. The Organization Council has approved the financial statements.

The financial statements have been audited by Doyle & Company, Chartered Professional Accountants, independent external auditors appointed by the Organization. The accompanying independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Organization's financial statements.

Kathy Skwarchuk

Chief Administrative Officer

Edward Cheung, CPA, CA*
Scott T. Mockford, CPA, CA*
Allen Lee, CPA, CMA*
Jason Bondarevich, CPA, CA*
*Operates as a Professional Corporation

11210 – 107 Avenue N.W.
Edmonton, Alberta T5H 0Y1
Tel (780) 452-2300, Fax (780) 452-2335

INDEPENDENT AUDITOR'S REPORT

To the Members of Council

Opinion

We have audited the financial statements of Alberta Beach (the "Organization"), which comprise the statement of financial position as at December 31, 2024, and the results of its operations, changes in its net financial assets and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2024, the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than from one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

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INDEPENDENT AUDITOR'S REPORT - continued

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Report on Other Legal and Regulatory Requirements

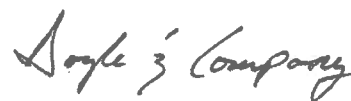
Debt Limit Regulation

In accordance with Alberta Regulation 255/2000, we confirm that the municipality is in compliance with the Debt Limit Regulation. A detailed account of the Organization's debt limit can be found in Note 6.

Supplementary Accounting Principles and Standards Regulation

In accordance with Alberta Regulation 313/2000, we confirm that the municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in note 10.

April XX, 2025
11210 - 107 Avenue NW
Edmonton, Alberta T5H 0Y1



Chartered Professional Accountants

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Alberta Beach
Statement of Financial Position
As at December 31, 2024

	2024 \$	2023 \$
FINANCIAL ASSETS		
Cash and temporary investments (Note 2)	216,536	884,250
Restricted cash (Note 2)	1,594,879	945,674
Receivables		
Taxes and grants in place of taxes (Note 3)	280,675	328,286
Trade and other receivables (Note 3)	592,878	224,172
Supplies for resale inventory	13,479	12,368
	2,698,447	2,394,750
LIABILITIES		
Accounts payable and accrued liabilities	151,335	109,101
Deposit liabilities	18,742	19,622
Deferred revenue (Note 4)	268,726	60,591
Asset retirement obligation (Note 5)	215,279	204,500
	654,082	393,814
NET FINANCIAL ASSETS	2,044,365	2,000,936
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule 2)	7,229,179	7,274,502
Prepaid expenses	49,543	51,046
	7,278,722	7,325,548
ACCUMULATED OPERATING SURPLUS (Schedule 1, Note 9)	9,323,087	9,326,484

Commitments - Note 12

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The accompanying notes form part of these financial statements.

Alberta Beach
Statement of Operations
For the year ended December 31, 2024

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
REVENUE			
Net municipal taxes (Schedule 3)	2,002,251	2,001,143	1,984,075
Campground user fees	339,800	331,740	312,315
Other user fees and sale of goods	7,800	28,839	31,193
Sales to other governments	28,000	25,177	28,270
Franchise fees	90,000	104,271	95,942
Government transfers for operating (Schedule 4)	67,561	67,561	67,290
Local government transfers	113,164	11,000	11,000
Licenses and permits	3,500	5,420	3,480
Fines	65,337	57,766	68,648
Penalties and costs of taxes	73,000	86,445	84,833
Investment income	75,000	89,802	92,809
Rental	133,300	134,336	125,599
Other	35,000	11,317	10,000
Total Revenue	3,033,713	2,954,817	2,915,454
EXPENSES			
General government			
Administration	559,500	550,389	525,960
Assessment services	24,850	24,847	24,447
Legislative	109,910	96,541	93,620
Protective services			
Ambulance	14,000	12,266	11,935
Bylaws enforcement	268,515	216,975	228,197
Fire department	169,625	161,391	142,761
Transportation services			
Public works	540,200	494,733	371,244
Roads, streets, walks, lighting	171,000	170,607	170,984
Planning and development			
Planning and development	29,150	26,549	23,126
Recreation and culture			
Alberta Beach boat launch and wharf	25,000	2,473	1,057
Campground	132,500	134,136	117,840
Recreation & facilities	129,039	122,416	116,831
Environmental services			
Water supply & distribution	79,518	79,518	85,770
Wastewater treatment and disposal	612,906	612,906	577,230
Waste management	128,000	104,920	110,366
Total Expenses	2,993,713	2,810,667	2,601,368
EXCESS OF REVENUE OVER EXPENSES			
BEFORE OTHER REVENUE AND EXPENSES	40,000	144,150	314,086
OTHER REVENUE AND (EXPENSES)			
Amortization of tangible capital assets	(65,000)	(384,393)	(389,178)
Gain on sale of tangible capital assets	25,000	19,835	116,285
Government transfers for capital (Schedule 4)	320,000	227,790	372,764
Accretion expense	-	(10,779)	(4,010)
EXCESS (DEFICIT) OF REVENUE OVER EXPENSES	320,000	(3,397)	409,947
ACCUMULATED OPERATING SURPLUS, BEGINNING OF YEAR		9,326,484	8,916,537
ACCUMULATED OPERATING SURPLUS, END OF YEAR		9,323,087	9,326,484

The accompanying notes form part of these financial statements.

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Alberta Beach

Consolidated Statement of Change in Net Financial Assets

For the year ended December 31, 2024

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
EXCESS OF REVENUES OVER EXPENSES	320,000	(3,397)	409,947
Acquisition of tangible capital assets	(320,000)	(469,709)	(692,018)
Proceeds on disposal of tangible capital assets	-	150,474	178,405
Amortization of tangible capital assets	-	384,393	389,178
(Gain) loss on sale of tangible capital assets	-	(19,835)	(116,285)
Decrease (increase) in prepaid expenses	-	1,503	7,342
	(320,000)	46,826	(233,378)
INCREASE (DECREASE) IN NET ASSETS	-	43,429	176,569
NET FINANCIAL ASSETS, BEGINNING OF YEAR	-	2,000,936	1,824,367
NET FINANCIAL ASSETS, END OF YEAR	-	2,044,365	2,000,936

The accompanying notes form part of these financial statements.

Alberta Beach
Statement of Cash Flows
For the year ended December 31, 2024

	2024	2023
	\$	\$
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:		
OPERATING		
Excess of revenue over expenses	(3,397)	409,947
Non-cash items included in excess of revenue over expenses:		
Amortization of tangible capital assets	384,393	389,178
(Gain) loss on sale of tangible capital assets.	(19,835)	(116,285)
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in place of taxes	47,611	(78,355)
Decrease (increase) in trade and other receivables	(368,706)	102,590
Decrease (increase) in supplies for resale inventory	(1,111)	(425)
Decrease (increase) in prepaid expenses	1,503	7,342
Increase (decrease) in accounts payables and accrued liabilities	42,234	7,557
Increase (decrease) in deposit liabilities	(880)	1,680
Increase (decrease) in deferred revenue	208,135	(118,021)
Cash provided by operating transactions	289,947	605,208
CAPITAL		
Proceeds on sale of tangible capital assets	150,474	178,405
Acquisition of tangible capital assets	(469,709)	(692,018)
Asset retirement obligation recognized	10,779	204,500
Cash applied to capital transactions	(308,456)	(309,113)
INVESTING		
Decrease (increase) in restricted cash	(649,205)	1,333
CHANGE IN CASH AND EQUIVALENTS DURING THE YEAR	(667,714)	297,428
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	884,250	586,822
CASH AND CASH EQUIVALENTS, END OF YEAR	216,536	884,250

The accompanying notes form part of these financial statements.

Alberta Beach

Schedule of Changes in Accumulated Operating Surplus - Schedule 1

For the year ended December 31, 2024

	Unrestricted Surplus \$	Internally Restricted Surplus \$	Equity in Tangible Capital Assets \$	2024 \$	2023 \$
Balance, Beginning of Year	681,469	1,575,013	7,070,002	9,326,484	8,916,537
Excess of revenue over expenses	(3,397)	-	-	(3,397)	409,947
Unrestricted funds designated for future use	(155,500)	155,500	-	-	-
Restricted funds used for tangible capital assets	-	(103,164)	103,164	-	-
Current years funds used for tangible capital assets	(366,545)	-	366,545	-	-
Disposal of tangible capital assets	248,242	-	(248,242)	-	-
Annual amortization expenses	384,393	-	(384,393)	-	-
Accumulated amortization on disposed tangible capital assets	(117,603)	-	117,603	-	-
Asset retirement obligation recognized	10,779	-	(10,779)	-	-
Change in accumulated surplus	369	52,336	(56,102)	(3,397)	409,947
Balance, End of Year	681,838	1,627,349	7,013,900	9,323,087	9,326,484

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The accompanying notes form part of these financial statements.

Alberta Beach

Schedule of Tangible Capital Assets - Schedule 2

For the year ended December 31, 2024

	Land	Land Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	2024	2023
	\$	\$	\$	\$	\$	\$	\$	\$
COST:								
Balance, Beginning of Year	1,349,990	684,575	3,247,709	7,248,970	976,236	127,537	13,635,017	13,223,489
Acquisition of tangible capital assets	-	-	-	227,790	192,919	49,000	469,709	692,018
Disposal of tangible capital assets	-	-	-	-	(143,555)	(104,687)	(248,242)	(280,490)
Balance, End of Year	1,349,990	684,575	3,247,709	7,476,760	1,025,600	71,850	13,856,484	13,635,017
ACCUMULATED AMORTIZATION:								
Balance, Beginning of Year	-	544,969	1,047,752	3,914,184	754,369	99,241	6,360,515	6,189,707
Annual amortization	-	14,153	64,728	270,529	30,248	4,735	384,393	389,178
Accumulated amortization on disposals	-	-	-	-	(24,076)	(93,527)	(117,603)	(218,370)
Balance, End of Year	-	559,122	1,112,480	4,184,713	760,541	10,449	6,627,305	6,360,515
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	1,349,990	125,453	2,135,229	3,292,047	265,059	61,401	7,229,179	7,274,502
2022 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	1,349,990	139,606	2,199,957	3,334,786	221,867	28,296	7,274,502	

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The accompanying notes form part of these financial statements.

Alberta Beach

Schedule of Property and Other Taxes - Schedule 3

For the year ended December 31, 2024

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
TAXATION			
Real property taxes	2,308,915	2,307,642	2,255,679
Sewer revitalization levy	244,800	244,800	244,800
	2,553,715	2,552,442	2,500,479
REQUISITIONS			
Alberta School Foundation Fund	503,166	503,166	477,125
Designated Industrial	165	-	-
Lac Ste Anne Foundation	48,133	48,133	39,279
	551,464	551,299	516,404
NET MUNICIPAL TAXES	2,002,251	2,001,143	1,984,075

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The accompanying notes form part of these financial statements.

Alberta Beach
Schedule of Government Transfers - Schedule 4
For the year ended December 31, 2024

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
<u>TRANSFERS FOR OPERATING</u>			
Provincial Government - MSI Grant	42,420	42,420	42,420
Provincial Government - FCSS Grant	25,141	25,141	24,870
	67,561	67,561	67,290
<u>TRANSFERS FOR CAPITAL</u>			
Provincial Government - MSI Grant	320,000	227,790	372,764
TOTAL GOVERNMENT TRANSFERS	387,561	295,351	440,054

Alberta Beach
Schedule of Expenses by Object - Schedule 5
For the year ended December 31, 2024

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
EXPENSES BY OBJECT			
Salaries, wages and benefits	896,710	920,504	886,669
Contracted and general services	1,138,408	784,286	658,085
Materials, goods, and utilities	576,098	414,159	392,446
Transfers to local boards and agencies	702,497	702,497	668,178
Amortization of tangible capital assets	65,000	384,393	389,178
TOTAL EXPENSES	3,378,713	3,205,839	2,994,556

The accompanying notes form part of these financial statements.

Alberta Beach

Schedule of Segmented Disclosure - Schedule 6

For the year ended December 31, 2024

	General Government \$	Protective Services \$	Transportation Services \$	Planning & Development \$	Recreation & Culture \$	Environmental Services \$	2024 \$
REVENUE							
Net municipal taxes	1,756,343	-	-	-	-	244,800	2,001,143
Operating government transfers	42,420	-	-	-	36,141	-	78,561
User fees and sales of goods	22,009	45,337	12,230	-	331,740	-	411,316
Investment income	89,802	-	-	-	-	-	89,802
Other revenue	215,428	67,576	76,741	4,250	10,000	-	373,995
	2,126,002	112,913	88,971	4,250	377,881	244,800	2,954,817
EXPENSES							
Salaries, wages and benefits	446,199	117,683	350,122	-	-	6,500	920,504
Contracted and general services	216,475	221,686	86,875	26,058	128,988	104,204	784,286
Materials, goods and utilities	19,882	51,263	228,343	491	111,480	2,700	414,159
Transfers to local boards and agencies	-	-	-	-	18,557	683,940	702,497
Balance, End of Year	682,556	390,632	665,340	26,549	259,025	797,344	2,821,446
NET REVENUE, BEFORE AMORTIZATION AND OTHER	1,443,446	(277,719)	(576,369)	(22,299)	118,856	(552,544)	133,371
Gain on disposal of tangible capital assets	-	9,000	10,835	-	-	-	19,835
Capital government transfers	-	-	209,721	-	-	18,069	227,790
Amortization	(11,388)	(12,367)	(330,894)	-	(18,069)	(11,675)	(384,393)
NET REVENUE	1,432,058	(281,086)	(686,707)	(22,299)	100,787	(546,150)	(3,397)

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The accompanying notes form part of these financial statements.

Alberta Beach

Notes to the Financial Statements

December 31, 2024

DESCRIPTION OF OPERATIONS

Alberta Beach is a local government authority providing municipal services. Alberta Beach is empowered through bylaws and policies approved by Council and pursuant to the Municipal Government Act.

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Alberta Beach are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by Alberta Beach are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and changes in financial position of the reporting entity.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed or goods have yet to be provided. Revenue is recognized in the period when the related expenses are incurred, services performed/goods provided or the tangible capital assets are acquired.

(c) Use of Estimates

The preparation of financial statements in conformity with Canadian Accounting Standards for Public Sector Accounting Board requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of the tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in the revenue or expenses in the period in which they become known. Actual results could differ from those estimates.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES - continued

d) Valuation of Financial Assets and Liabilities

The financial assets and liabilities are measured as follows:

<u>Financial statement component</u>	<u>Measurement</u>
Cash and temporary investments	Cost and amortized cost
Trade and other receivables	Lower of cost or net recoverable value
Accounts payable and accrued liabilities	Cost
Deposit liabilities	Cost

(e) Cash and Temporary Investments

Cash and temporary investments consists of bank deposits and savings accounts with a term of three (3) months or less.

(f) Investments

Investments in derivatives and equity instruments quoted in an active market are carried at fair value with transactions costs expensed upon initial recognition. Unrealized changes in fair value are recognized in the statement of remeasurement gains and losses. When the investment is disposed of the accumulated gains or losses are reclassified to the statement of operations.

Investments in interest bearing securities are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments.

When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(g) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(h) Supplies for Resale Inventory

Supplies held for resale is recorded at the lower of cost or net realizable value. The inventory is accounted for by using the first-in-first-out (FIFO) method.

(i) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred. Requisitions operate as a flow through and are excluded from municipal revenue.

(j) Revenue Recognition

Revenue from transactions with no performance obligation is recognized at realizable value when Alberta Beach has the authority to claim or retain an inflow of economic resource and identifies a past transaction or event giving rise to an asset.

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Alberta Beach
Notes to the Financial Statements
December 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES - continued

(j) Revenue Recognition - continued

Revenue from transactions with performance obligations is recognized as the performance obligations are satisfied by providing the promised goods or services to the payer. User fees are recognized over the period of use, sales of goods are recognized when goods are delivered. Licenses and permits with a single performance obligation at a point in time are recognized as revenue on issuance, those which result in a continued performance obligation over time are recognized over the period of the license or permit as the performance obligation is satisfied.

(k) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(l) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets (Debt) for the year.

(j) Non-Financial Assets

i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Buildings	25-50
Engineered structures	10-75
Land Improvements	10-25
Machinery and equipment	5-20
Vehicles	10

One-half the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operation leases and the related lease payments are charged to expenses as incurred.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES - continued

(m) Asset Retirement

A liability for an asset retirement obligation is recognized at the best estimate of the amount required to retire a tangible capital asset at the financial statement date when there is a legal obligation for the municipality to incur retirement costs, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made. The best estimate of the liability includes all costs directly attributable to asset retirement activities, based on information available at year-end. The best estimate of an asset retirement obligation incorporates a present value technique, when the cash flows required to settle or otherwise extinguish an asset retirement obligation are expected to occur over extended future periods.

When a liability for an asset retirement obligation is initially recognized, a corresponding asset retirement cost is capitalized to the carrying amount of the related tangible capital asset. The asset retirement cost is amortized over the useful life of the related asset. Asset retirement obligations which are incurred incrementally with use of the asset are recognized in the period incurred with a corresponding asset retirement cost expensed in the period.

At each financial reporting date, the municipality reviews the carrying amount of the liability. The municipality recognizes period-to-period changes to the liability due to the passage of time as accretion expense. Changes to the liability arising from revisions to either the timing, the amount of the original estimate of undiscounted cash flows or the discount rate are recognized as an increase or decrease to the carrying amount of the related tangible capital asset. The municipality continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operation leases and the related lease payments are charged to expenses as incurred.

(n) Deferred Revenues

Deferred revenues represent government transfers, donations, and other amounts which have been collected, but for which the related services have yet to be performed or agreement stipulations have not been met. These amounts will be recognized as revenues when revenue recognition criteria have been met. Interest earned on deferred revenues, reserves, and offsite levies are calculated using an average investing earnings monthly.

2. CASH AND TEMPORARY INVESTMENTS

	2024 \$	2023 \$
Cash and temporary investments	216,536	884,250
Restricted cash	1,594,879	945,674
	1,811,415	1,829,924

Council has designated funds of \$1,499,349 (2023 - \$1,575,013) for operating and capital reserves. See (Note 9) for details.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

3. RECEIVABLES

	2024 \$	2023 \$
i) Taxes and grants in place of taxes		
Current taxes and grants in place of taxes	150,271	213,744
Arrears taxes	130,404	114,542
	280,675	328,286
ii) Trade and other receivables		
Trade and other receivables	583,731	204,054
Goods and services tax receivable	15,457	26,428
	599,188	230,482
Less: Allowance for doubtful accounts	6,310	6,310
	592,878	224,172

4. DEFERRED REVENUE

	Opening \$	Received \$	Recognized \$	2024 \$	2023 \$
Alberta Community Partnership Grant (ACP)	27,144	1,412	-	28,556	27,144
Beachwave Park Funds	-	21,849	-	21,849	-
Donation for Trail System	1,000	-	-	1,000	1,000
Family and Community Support Services (FCSS)	-	3,518	-	3,518	-
LSA Drainage Funds Grant	-	10,303	-	10,303	-
LSA Recreation and Cultural Grant	1,500	-	-	1,500	1,500
Local Government Fiscal Framework - C (LGFF)	-	173,127	-	173,127	-
Municipal Sustainability Initiative (MSI) - Capital	30,947	-	30,947	-	30,947
Tax Sale Surplus	-	28,873	-	28,873	-
	60,591	239,082	30,947	268,726	60,591

Local Government Fiscal Framework (LGFF)

Funding in the amount of \$312,056 was received in the current year from the Local Government Fiscal Framework. The \$269,636 was from the capital component of the program and is restricted to eligible capital projects, as approved under the funding agreement.

The remaining \$42,420 is from the operating component of the program and is restricted to eligible operating projects, as approved under the funding agreement.

Alberta Beach

Notes to the Financial Statements

December 31, 2024

5. ASSET RETIREMENT OBLIGATION

The municipality owns buildings which contain asbestos and, therefore, the municipality is legally required to perform abatement activities upon renovation or demolition of the buildings. Abatement activities include handling and disposing of the asbestos in a prescribed manner when it is disturbed. Undiscounted future cash flows expected are an abatement cost in year 2048 of \$511,250. The estimated total liability of \$215,279 is based on the sum of discounted future cash flows for abatement activities using a discount rate of 6% and assuming annual inflation of 2%. It is management's opinion that these assumptions are reasonable in the circumstance as at December 31, 2024. The municipality has not designated assets for settling the abatement activities.

	2024	2024 January 1
	\$	\$
Balance, beginning of year	204,500	200,490
Accretion expense	10,779	4,010
Estimated total liability	215,279	204,500

6. DEBT LIMIT

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the Alberta Beach are to be disclosed as follow:

	2024	2023
	\$	\$
Total Debt Limit	4,461,978	4,547,609
Total Debt	-	-
Amount of debt limit unused	4,461,978	4,547,609
Debt Service Limit	743,663	757,935
Debt Service	-	-
Amount of debt service limit unused	743,663	757,935

The debt limit is calculated at 1.5 times revenue of the municipality excluding transfers from the governments of Alberta and Canada for the purposes of capital (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

Total debt includes long-term debt less debt charges recoverable. Debt servicing includes principle and interest payments due on long-term debt in the 12 months subsequent to year-end less amounts that are recoverable.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

7. TANGIBLE CAPITAL ASSETS

	2024	2023
	\$	\$
Net Book Value		
Land	1,349,990	1,349,990
Land improvements	125,453	139,606
Buildings	2,135,229	2,199,957
Engineering structures	3,292,047	3,334,786
Machinery and equipment	265,059	221,867
Vehicles	61,401	28,296
	7,229,179	7,274,502

8. EQUITY IN TANGIBLE CAPITAL ASSETS

	2024	2023
	\$	\$
Tangible capital assets (Schedule 2)	13,856,484	13,635,017
Accumulated amortization (Schedule 2)	(6,627,305)	(6,360,515)
Asset retirement obligation (Note 5)	(215,279)	(204,500)
	7,013,900	7,070,002

9. ACCUMULATED OPERATING SURPLUS

Accumulated operating surplus consists of unrestricted and internally restricted amounts and equity in tangible capital assets as follows:

	2024	2023
	\$	\$
Unrestricted surplus	681,838	681,469
Internally restricted surplus		
Operating reserves		
Economic development - 100 Year	7,296	7,296
Tax rate stabilization	187,907	187,907
Insurance proceeds - Hayland	44,537	44,537
Capital reserves		
Administrative - equipment	10,803	10,803
Building replacement	44,695	44,695
General capital	994,451	866,451
Parks and recreation	34,495	34,495
Police	15,000	57,664
Public works	37,960	90,960
Waste management	110,205	90,205
Agri-plex	50,000	50,000
Boat launch	25,000	25,000
Roadwork	65,000	65,000
	1,627,349	1,575,013
Equity in Tangible Capital Assets (TCA)	7,013,900	7,070,002
	9,323,087	9,326,484

Alberta Beach
Notes to the Financial Statements
December 31, 2024

10. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	Months	2024			2023
		Salary (1)	Benefits & Allowances (2)	Total	Total
		\$	\$	\$	\$
Mayor					
K. Muir	12	10,870	3,775	14,645	12,519
A. Duncan	-	-	-	-	7,277
Deputy Mayor					
B. Love	4	9,882	2,050	11,932	3,821
Councillors					
D. Weber	12	9,553	3,575	13,128	13,499
D. Durocher	12	9,553	3,575	13,128	13,456
T. Elwood	12	9,553	5,000	14,553	15,911
Chief Administrative Officer					
K. Skwarchuk	12	129,973	10,575	140,548	133,338
Designated Officers (Contract Services)					
Assessor	-	24,847	-	24,847	24,447

- (1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
- (2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental death and dismemberment insurance, long and short term disability plans, professional memberships and tuition.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

11. SEGMENTED DISCLOSURE

Alberta Beach provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

General government includes administration, assessment services, and legislative. Protective services includes ambulance, bylaw enforcement, and fire department. Transportation services includes public works and roads, streets, walks and lighting. Planning and development includes planning and development. Recreation and culture includes Alberta Beach boat launch and wharf, campground, and recreation and facilities. Environmental services includes water supply and distribution, wastewater treatment and disposal, and waste management.

12. COMMITMENTS

Alberta Beach is also responsible for 63.43% of the annual operating costs of Tri Village Regional Sewer Services Commission. The operating costs this year were \$282,280 (2023 - \$246,604).

Alberta Beach is part of the West Inter Lake District (WILD) Regional Water Services Commission and is committed to debenture principal and interest payments in the amount of \$12,381.97 each June and December until the debenture matures in 2039. This debenture was issued as part of the funding of phase 1 of the pipeline construction project from the Town of Stony Plain to the Village of Wabamun. The debenture payment this year was \$71,034 (2023 - \$72,683), the payments include principal and interest.

Alberta Beach is also responsible for 16.4% of the annual operating costs of West Inter Lake District (WILD) Regional Water Services Commission. The operating costs this year were \$8,484 (2023 - \$13,087).

13. RELATED PARTY TRANSACTIONS

Alberta Beach is a member of the Tri Village Regional Sewer Services Commission and made payments to the Commission as follows:

	2024	2023
	\$	\$
Service fees	282,280	246,604
Debentures	330,626	330,626
	612,906	577,230

These transactions are in the normal course of operations and have been valued in these financial statements at the exchange amount which is the amount of consideration established and agreed to by the related parties.

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Alberta Beach
Notes to the Financial Statements
December 31, 2024

14. FINANCIAL INSTRUMENTS

Credit Risk

Alberta Beach is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayer and entities to which Alberta Beach provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rate. Alberta Beach is exposed to interest rate risk on its bank account balances and any of its fixed and/or floating interest rate financial instruments.

Liquidity Risk

Liquidity risk is the risk that Alberta Beach will encounter difficulty in meeting its obligations associated with financial liabilities. Alberta Beach manages its liquidity risk by monitoring its operating requirements and cash forecasts to ensure it has sufficient funds to fulfil its financial obligations.

15. BUDGET FIGURES

Budget figures for 2024, as approved by Council, are included in the financial statements for information purposes and are unaudited.

16. COMPARATIVE FIGURES

Certain comparative figures have been restated to conform with the current year's presentation.

17. APPROVAL OF FINANCIAL STATEMENTS

Council and Management have approved these financial statements.

Financial Report

March 31, 2025

BALANCE SHEET	Beg:000000000	End:31Mar2025	Type: A	C:U	Name
ASSETS					
CASH ON HAND:					
CASH REGISTER FLOAT	100.00		1		A111
CASH ON HAND - PETTY CASH	100.00		1		A112
BANK	109,434.48		1		A121
INVESTED CASH - TERM DEPOSIT	0.00		1		A122
BANK - MUSH SAVINGS #25	1,207,974.40		1		A125
BANK CUSTOM PLAN #26 (1.3)	0.00		1		A126
TOTAL CASH		1,317,608.88	2		TOTC
ACCOUNTS RECEIVABLE:					
TAXES & GRANTS-IN-LIEU REC	142,807.64		1		A210
RECEIVABLE FROM OTHER GOVTS:					
GST COLLECTED\PAID OUT-A230	5,204.21		1		A230
ITC	162.06		1		A231
GST SHARED SERVICES - A232	0.00		1		A232
CONDITIONAL PROV GRANTS	0.00		1		A248
RECEIVABLE OTHER LOCAL GOVT:	0.00		1		A250
ADMIN ACCOUNTS RECEIVABLE	46,989.93		1		A270
ADMIN RECEIVABLE - AFDA	6,309.88		1		A275
TRADE ACCOUNTS RECEIVABLE	0.00		1		A271
ALL OTHER RECEIVABLES	352,021.00		1		A290
TOTAL ACCOUNTS RECEIVABLE		540,874.96	2		TAR
PREPAID EXPENSES	49,543.38		1		A412
REQUISITION UNDER\OVER LEVY	0.00		1		A413
SUPPLIES INVENTORY	13,477.11		1		A164
TAX SALE SURPLUS (BANK ACCT.)	0.00		1		A474
LAND HELD FOR RESALE	0.00		1		A570
FIXED ASSETS:					
ENGINEERING STRUCTURES	7,248,969.22		1		A610
ACCUM.AMORTIZATION-ENG.STRUC	3,914,184.02		1		A615
BUILDINGS	3,247,708.64		1		A620
ACCUM.AMORTIZATION-BUILDINGS	1,047,752.12		1		A625
MACHINERY & EQUIPMENT	976,238.11		1		A630
ACCUM.AMORTIZATION-MACH&EQ	754,370.06		1		A635
LAND	1,349,990.57		1		A640
ACCUM.AMORTIZATION-LAND	0.00		1		A645
VEHICLES	176,737.92		1		A650
ACCUM.AMORTIZATION-VEHICLES	148,440.42		1		A655
LAND IMPROVEMENTS	684,574.81		1		A660
ACCUM.AMORTIZATION-LAND IMPR	544,971.13		1		A665
TOTAL FIXED ASSETS		7,274,501.52	2		TFA
TOTAL ASSETS					
		9,196,005.85	3		TA
SHORT TERM LOANS	0.00		1		L121
ACCOUNTS PAYABLE					
FEDERAL - G.S.T.	0.00		1		L230
Description	Beg:000000000	End:31Mar2025	Type: A	C:U	Name

BALANCE SHEET	Beg:000000000	End:31Mar2025	Type: A	C\U\ Name
FEDERAL - REC GEN	3,045.00		1	L231
PAYROLL - ACCRUED HOLIDAY PA	3,234.23		1	L235
PAYROLL - AMEBSWITH	0.00		1	AMEBSWITH
PAYROLL - R.R.S.P.	0.00		1	RRSPACC
PAYROLL - UNION	0.00		1	UNION
PAYROLL - EMPL RECEIVABLES	0.00		1	EMPLREC
PAYROLL - AHC PREMIUM	0.00		1	AHCWITH
PAYROLL - CANADA SAV BOND	0.00		1	CANSAV
PAYROLL - ADVANCES	0.00		1	ADV
PAYABLE TO OTHER LOC GOVT	63,097.00		1	L270
TRADE ACCOUNTS PAYABLE	91.00		1	L270TP
KIDS IN ACTION	0.00		1	KIDSIA
BIKES FOR KIDS	0.00		1	B4KIDS
VILLAGE MAP\BROCHURE	0.00		1	MAPAP
COMMUNITIES IN BLOOM	0.00		1	CIBLOOM
ALL OTHER PAYABLES	7,400.00		1	L290
DEPOSITS	18,041.50		1	L291
TOTAL ACCOUNTS PAYABLE		94,726.73	2	TAP
TAX SALE SURPLUS TRUST	28,873.20		1	L410
DEFERRED REVENUE	66,726.08		1	L411
DEFERRED REVENUE	0.00		1	L412
DEFERRED REVENUE	0.00		1	L413
ASSET RETIREMENT OBLIGATIONS	204,499.80		1	L500
RESERVES FOR OPERATING		0.00	2	L700
TAX RATE STABILIZATION		187,907.39	2	L701
ADMIN & P.W. INCOME-STAFF		0.00	2	L702
ADMIN & P.W. INCOME-VILLAGE		0.00	2	L703
INSURANCE PROCEEDS- HAYLAND		44,536.80	2	L704
DISASTER PREPAREDNESS		0.00	2	L705
STREET IMPROVEMENTS		0.00	2	L706
CAMPGROUND IMPROVEMENTS		0.00	2	L707
ECONOMIC DEVELOPMENT- 100 YR		7,295.92	2	L708
SALE OF PUBLIC LANDS		0.00	2	L709
SCHOOL PROJECTS		0.00	2	L710
DRAINAGE & WATER STUDY		0.00	2	L711
PROVINCIAL POLICE FUND		0.00	2	L712
REDEVELOPMENT PLAN		0.00	2	L713
TOTAL OPERATING RESERVES			3	L790
RESERVES FOR CAPITAL				
GENERAL CAPITAL		866,451.47	2	L750
ADMINISTRATIVE EQUIPMENT		10,803.01	2	L761
WASTE EQUIPMENT RESERVES		90,205.00	2	L762
PARK RESERVE SALE PROCEEDS		0.00	2	L763
PARKS AND RECREATION DEV		34,494.45	2	L764
PUBLIC WORKS EQUIPMENT		37,959.73	2	L765
CAMPGROUND DEVELOPMENT		0.00	2	L766
FIREHALL		0.00	2	L767
UNUSED RESERVES		0.00	2	L799
Description	Beg:000000000	End:31Mar2025	Type: A	C\U\ Name

Setup: BALANCE SHEET

000000000

BALANCE SHEET	Beg:000000000	End:31Mar2025	Type: A	C:U	Name
ADMINISTRATIVE BUILDING		44,694.92	2	L768	
PATROL EQUIPMENT		7,500.00	2	L770	
AGLIPLEX RESERVES		50,000.00	2	L771	
BOAT LAUNCH RESERVES		25,000.00	2	L772	
ROADWORK RESERVES		65,000.00	2	L773	
TOTAL CAPITAL RESERVES			3	L760	1,232,108.58
TOTAL EQUITY IN FIXED ASSETS		7,070,001.72	2	L800	
ACCUMULATED SURPLUS - 31\12\94	3,042,018.45		1	L900	
ADJUSTED SURPLUS (PRIOR PERIOD	932,549.40		1	L902	
SURPLUS FROM 1\1\95	2,772,561.53		1	L901	
APPROPRIATED SURPLUS	0.00		1	L905	
CURRENT FUNDS USED FOR TCA	0.00		1	L910	
CURRENT AMORTIZATON EXPENSE	1,225,399.57		1	L915	
NET BOOK VALUE OF TCA DISPOSAL	235,936.38		1	L920	
CONTRIBUTED TCA	0.00		1	L925	
TOTAL SURPLUS		259,329.63	2	ACCUMSURP	
TOTAL LIABILITIES			3	TL	9,196,005.85
PROOF			3	PROOF	0.00

DATED March 31, 2025

Description	Beg:000000000	End:31Mar2025	Type: A	C:U	Name
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Analysis: INCOME STATEMENT

INCOME STATEMENT		(1)	(2)
---	Begin	01Jan2024	01Jan2025
Period 1: -	End	31Dec2024	31Mar2025
---	Type	B	A
(less) ---	Begin	000000000	000000000
Period 2: -	End	000000000	000000000
---	Type		
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	

Description '25 INT.BUDGET' JAN-MAR'2025

REVENUE		
RESIDENTIAL TAXES (MUNICIPAL)	852,703.15	0.00
RESIDENTIAL TAXES (SCHOOL)	460,810.79	0.00
COMMERCIAL TAXES (MUNICIPAL)	100,876.98	0.00
COMMERCIAL TAXES (SCHOOL)	35,502.82	0.00
FARM TAXES (MUNICIPAL)	73.66	0.00
FARM TAXES (SCHOOL)	39.81	0.00
POWER & PIPELINE (MUNICIPAL)	19,156.07	0.00
POWER & PIPELINE (SCHOOL)	6,741.82	0.00
DIP \ MACH & EQUIP (MUNICIPAL)	1,755.00	0.00
DIP \ MACH & EQUIP (SCHOOL)	70.45	0.00
DESIGNATED INDUSTRIAL (DI)	164.55	0.00
MUNICIPAL SERVICES TAX	831,020.00	0.00
LIBRARY LEVY	0.00	0.00
MISC. OTHER LEVY	0.00	0.00
TOTAL TAXES	2,308,915.10	0.00
PENALTIES & COSTS ON TAXES	73,000.00	55,302.36
FRANCHISE - ATCO GAS	30,000.00	8,762.01
FRANCHISE - FORTIS	60,000.00	12,795.71
INVESTMENT INCOME	75,000.00	14,663.88
PROVINCIAL GRANTS		
RESTRUCTURING GRANT	0.00	0.00
CONDITIONAL FBTF\CCBF	0.00	0.00
CONDITIONAL MUNICIPAL GRANTS	0.00	0.00
CONDITIONAL MSIV\GFF GRANT	42,420.00	0.00
FROM RESERVE\DEF.REV.	0.00	0.00
OTHER	0.00	51.48
ADMIN		
ADMINISTRATIVE SERVICE	5,400.00	4,800.00
SALES OF GOODS & SERVICES	2,000.00	250.00
TAX CERTIFICATES	3,000.00	650.00
PHOTOCOPIES\FAXES\POSTAGE	200.00	2,072.67
PENALTIES\COSTS - N.S.F. FEES	200.00	0.00
HAWKER PEDDLER LICENSES	500.00	0.00
RENTAL AND LEASE	22,600.00	5,775.00
PROV\FED CONDITIONAL GRANT	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00
PATROL		
SALES TO OTHER LOCAL GOV'T	45,337.00	0.00
SALES OF GOODS & SERVICES	0.00	0.00

Description '25 INT.BUDGET' JAN-MAR'2025

Analysis: INCOME STATEMENT

Description	'25 INT.BUDGET	JAN-MAR'2025
FINES	10,000.00	1,050.01
SALE OF FIXED ASSETS	9,000.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00
TRANSFER FROM RESERVES	0.00	0.00
FIRE DEPARTMENT - DONATIONS	0.00	0.00
FEES DUE TO COUNTY FROM UNPAID	0.00	0.00
RENTAL & LEASE	24,000.00	7,500.00
UTILITIES REIMBURSEMENT	5,500.00	0.00
PROVINCIAL CONDITIONAL GRANT	0.00	0.00
GRANTS FROM LOCAL AGENCIES	14,100.00	0.00
TRANSFER FROM RESERVES	0.00	0.00
DISASTER SERVICES	0.00	0.00
AMBULANCE GRANT	0.00	0.00
AMBULANCE STATION RENTAL	10,200.00	2,550.00
ANIMAL LICENSES	500.00	30.00
BY-LAW FINES	1,000.00	131.00
COMMON SERVICES		
PUBLIC WORKS SERVICES	3,000.00	0.00
SALES OF GOODS & SERVICES	2,400.00	1,069.21
RENTAL AND LEASE	76,000.00	19,280.00
CONDITIONAL GRANT	0.00	0.00
SALE OF FIXED ASSETS	25,000.00	0.00
TRANSFER FROM RESERVE	0.00	0.00
ROADS		
CONDITIONAL GRANT	0.00	0.00
SALE OF TCA	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00
STORM SEWER & DRAINAGE		
CONDITIONAL GRANT	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00
SEWER		
LOCAL IMPROVEMENT CHGS	0.00	0.00
SEWER REVITALIZATION	244,800.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00
SOLID WASTE		
CONTRACT WITH OTHER MUNICIPAL	0.00	0.00
SALE OF GOODS & SERVICES	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00
ECONOMIC DEVELOPMENT	0.00	0.00
Description	'25 INT.BUDGET	JAN-MAR'2025

Analysis: INCOME STATEMENT

Description	'25 INT.BUDGET	JAN-MAR'2025
MUNICIPAL PLANNING	0.00	0.00
DEVELOPMENT PERMITS	2,500.00	0.00
COMPLIANCE CERTIFICATES	500.00	0.00
SUBDIVISION APPLICATIONS	0.00	0.00
ENCROACHMENT AGREEMENTS	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00
TRANSFER FROM RESERVES\DEF.REV	0.00	0.00
SALE OF PUBLIC LAND	0.00	0.00
BOAT LAUNCH	10,000.00	0.00
TRANSFER RESERVE\DEF.REV.	25,000.00	0.00
PARKS		
FEDERAL\PROVINCIAL GRANT(ICAP)	0.00	0.00
CONDITIONAL GRANT	0.00	0.00
UNCONDITIONAL GRANT	0.00	0.00
GRANT FROM LOCAL AGENCIES	10,000.00	0.00
PARKING LOT REVENUE	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00
RECREATION FACILITIES		
SALE OF SERVICE - FEES\CHARGES	0.00	10,341.41
REGIONAL RECREATION	25,140.61	0.00
GRANT FROM LOCAL AGENCIES	0.00	0.00
CONDITIONAL PROVINCIAL GRANT	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00
CAMPGROUND		
USER FEES (SEASONAL)	277,200.00	0.00
WEEKEND SITES	25,000.00	0.00
CAMPGRD CABIN RENTAL	0.00	0.00
SALES OF GOODS & SERVICES	2,800.00	0.00
WINTER STORAGE	25,200.00	0.00
DEBIT MACHINE ADJUSTMENTS	0.00	0.00
RENTAL & LEASE	9,600.00	2,400.00
M.R.T.A. GRANT	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00
CULTURE		
LIBRARIAN WAGE REIMBURSEMENT	0.00	0.00
GAIN ON SALE OF FIXED ASSET	0.00	0.00
TOTAL OPERATING REVENUE	3,507,012.71	149,474.74
CAPITAL:		
CAPITAL PURCHASES-ADMIN	0.00	0.00
CAPITAL PURCHASES-PATROL	50,164.00	0.00
CAPITAL PURCHASES-PUBLIC WORKS	53,000.00	0.00
Description	'25 INT.BUDGET	JAN-MAR'2025

Analysis: INCOME STATEMENT

Description	'25 INT.BUDGET' JAN-MAR'2025	
CAPITAL PURCHASES-RECREATION	0.00	0.00
CAPITAL PURCHASES-PARKS	0.00	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00	0.00
TOTAL	103,164.00	0.00
CAPITAL PROJECTS:		
CAPITAL PROJECT-ROADS	280,000.00	0.00
CAPITAL PROJECT-SHOP	0.00	0.00
CAPITAL PROJECT-DRAINAGE	40,000.00	0.00
CAPITAL PROJECT-WALK PATHS	0.00	0.00
CAPITAL PROJECT-STORM OUTFALL	0.00	0.00
CAPITAL PROJECT-ADMIN BLDG	0.00	0.00
CAPITAL PROJECT-CAMPGRD W\R	0.00	0.00
TOTAL	320,000.00	0.00
TOTAL CAPITAL REVENUE	423,164.00	0.00
REQUISITIONS:		
SCHOOL FOUNDATION	0.00	0.00
ASFF	503,165.84	125,791.46
OVER\UNDER LEVY UTILIZED	0.00	0.00
DESIGNATED INDUSTRIAL	164.55	0.00
TOTAL REQUISITIONS	503,330.39	125,791.46
BUSINESS INCOME PROFIT	0.00	0.00
TOTAL	3,426,846.32	23,683.28
Description	'25 INT.BUDGET' JAN-MAR'2025	

Analysis: EXPENSE STATEMENT

EXPENSE STATEMENT		(1)	(2)
Period 1: --- Begin		01Jan2024	01Jan2025
Period 1: --- End		31Dec2024	31Mar2025
Period 1: --- Type		B	A
(less) --- Begin		000000000	000000000
Period 2: --- End		000000000	000000000
Period 2: --- Type			
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	
Description		'25 INT.BUDGET; JAN-MAR'2025	
COUNCIL			
COUNCIL HONORARIUMS - MAYOR	10,870.00	2,717.52	
COUNCIL HONORARIUMS	38,540.00	9,634.92	
MEETING FEES	20,000.00	2,575.00	
HONORARIUM DEDUCTIONS	2,000.00	0.00	
COUNCIL TRAVEL	3,000.00	230.38	
CONFERENCE\PROFESSIONAL DEV	12,500.00	0.00	
INTERNET & PHONE EXPENSE	6,000.00	5,000.00	
COUNCIL PROMOTIONAL	15,000.00	2,850.00	
MISC. SUPPLIES	2,000.00	288.73	
TOTAL	109,910.00	23,296.55	
ADMINISTRATION			
ADMINISTRATOR	128,000.00	31,826.15	
SALARIES	194,400.00	47,779.52	
PAYROLL TO\FROM BUS INC	0.00	0.00	
SHARED SERVICES SALARIES	0.00	0.00	
PAYROLL DEDUCTIONS	71,000.00	20,539.45	
SCP PAYROLL	0.00	0.00	
FROM\TO RESERVE	0.00	0.00	
TRAINING	1,000.00	0.00	
TRAVEL	200.00	0.00	
FREIGHT, POSTAGE, DELIVERY	3,500.00	1,511.75	
TELEPHONE\INTERNET\SATELLIT	4,000.00	824.94	
ADVERTISING	2,000.00	264.00	
SUBSCRIPTIONS\MEMBERSHIPS	4,300.00	3,108.52	
PRINTING	1,200.00	0.00	
LEGAL	5,000.00	8,288.00	
AUDITOR	14,000.00	0.00	
SERVICE CONTR-PHOTO,FAX,POS	5,700.00	1,624.25	
SERVICE CONTR - ALARM	300.00	408.80	
PURCHASED EQUIPMENT REPAIR	9,000.00	1,299.00	
CONTRACT - JANITOR	7,400.00	1,854.00	
INSURANCE	57,500.00	490.00	
W.C.B.	22,000.00	6,866.76	
STATIONERY & SUPPLIES	5,000.00	1,157.10	
JANITORIAL SUPPLIES	800.00	79.44	
MISCELLANEOUS SUPPLIES	2,000.00	1,444.02	
VILLAGE PROMOTION	4,000.00	0.00	
100 YEAR ANNIVERSARY	0.00	0.00	
UTILITIES	6,000.00	1,726.25	
DEBT REPAYMENT	0.00	0.00	
SHORT TERM BORROWING FEES	0.00	0.00	
Description		'25 INT.BUDGET; JAN-MAR'2025	

Analysis: EXPENSE STATEMENT

Description	'25 INT.BUDGET	JAN-MAR'2025
BANK CHARGES	1,200.00	348.38
TAX REBATES & CANCELLATIONS	0.00	0.00
OTHER & BLDG REPAIRS	10,000.00	3,194.89
BAD DEBT EXPENSE	0.00	0.00
CAPITAL PURCHASES	0.00	0.00
CAPITAL PROJECTS	0.00	0.00
CAPITAL PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	559,500.00	134,635.22
ELECTION \ CENSUS		
SALARIES & WAGES	0.00	0.00
ADVERTISING	0.00	0.00
GOODS & SUPPLIES	0.00	350.00
TOTAL	0.00	350.00
ASSESSMENT SERVICES		
ASSESSMENT SERVICES	24,850.00	7,186.65
TOTAL	24,850.00	7,186.65
PATROL		
ADMINISTRATION	0.00	0.00
SALARIES & WAGES	89,000.00	23,478.98
PROVINCIAL POLICE FUNDING	45,215.00	0.00
RCMP ENHANCED POLICING	0.00	0.00
PAYROLL DEDUCTIONS	16,500.00	6,022.92
TRAINING & DEVELOPMENT	2,000.00	0.00
MILEAGE & SUBSISTENCE	500.00	0.00
FREIGHT, POSTAGE, DELIVERY	0.00	0.00
TELEPHONE	7,000.00	2,691.76
ADVERTISING & PROMOTION	500.00	0.00
AUX PROG\CRIME PREVENTION	0.00	0.00
EQUIPMENT REPAIR	3,000.00	2,445.08
VEHICLE REPAIR	6,000.00	305.36
JANITOR EXPENSES	0.00	0.00
LICENSES & PERMITS	0.00	0.00
STATIONERY & OFFICE SUPPLIES	1,000.00	76.00
MISC. SUPPLIES	3,800.00	3,005.00
UNIFORMS & ACCOTREMENTS	2,500.00	378.00
FUEL & OIL	8,000.00	966.75
UTILITIES	4,000.00	1,150.84
CAPITAL PURCHASES	0.00	0.00
PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	7,500.00	0.00
TOTAL	196,515.00	40,520.69
BY-LAW ENFORCEMENT		
BYLAW\ANIMAL CONTROL	0.00	0.00
PARKING ENFORCEMENT	0.00	0.00
POUND FEES	2,000.00	1,000.00
GENERAL GOODS AND SERVICES	10,000.00	0.00
SIGNS	0.00	0.00
TOTAL	12,000.00	1,000.00
Description	'25 INT.BUDGET	JAN-MAR'2025

Analysis: EXPENSE STATEMENT

Description	'25 INT.BUDGET	JAN-MAR'2025
FIREFIGHTING		
FIRE DEPARTMENT HONORAIUMS	0.00	0.00
TELEPHONE	0.00	0.00
FIRE CONTRACT	103,225.00	26,466.23
JANITOR EXPENSES	0.00	0.00
GOODS AND SUPPLIES	500.00	0.00
MISCELLANEOUS	3,400.00	0.00
BUILDING REPAIR	30,000.00	4,043.20
UTILITIES	11,000.00	1,468.54
CAPITAL	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	148,125.00	31,977.97
DISASTER SERVICES		
GENERAL GOODS AND SERVICES	21,500.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
AMBULANCE SERVICES		
AMBULANCE CONTRACT	0.00	0.00
BUILDING REPAIRS	8,000.00	698.88
UTILITIES	6,000.00	1,642.01
CAPITAL PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	14,000.00	2,340.89
COMMON SERVICES		
PUBLIC WORKS MANAGER	0.00	0.00
PUBLIC WORKS WAGES	246,600.00	59,887.40
EXTRA PERSON	25,000.00	0.00
SUMMER PAYROLL	10,000.00	0.00
PAYROLL DEDUCTIONS - MGR	0.00	0.00
PAYROLL DEDUCTIONS	56,500.00	15,377.61
PAYROLL DEDUCTIONS - SUMMER	1,800.00	0.00
FROM\TO RESERVE	0.00	0.00
SHARED SERVICES SALARIES	0.00	0.00
PAYROLL TO BUSINESS INCOME	0.00	0.00
TRAINING & DEVELOPMENT	2,000.00	0.00
MILEAGE & SUBSISTENCE	300.00	0.00
POSTAGE, FREIGHT & DELIVERY	0.00	0.00
TELEPHONE	2,000.00	534.19
PURCHASE SERVICES	10,000.00	445.00
EQUIPMENT REPAIR	25,000.00	6,705.70
VEHICLE REPAIR	20,000.00	2,732.15
EQUIPMENT RENTAL	1,500.00	0.00
GENERAL GOODS	10,000.00	2,620.48
SIGNS	1,000.00	0.00
BUILDING REPAIRS	5,000.00	663.98
SAFETY SUPPLIES	2,500.00	132.99
FUEL & OIL	25,000.00	3,796.24
UTILITES - SHOP	18,000.00	4,705.30
BOAT LAUNCH MTCE	0.00	0.00
CAPITAL PURCHASES	0.00	0.00
Description	'25 INT.BUDGET	JAN-MAR'2025

Analysis: EXPENSE STATEMENT

Description	'25 INT.BUDGET	JAN-MAR'2025
CAPITAL PROJECTS	0.00	0.00
CAPITAL PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	462,200.00	97,601.04
ROADS AND STREETS		
GRAVEL\SAND\ETC.	25,000.00	2,320.00
CRACK FILLING\LINE PAINTING	30,000.00	0.00
UTILITIES - STREET LIGHTS	108,000.00	20,086.28
ROAD PROJECTS	0.00	0.00
ROAD PROJECTS	0.00	0.00
STREET LIGHT PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	163,000.00	22,406.28
STORM SEWER AND DRAINAGE		
GENERAL SUPPLY-CULVERTS	8,000.00	580.00
DRAINAGE PROJECTS	0.00	0.00
DRAINAGE STUDY	0.00	0.00
TOTAL	8,000.00	580.00
WATER SYSTEM		
WATER COMM. OPERATING	8,484.37	0.00
WATER COMM. DEBENTURES	71,034.10	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	79,518.47	0.00
SANITARY SEWER		
TVRSSC MAINTENANCE AGREE	282,280.00	75,400.00
TVRSSC SEWER REVITALIZATION	244,800.00	0.00
TVRSSC DEB. - LAGOON	85,826.00	42,913.00
TVRSSC UPGRADE	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	612,906.00	118,313.00
GARBAGE COLLECTION		
GARBAGE WAGES	6,500.00	0.00
GARBAGE CONTRACT	73,000.00	8,274.88
REGIONAL LAND FILL	18,000.00	2,041.80
RECYCLING	4,500.00	1,681.50
ANNUAL WASTE ROUND-UP	0.00	0.00
FUEL & OIL	3,000.00	0.00
TRUCK REPAIRS & MAINTENANCE	0.00	0.00
CAPITAL PURCHASES	0.00	0.00
TO RESERVE\DEF.REV.	20,000.00	0.00
TOTAL	125,000.00	11,998.18
COMPOST FACILITY		
PURCHASED SERVICE - CLEANUP	0.00	0.00
GENERAL SUPPLIES	0.00	0.00
TOTAL	0.00	0.00

Description	'25 INT.BUDGET	JAN-MAR'2025
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Analysis: EXPENSE STATEMENT

Description	'25 INT.BUDGET	JAN-MAR'2025
MUNICIPAL PLANNING		
CONTRACT - DEVELOPMENT OFF	22,750.00	6,000.00
MUNICIPAL PLANNING	2,000.00	0.00
GENERAL GOODS & SUPPLIES	500.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	25,250.00	6,000.00
ECONOMIC DEVELOPMENT		
ADVERTISING AND PROMOTION	3,400.00	500.00
TELEPHONE AND UTILITIES	0.00	0.00
REVENUE & COST SHARE STUDY	0.00	0.00
GENERAL GOODS & SUPPLIES	500.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	3,900.00	500.00
LAC STE. ANNE FOUNDATION	48,132.74	23,431.90
PIER\BOAT LAUNCH	25,000.00	800.00
PIER TO RESERVE\DEF.REV.	0.00	0.00
RECREATION & FACILITIES		
REGIONAL RECREATION	31,425.75	31,425.76
GENERAL GOODS & SUPPLIES	25,000.00	7,500.00
EAST END BUS	9,458.00	0.00
LSA PHYSICIAN RECRUITMENT	0.00	0.00
BEACHWAVE PARK COORDINATOR	0.00	12,000.00
UTILITIES	5,500.00	1,650.12
CAPITAL PURCHASES	0.00	0.00
PROJECTS	0.00	0.00
PROJECTS	0.00	0.00
PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	71,383.75	52,575.88
PARKS		
CONTRACT SERVICES	20,000.00	3,300.00
GENERAL GOODS & SUPPLIES	10,000.00	0.00
UTILITIES	6,000.00	929.70
PARKING LOT EXPENSES	3,098.00	3,126.84
PARK PROJECTS	0.00	0.00
PARK PROJECTS	0.00	0.00
CONTRIBUTED ASSETS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	39,098.00	7,356.54
CAMPGROUND:		
ADVERTISING & SIGNS	400.00	0.00
POSTAGE, FREIGHT, DELIVERY	0.00	0.00
PHONE\INTERNET\SATELLITE	2,100.00	522.84
PRINTING	300.00	0.00
CAMPGROUND MANAGER CONTRACT	62,000.00	0.00
CAMPGROUND SUMMER HELP	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00
Description	'25 INT.BUDGET	JAN-MAR'2025

Analysis: EXPENSE STATEMENT

Description	'25 INT.BUDGET	JAN-MAR'2025
EQUIPMENT REPAIR	1,000.00	0.00
GENERAL GOODS & SUPPLIES	2,500.00	0.00
JANITORIAL SUPPLIES	800.00	0.00
WASTE DISPOSAL	3,700.00	0.00
FUEL & OIL	1,500.00	0.00
REPAIR MATERIALS	11,000.00	0.00
CONSTRUCTION MATERIALS	2,000.00	0.00
UTILITIES	40,000.00	2,673.78
IMPROVEMENTS	4,600.00	0.00
DEBIT\VISA BANK FEES	600.00	120.00
CAMPGROUND PROJECTS	0.00	0.00
CAMPGROUND PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	132,500.00	3,316.62
CULTURE		
SALARIES & WAGES	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00
REIMBURSE LIBR WAGE	0.00	0.00
UTILITIES	0.00	0.00
GRANT TO LIBRARY	13,452.48	13,452.00
YELLOWHEAD REGIONAL LIBRARY	5,104.88	2,052.00
TOTAL	18,557.36	15,504.00
LOSS ON SALE OF FIXED ASSET	0.00	0.00
AMORTIZATION OF TCA	65,000.00	0.00
ACCRETION EXPENSE	0.00	0.00
CAPITAL:		
CAPITAL PURCHASES-ADMIN	0.00	0.00
CAPITAL PURCHASES-PATROL	60,000.00	0.00
CAPITAL PURCHASES-PUBLIC WORKS	78,000.00	0.00
CAPITAL PURCHASES-RECREATION	0.00	0.00
CAPITAL PURCHASES-PARKS	0.00	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00	0.00
TOTAL	138,000.00	0.00
CAPITAL PROJECTS:		
CAPITAL PROJECTS-ROADS	280,000.00	0.00
CAPITAL PROJECTS-SHOP	0.00	0.00
CAPITAL PROJECTS-DRAINAGE	40,000.00	0.00
CAPITAL PROJECTS-WALKING PATHS	0.00	0.00
CAPITAL PROJECTS-STORM OUTFALL	0.00	0.00
CAPITAL PROJECTS-ADMIN BLDG	0.00	0.00
CAPITAL PROJECTS-CAMPGRD W\IR	0.00	0.00
TOTAL	320,000.00	0.00
TOTAL CAPITAL EXPENSES	458,000.00	0.00
BUSINESS INCOME EXPENSES	0.00	0.00
TOTAL	3,423,846.32	601,691.41
Description	'25 INT.BUDGET	JAN-MAR'2025

12.9

BYLAW 299-25
PUBLIC HEARING PROCEDURAL BYLAW

**BEING A BYLAW OF THE VILLAGE OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA FOR REGULATING THE
PROCEDURES FOR PUBLIC HEARINGS HELD DURING REGULAR AND SPECIAL COUNCIL MEETINGS.**

WHEREAS Pursuant to the provisions of the *Municipal Government Act*, Chapter M-26, of the Revised Statutes of Alberta 2000, and amendments thereto;

AND WHEREAS, Section 145(1) of the *Municipal Government Act* allows a Council to pass bylaws for the establishment of the procedures to be followed by Council;

AND WHEREAS, Section 145(2) of the *Municipal Government Act* allows a Council to pass bylaws for the establishment of Council Committees and other bodies;

AND WHEREAS, Section 145(3) of the *Municipal Government Act* allows a Council to pass bylaws for the establishment of the functions of the Committee or body and the procedures to be followed by it;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE VILLAGE OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

SECTION 1 - TITLE

- 1.1 This Bylaw shall be referred to as the "Public Hearing Procedural Bylaw".

SECTION 2 INTERPRETATION

- 2.1 In this Bylaw and any schedules to this Bylaw the following terms shall have the following meanings:
- a. "Agenda" means the statement of the order of business to be brought before Council.
 - b. "CAO" means the person appointed by Council to the role of Chief Administrative Officer pursuant to the *Municipal Government Act*.
 - c. "Committee" means a Standing Committee, Special Committee, or Ad Hoc Committee established in accordance with the appropriate section of the *Municipal Government Act*.
 - d. "Council" means the elected Council for the Village of Alberta Beach in the Province of Alberta.
 - e. "Delegation" means a person or group of persons wishing to appear before the Council to address a specific matter.
 - f. "Deputy Mayor" means the councillor appointed by Council to act as Mayor when the Mayor is unable to perform the duties of Mayor or when the office of Mayor is vacant.
 - g. "Electronic Means" means an electronic or telephonic communication method that enables all persons attending a meeting to hear and communicate with each other during the course of the meeting.
 - h. "Mayor" means the Village of Alberta Beach's Chief Elected Official.
 - i. "*Municipal Government Act*" (MGA) means the *Municipal Government Act*, R.S.A. 2000, c. M-26, and associated regulations, as amended.
 - j. "Presiding Officer" means Mayor, Deputy Mayor, or Chairperson.
 - k. "Public Hearing" means a formal meeting of Council to:
 - i. to hear planning matters, [MGA, section 692(1)];
 - ii. to hear any matters that the MGA or other enactment requires a Public Hearing to be held for, [MGA, section 216.4]; or
 - iii. to hear other matters which Council directs be considered through a Public Hearing process.
 - l. "Recording Secretary" means an officer responsible for documenting and maintaining the official records, including minutes, of meetings and other organizational proceedings.
 - m. "Village" is the municipality of the Village of Alberta Beach in the Province of Alberta.

SECTION 3 - APPLICATION

- 3.1 This Bylaw shall govern Public Hearings held during regular and Special Council Meetings.
- 3.2 The Public Hearing Procedure, attached as Schedule "A", shall be used to govern all Public Hearings.
- 3.3 When a matter arises related to the proceedings in a meeting which is not covered by a provision of this Bylaw or the *Municipal Government Act*, the matter shall be decided by reference to the Village of Alberta Beach's Council Procedural Bylaw, and if the Council Procedural Bylaw does not address the manner in which the matter is to be dealt with then reference will be made to Robert's Rules of Order.
- 3.4 In the event of a conflict between the provisions of this Bylaw and Robert's Rules of Order, the provisions of this Bylaw shall apply.

BYLAW 299-25
PUBLIC HEARING PROCEDURAL BYLAW

SECTION 4 - SCHEDULING OF PUBLIC HEARINGS

- 4.1 Public Hearings must be held after first reading and before second reading of the proposed bylaw.
- 4.2 Public Hearings shall be held for the following bylaws:
- a. Long Term Borrowing — Section 251 (1) of the MGA.
 - b. Road Closures — Section 22(2) of the MGA.
 - c. Municipally Controlled Corporations — Section 75.1 (3)(b) of the MGA.
 - d. Tax Exemptions to Encourage Development — Section 364.1 (2) of the MGA.
 - e. Clean Energy Tax Improvement — Section 390.3(5) of the MGA.
 - f. Municipal Planning Documents including:
 - i. Intermunicipal Development Plan (IDP);
 - ii. Municipal Development Plan (MDP);
 - iii. Area Structure Plan (ASP);
 - iv. Area Redevelopment Plan (ARP);
 - v. Land Use Bylaw (LUB);
 - vi. Amendments to any of the above listed planning documents — Section 692(1) of the MGA; and
 - vii. Any other bylaw as required by the MGA.
- 4.3 No more than four (4) hearings shall be scheduled for any regular or Special Council meeting.
- 4.4 Hearings will be heard sequentially, in the order in which they appear on the Agenda.

SECTION 5- ELECTRONIC MEANS

- 5.1 In accordance with section 199(1) of the *Municipal Government Act* (MGA), Council must provide for Public Hearings under Part 17 of the MGA to be conducted by Electronic Means.
- 5.2 Meetings shall be conducted through a videoconferencing platform such as Zoom meetings.
- 5.3 Information in regards to the meeting shall be available on the Village of Alberta Beach website.
- 5.4 Meetings will be advertised on the Village of Alberta Beach website with a link to the meeting.

SECTION 6 - PUBLIC HEARING PROCEDURE

- 6.1 All hearings will follow the procedure as outlined in Schedule "A" of this Bylaw.

SECTION 7 - PUBLIC HEARING PARTICIPATION: WRITTEN SUBMISSIONS

- 7.1 All members of the public wishing to make a submission in writing shall do so as follows:
- a. Submitting the document four (4) business days prior to the Public Hearing;
 - b. Written submission must include:
 - i. Name and signature;
 - ii. Date;
 - iii. Indicate the proposed bylaw to be spoken to; and
 - iv. Clearly state position (In Favour or Opposed);
- 7.2 Written submissions received in response to the Notice of Public Hearing shall become a public record and shall be made available to the public and will be included in the Public Hearing Agenda package.
- 7.3 Written submissions submitted after the advertised deadline will not be accepted.
- 7.4 Written submissions that contain personal attacks or have a derogatory tone shall not be included in the Public Hearing Agenda package.
- 7.5 Individuals who have submitted a letter may only address Council at the Public Hearing on new information not contained in the letter.

SECTION 8 - PUBLIC HEARING PARTICIPATION: IN-PERSON

- 8.1 All members of the public wishing to speak at the Public Hearing will be afforded the opportunity to do so at the allotted time in the hearing procedure (Schedule "A").
- 8.2 All members of the public who wish to speak at the Public Hearing must register to speak prior to the meeting.
- a. Registration must include:
 - i. Name;

BYLAW 299-25
PUBLIC HEARING PROCEDURAL BYLAW

- ii. Position (In Favour or Opposed); and
 - iii. Indicate the proposed Bylaw to be spoken to.
 - b. Registration can be done:
 - i. Through email to the CAO at aboffice@albertabeach.com by 4:00 pm the business day prior to the meeting;
 - ii. In person at the Village Office immediately prior to the meeting; or
 - iii. Through the video-conferencing chat which will open fifteen (15) minutes prior to the meeting start time.
 - c. If a registered speaker wishes to include an audio/visual presentation, please see section 8.13 for guidelines.
- 8.3 An individual may speak only once at the Public Hearing.
- 8.4 Presentations by the applicant and the public may be made verbally, in writing or visually.
- 8.5 Any person who would like to present using an electronic presentation will bring their USB flash drive to the presenter desk, where a staff member will open the file on the presenter computer.
- 8.6 The use of maps, videos, Power Point presentations and written presentations shall be collected by the Recording Secretary to be included in the Corporate Records for the meeting and may be made available to the public upon request.
- 8.7 If a person is unable to attend a Public Hearing, that person may authorize an individual to speak on his/her behalf. The authorization must:
- a. provide authorization in legible writing;
 - b. name the individual authorized to speak;
 - c. indicate the proposed bylaw to be spoken to; and
 - d. be signed by the person giving the authorization.
- 8.8 Once the Public Hearing has been called to order, no additional speakers will be allowed to register unless invited to by the Presiding Officer.
- 8.9 Persons addressing Council regarding the proposed bylaw or motion shall state:
- a. Their name and legal or municipal address, a person who does not identify him/ herself will not be given the opportunity to speak;
 - b. An indication as to whether they are speaking on their own behalf or for another person or for a group;
 - c. An indication as to whether they are speaking in support of or in opposition to the proposed bylaw or motion;
 - d. How they are affected by the proposed bylaw or motion; and
 - e. Address the Chair when responding to questions or providing information.
- 8.10 Each member of the public representing an individual, including applicants, shall be limited to a five (5) minute presentation period.
- 8.11 Each member of the public representing a group, including applicants, shall be limited to a ten (10) minute presentation period.
- 8.12 At the Public Hearing, the CAO shall indicate to the Presiding Officer when the five (5) minutes for individuals or ten (10) minutes for groups have elapsed in the allocated presentation time. The Presiding Officer, upon being notified of the allocated time having expired, may request that the speaker wrap up their presentation or, alternatively, the Presiding Officer may approve additional time for the presentation.
- 8.13 In preparing audio/visual materials to be presented at the meeting, presenters are required to limit the number of PowerPoint slides, or such similar visual aids, or pictures and at all times such presentation is limited to the five (5) minute time restriction for individuals and ten (10) minutes time restriction for groups. Any such electronic presentation is to be provided by the Delegation via email or removable USB memory device, in a compatible file format, to the CAO prior to the date of the Public Hearing or to the Recording Secretary at the presenters' desk at the time of the presentation.
- 8.14 All participants of the Public Hearing must address the Presiding Officer during their presentation.
- 8.15 Participants' conduct is subject to the rules of conduct provided within this Bylaw, the Council Procedural Bylaw and any other bylaw enacted by Council.
- 8.16 Following the presentation, Council may ask questions of the presenter, as indicated in the Public Hearing Procedure (Schedule "A").

SECTION 9 - RECORD OF PUBLIC HEARING

- 9.1 The minutes of the Regular or Special Council meeting, as the case may be, in which the Public Hearing is held will include a summary of all information, evidence, and presentations made before Council.

BYLAW 299-25
PUBLIC HEARING PROCEDURAL BYLAW

SECTION 10 - GENERAL

- 10.1 Once the Presiding Officer has adjourned the hearing, the hearing cannot be re-opened.
- 10.2 This bylaw shall come into full force and effect on the day that it is given its third and final reading, passed by Council and signed in accordance with the Municipal Government Act.

READ A FIRST TIME THIS ____TH DAY OF _____, 2025.

READ A SECOND TIME THIS ____TH DAY OF _____, 2025.

UNANIMOUS CONSENT GIVEN TO PROCEED TO THIRD READING THIS ____TH DAY OF _____, 2025.

READ A THIRD TIME AND PASSED THIS ____TH DAY OF _____, 2025.

SIGNED BY THE MAYOR AND C.A.O. THIS ____TH DAY OF _____, 2025.

MAYOR, KELLY MUIR

C.A.O., KATHY SKWARCHUK

BYLAW 299-25
PUBLIC HEARING PROCEDURAL BYLAW

SCHEDULE "A" – PUBLIC HEARING PROCEDURE

PROCEDURE FOR PUBLIC HEARING

1. Presiding Officer declares the Public Hearing open and states that the Hearing is held pursuant to Sections 216.4, 606 and 692 of the Municipal Government Act, RSA 2000, as amended.
2. Presiding Officer states:
 - a. That the purpose of Bylaw #XXXX-XX is to _____
 - b. That notice of the hearing was given in writing to:
 - i. the applicant;
 - ii. the assessed landowner or landowners;
 - iii. adjoining landowners; and
 - iv. Administration or the Planning & Development Officer.
 - c. That the notice of the hearing was advertised in the _____ newspaper and/or other source] on _____ and _____
 - d. That presentations are to be brief and to the point and limited to five (5) minutes for individuals and ten (10) minutes for groups.
 - e. That all persons giving presentations are to state their name and address.
 - f. The order for hearing presentations will be:
 - i. Administration or Planning and Development Officer;
 - ii. Those in favour of the bylaw;
 - iii. Those opposed to the bylaw;
 - iv. Any person deemed to be affected who wishes to be heard; and
 - v. Administration or Planning and Development Officer / closing statement.
3. Presiding Officer may allow questions from members of Council after each presentation.
4. Presiding Officer may allow rebuttal from persons having given presentations.
5. After all presentations are made the Presiding Officer declares the hearing closed.

[illegible]

Alberta Beach Village Office

From: municipalservicesdivision@gov.ab.ca
Sent: March 28, 2025 9:54 AM
To: Kathy Skwarchuk
Subject: Voter Assist Terminals
Attachments: AR118376 Minister Signed Letter.pdf

Please see the attached letter from Minister Ric McIver.



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Hays

March 12, 2025

AR118376

Dear Chief Elected Officials:

As you are aware, changes to the *Local Authorities Election Act (LAEA)* in *Bill 20, the Municipal Affairs Statutes Amendments Act, 2024*, came into force on October 31, 2024. One of these changes prohibits the use of tabulators, voting machines, vote recorders, and automated voting systems in local elections.

This change inadvertently created a lack of clarity regarding whether Elector Assistance Terminals (EATs) would be permitted in upcoming local elections. As you may know, an EAT is an assistive voting machine that enables electors with visual or physical disabilities to vote independently and privately. EATs are not connected to the Internet or another network and create a paper ballot that records the vote cast by the elector. EATs were offered in some local jurisdictions in the 2021 general elections and to electors in the 2023 provincial general election.

Our government is planning to bring forward *LAEA* amendments in spring 2025 to clarify that local authorities may, by bylaw, offer EATs to electors. In order to offer EATs in the 2025 general local elections, a local authority will be required to pass a bylaw by June 30, 2025.

If you have any questions regarding this upcoming change, please reach out to Municipal Affairs staff by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000) or via email at ma.advisory@gov.ab.ca.

Sincerely,

Ric McIver
Minister

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Alberta Beach Village Office

From: municipalservicesdivision@gov.ab.ca
Sent: April 8, 2025 4:08 PM
To: Kathy Skwarchuk
Subject: Letter from the Minister - Municipal Affairs Statutes Amendment Act 2025
Attachments: Minister Signed Letter.pdf

Good afternoon,

On behalf of the Honourable Ric Mclver, Minister of Municipal Affairs, please find attached his letter regarding Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*.

Thank you,

Office of the Minister
Municipal Affairs
Room 320 Legislature Building
10800 – 97 Avenue NW, Edmonton, AB T5K 2B6



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

April 8, 2025

I am pleased to share that today, our government tabled Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*. Bill 50 makes amendments to the *Municipal Government Act (MGA)*, *Local Authorities Election Act (LAEA)*, *New Home Buyer Protection Act (NHBPA)*, and the *Safety Codes Act (SCA)* to modernize municipal processes.

The proposed amendments will strengthen local governance and reduce conflict by repealing code of conduct provisions and granting Ministerial authority to establish procedures of council. The amendments also clarify the accountability of chief administrative officers and strengthen oversight authorities of appointed Official Administrators.

Also included are amendments regarding Intermunicipal Collaboration Frameworks (ICFs) which would clarify the required content of ICFs and strengthen the dispute resolution process to ensure ICFs are adopted and implemented effectively.

Changes are also proposed to the *LAEA* to clarify administrative requirements in advance of the October 2025 municipal and school board elections. In addition, we are allowing for the use of elector assistance terminals which enable voters who live with visual or physical impairments to vote independently and privately. We are also proposing amendments to residency requirements so that residents displaced by last year's wildfire in Jasper can vote and run for office, provided they intend to return to the community.

Finally, proposed changes to the *NHBPA* and the *SCA* address stakeholder concerns with the current new home buyer protection program, the quality of new homes, affordability, and red tape.

I invite you to read Bill 50. A copy of the Bill can be found here: <https://www.assembly.ab.ca/assembly-business/bills/bills-by-legislature>. Additional information about the proposed amendments is also available here: www.alberta.ca/modernizing-municipal-processes.

.../2



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

I will be hosting a town hall for stakeholders to share additional information and answer questions about the proposed amendments. The town hall will take place virtually on April 16, 2025, at 6:00 PM. Please send the names and email addresses of your representative(s) who will attend to ma.engagement@gov.ab.ca. Individuals identified by your organization will receive a link ahead of the town hall.

Sincerely,

Ric McIver

Ric McIver
Minister

2025 Bill 50

First Session, 31st Legislature, 3 Charles III

THE LEGISLATIVE ASSEMBLY OF ALBERTA

BILL 50

MUNICIPAL AFFAIRS STATUTES
AMENDMENT ACT, 2025

THE MINISTER OF MUNICIPAL AFFAIRS

First Reading

Second Reading

Committee of the Whole

Third Reading

Royal Assent

Bill 50

BILL 50

2025

MUNICIPAL AFFAIRS STATUTES AMENDMENT ACT, 2025

(Assented to , 2025)

HIS MAJESTY, by and with the advice and consent of the
Legislative Assembly of Alberta, enacts as follows:

Local Authorities Election Act

Amends RSA 2000 cL-21

1(1) The *Local Authorities Election Act* is amended by this section.

(2) Section 1 is amended

(a) in clause (e.1) by striking out “school board trustee” and substituting “trustee”;

(b) by repealing clause (k)(ii) and substituting the following:

(ii) a school board;

(c) by adding the following after clause (n):

(n.01) “elector assistance terminal” means a ballot-marking machine that allows an elector to mark a ballot by an accessible means, including by use of Braille-coded keypad, touch screen, pressure-sensitive paddle or breath-enabled marking;

(d) by adding the following after clause (r):

Explanatory Notes

Local Authorities Election Act

1(1) Amends chapter L-21 of the Revised Statutes of Alberta 2000.

(2) Section 1 presently reads in part:

1 In this Act,

(e.1) "candidate" means, except in Part 5.1, an individual who has been nominated to run for election in a local jurisdiction as a councillor or school board trustee;

(k) "elected authority" means

(ii) a board of trustees under the Education Act;

(r.1) "local political party" means, subject to section 158.3(2), an organization one of whose fundamental purposes is to participate in public affairs by endorsing one or more candidates in a local jurisdiction and supporting their election;

(e) by adding the following after clause (t.1):

(t.11) "permanent electors register" means,

- (i) in respect of a municipality, a permanent electors register prepared in accordance with section 49, and
- (ii) in respect of a school division, that portion of each municipality's permanent electors register that has an area in common with the school division;

(f) by adding the following after clause (w):

(w.01) "school board" means a board as defined in the *Education Act*;

(g) by adding the following after clause (x):

(x.1) "slate" has the meaning prescribed by regulation;

(h) by adding the following 20after clause (z.3):

(z.4) "trustee" means a member of a school board;

(3) Section 21(3) is amended by striking out "trustee of a board of a school division" and substituting "trustee of a school division".

(4) Section 22 is amended

(a) by striking out "trustee of a board of a school division" wherever it occurs and substituting "trustee";

(b) by striking out "school board trustee" wherever it occurs and substituting "trustee".

(3) Section 21(3) presently reads:

(3) Notwithstanding subsection (1), a candidate for trustee of a board of a school division that is wholly or partly within the boundaries of a city is not required to be a resident of the ward in either a general election or a by-election, but must be a resident of the school division.

(4) Section 22 presently reads in part:

(1.1) A person is not eligible to be nominated as a candidate for election as a trustee of a board of a school division if on nomination day the person is employed by

(5) Section 24 is amended

- (a) in subsection (1) by striking out “a board of trustees under the *Education Act*” and substituting “a school board”;**

(1.11) A person is not eligible to be nominated as a candidate for election as a councillor or as a trustee of a board of a school division if on nomination day the person is employed by the Office of the Ombudsman unless the person takes a leave of absence under this section.

(1.2) A person is not eligible to be nominated as a candidate for election as a councillor or a school board trustee if

(1.3) Subsection (1.2) applies

(b) with respect to a candidate for election as a school board trustee, if a report has been transmitted under section 147.8(1)(b) respecting a campaign period beginning on or after January 1, 2019.

(1.4) A person is not eligible to be nominated as a candidate for election as a councillor or as a trustee of a board of a school division if, on or after the time the person gives written notice or was required to give written notice under section 147.22, the person uses or expends a contribution in contravention of section 147.23.

(3) Subsection (1)(b) to (d) do not apply to a candidate for election as a trustee of a board of a school division.

(5.1) A person employed by an entity referred to in subsection (1.1) who wishes to be nominated as a candidate for election as a trustee of a board of a school division may notify that person's employer on or after January 1 in the year of an election but before the person's last working day prior to nomination day that the person is taking a leave of absence without pay under this section.

(5.2) A person employed by the Office of the Ombudsman who wishes to be nominated as a candidate for election as a councillor or as a trustee of a board of a school division may notify that person's employer on or after January 1 in the year of an election but before the person's last working day prior to nomination day that the person is taking a leave of absence without pay under this section.

(5) Section 24 presently reads in part:

24(1) A person who held office on a board of trustees under the Education Act and

(b) by striking out “board of trustees” wherever it occurs and substituting “school board”.

(6) Section 27(2) is amended by striking out “a board of trustees under the *Education Act*” and substituting “a school board”.

(7) Section 32 is repealed and the following is substituted:

Withdrawal of nomination

32 An individual nominated as a candidate may, at any time during the nomination period or within 24 hours after the close of the nomination period, withdraw as a candidate for the office for which the candidate was nominated by filing a withdrawal in writing with the returning officer.

- (a) *who resigned that office to avoid making restitution for money the person received that disqualified the person from holding that office pursuant to this or any other Act and has been ordered by a judge to make restitution, or*
- (b) *who was declared by a judge to be disqualified to hold that office pursuant to this or any other Act,*

is not eligible to become a member of that board of trustees until after 2 general elections have occurred after the date on which the person was ordered to make restitution or was declared to be disqualified.

(2) Notwithstanding that a by-election or general election has been held between the time when the disqualification of the member or former member arose and the time when the order or declaration has been made by the judge, subsection (1) applies and, if the person was re-elected, the person is not eligible to remain a member of the board of trustees.

(6) Section 27(2) presently reads:

(2) Notwithstanding subsection (1), a municipality that is a local jurisdiction with a population of at least 10 000 or a board of trustees under the Education Act of a local jurisdiction with a population of at least 10 000 may, by a bylaw passed prior to December 31 of the year before a year in which a general election is to be held, specify the minimum number of electors required to sign the nomination of a candidate for an office, but that number must be at least 5 and not more than 100.

(7) Section 32 presently reads:

32(1) A person nominated as a candidate may withdraw as a candidate at any time during the nomination period.

(2) At any time within 24 hours after the close of the nomination period, if more than the required number of candidates for any particular office are nominated, any person so nominated may withdraw as a candidate for the office for which the candidate was nominated by filing with the returning officer a withdrawal in writing.

(8) Section 34(1) is repealed and the following is substituted:

Election by acclamation

34(1) If, 24 hours after the close of nominations, the number of candidates for an office is equal to the number of offices for which the election is held, the returning officer shall declare each of the candidates to be elected to the office for which they were nominated.

(9) The following is added after section 48:

Residency and voting in Jasper

48.1(1) This section applies to an election held in 2025 or 2026 in a local jurisdiction in the same area as the Municipality of Jasper.

(2) Notwithstanding anything in this Act, an individual is deemed to be a resident of the Municipality of Jasper for the purposes of sections 21, 27 and 47 to 49 if the individual makes a statement in accordance with subsection (3).

(3) For the purposes of this section, a statement must be in writing and signed by the individual and state that the individual

- (a) was a resident of the Municipality of Jasper on July 22, 2024,
- (b) continues to be displaced from the Municipality of Jasper as a result of the wildfire in 2024, and
- (c) intends to resume residence in the Municipality of Jasper as soon as is reasonably practicable.

(4) A statement referred to in subsection (2) must be submitted with a nomination if

- (a) an individual who is being nominated under section 27 is relying on the statement to establish the individual's qualifications in accordance with section 21, and
- (b) an individual who signs a nomination in accordance with section 27(1)(b) is relying on the statement to establish the individual's residency in the Municipality of Jasper.

(8) Section 34(1) presently reads:

34(1) When at the close of nominations the number of persons nominated for any office is the same as the number required to be elected, the returning officer shall declare the persons nominated to be elected to the offices for which they were nominated.

(9) Residency and voting in Jasper.

(5) Before opening a voting station in the Municipality of Jasper, the presiding deputy at the voting station must post a notice respecting the entitlement of electors to make a statement referred to in subsection (2) within each voting compartment and at a conspicuous location within the voting station, and the presiding deputy must ensure that the notice remains posted there until the voting station closes.

(6) Before issuing a ballot to an elector, a deputy must offer the elector an opportunity to make a statement referred to in subsection (2).

(7) Notwithstanding anything in this Act, if an elected authority has made a resolution under section 77.1(2) and an application is made for a special ballot, the returning officer or deputy who receives the application must provide the applicant with the following:

- (a) the forms referred to in section 77.1(3)(b);
- (b) a form containing the statements referred to in subsection (3)(a), (b) and (c) for the elector to complete;
- (c) sufficient instructional information on how to complete the form.

(10) Section 49 is amended

(a) by adding the following after subsection (7):

(7.1) Only a returning officer may use a permanent electors register and only as it relates to the exercise of a power or performance of a duty of a returning officer under this Act.

(b) by repealing subsection (8) and substituting the following:

(8) For greater certainty, a candidate, official agent or scrutineer shall not access or use the permanent electors register, including, without limitation, taking a photograph or making a copy of the register.

(11) The following is added after section 49:

(10) Section 49 presently reads in part:

(8) No candidate, official agent or scrutineer shall take a photograph or make a copy of the permanent electors register.

(11) Providing permanent electors register to elected authority.

Providing permanent electors register to elected authority

49.1 A municipality that prepares a permanent electors register in accordance with section 49 must, on request, provide a copy of the permanent electors register to another elected authority in the same area.

(12) Section 53 is amended by adding the following after subsection (4):

(4.1) Subsection (4) does not apply to a person whose residence is in a summer village that has not prepared a permanent electors register in accordance with section 49.

(13) The following is added after section 53.02:

Proof of elector eligibility in Jasper

53.03(1) This section applies to an election held in 2025 or 2026 in a local jurisdiction in the same area as the Municipality of Jasper.

(2) Notwithstanding section 53, a person who attends at a voting station in the Municipality of Jasper for the purpose of voting or submits an application for a special ballot under section 77.1(1.1) is permitted to vote if the person

- (a) makes a statement in accordance with section 48.1, and
- (b) produces one piece of identification issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photograph of the individual.

(14) Section 69(5) is amended by striking out “section 53(1)(b) or (2) or 78” and substituting “section 48.1, 53(1)(b) or (2), 53.03(2)(a) or 78”.

(12) Section 53 presently reads in part:

(4) Notwithstanding subsection (1)(b)(ii), a person may validate the address of the person's residence if the person is accompanied by an elector who

(a) validates the elector's identity and the address of the elector's residence in accordance with subsection (3), and

(b) vouches for the person in accordance with subsection (7).

(13) Proof of elector eligibility in Jasper.

(14) Section 69(5) presently reads:

(5) The presiding deputy may designate the place or places at a voting station where a candidate, an official agent or a scrutineer of a candidate may observe the election procedure, and in designating the place or places, the presiding deputy shall ensure that the candidate, official agent or scrutineer can observe any person making a statement under section 53(1)(b) or (2) or 78.

(15) Section 77.1 is amended

(a) in subsection (2.4)(c) by striking out “trustee of a board of a school division” and substituting “trustee”;

(b) by adding the following after subsection (4):

(5) For greater certainty, this section does not apply to a summer village that has not prepared a permanent electors register in accordance with section 49.

(16) Section 78(1) is amended by striking out “an elector who is unable to vote in the usual manner” and substituting “an elector who is unable to vote in the manner prescribed by this Act and, if an elector assistance terminal is available, who does not elect to vote by that means”.

(17) Section 84 is repealed and the following is substituted:

Alternative voting equipment prohibited

84 Except as provided under section 84.1, the procedure for the taking or counting of votes in an election must not include voting machines, vote recorders, automated voting systems or tabulators.

Elector assistance terminals

84.1(1) Subject to subsection (2), an elected authority may, by bylaw, provide for the taking of the vote of an elector who is unable to vote in the manner prescribed by this Act by means of an elector assistance terminal.

(2) A bylaw may only authorize the use of an elector assistance terminal if the elector assistance terminal

- (a)** allows an elector to vote privately and independently,
- (b)** is not part of or connected to the Internet or another electronic network,
- (c)** creates a paper ballot that records the vote cast,
- (d)** allows an elector to verify the elector’s vote before it is cast, without the assistance of another person, and

(15) Section 77.1(2.4)(c) presently reads:

(2.4) An application for a special ballot must include the following:

(c) school elector status, if the elector is voting for a trustee of a board of a school division;

(16) Section 78(1) presently reads:

78(1) The deputy, at the request of an elector who is unable to vote in the usual manner, shall mark the vote of that elector on the elector's ballot in the manner directed by that elector, and shall immediately deposit the ballot in the ballot box.

(17) Section 84 presently reads:

84 A local jurisdiction shall not provide for the taking or counting of votes by means of voting machines, vote recorders, automated voting systems or tabulators.

- (e) does not enable the choice of an elector to be made known to an election officer or scrutineer.

(3) A bylaw providing for the use of an elector assistance terminal in a general election must be passed prior to June 30 of the year in which a general election is to be held.

(4) A bylaw referred to in subsection (1) must

- (a) prescribe the form of the ballot,
- (b) prescribe directions for the use of the elector assistance terminal by an elector,
- (c) require that the elector assistance terminal be tested before the first elector uses the equipment to vote and after the last elector uses the equipment to vote, and
- (d) follow the provisions of this Act as nearly as possible.

(5) A paper ballot created by an elector assistance terminal must be retained and placed in the ballot box in the same manner as an ordinary ballot.

(6) If an elected authority passes a bylaw referred to in subsection (1), sections 38(2), 62 and 63 do not apply to the extent of any inconsistency with that bylaw.

(18) Section 98 is repealed and the following is substituted:

Reasons for preliminary recount

98(1) A returning officer may make a recount of the votes cast at one or more voting stations if any of the following apply:

- (a) the returning officer receives an application for a recount that provides grounds that the returning officer considers reasonable for alleging that the record of the result of the count of votes at a voting station is inaccurate from any of the following people:
 - (i) a candidate, an official agent or a scrutineer of a candidate recognized in accordance with section 69;

(18) Section 98 presently reads:

98(1) The returning officer may make a recount of the votes cast at one or more voting stations if

- (a) a candidate or an official agent or a scrutineer of a candidate recognized pursuant to section 69 or, in the case of a vote on a bylaw or question, a scrutineer appointed pursuant to section 70(1) shows grounds that the returning officer considers reasonable for alleging that the record of the result of the count of votes at any voting station is inaccurate,*
- (b) the returning officer considers that the number of*
 - (i) valid ballots objected to, or*
 - (ii) rejected ballots other than those on which no vote has been cast by an elector,*

- (ii) in the case of a vote on a bylaw or question, an official agent or a scrutineer appointed under section 70(1);
 - (b) the returning officer considers that the number of either of the following was sufficient to affect the result of the election if they had not been objected to or rejected:
 - (i) valid ballots objected to;
 - (ii) rejected ballots other than those on which no vote has been cast by an elector;
 - (c) the returning officer is of the opinion that there may have been an administrative or technical error that caused an error in the count of votes.
- (2) An application for a recount under subsection (1)(a) must be made within 44 hours of the closing of the voting stations.

Recount on request

98.1(1) If a returning officer receives an application for a recount made in accordance with subsection (2), the returning officer shall make a recount of the votes cast at a voting station that is the subject of the application if the returning officer is satisfied that,

- (a) in the case of one office being filled, the difference between the number of valid ballots marked for the candidate with the highest number of votes and the number of valid ballots marked for the candidate with the 2nd highest number of votes is within 0.5% of the total number of valid ballots marked at the election for that office, or
- (b) in the case of more than one office being filled from a pool of candidates, the difference between the number of valid ballots marked for the candidate with the lowest sufficient number of votes to be declared elected to one of the offices and the number of valid ballots marked for the candidate with the highest insufficient number of votes to be declared elected is within 0.5% of the total number of valid ballots marked at the election for those offices.

was sufficient to affect the result of the election if they had not been counted or rejected, as the case may be, or

- (c) the returning officer is of the opinion that there may have been an administrative or technical error that may cause an error in the count of votes.*

(1.1) The returning officer shall make a recount of the votes cast at one or more voting stations if the returning officer receives an application for a recount under subsection (1.2) and the returning officer is satisfied that,

- (a) where one office is to be filled, the difference between the number of valid ballots marked for the candidate with the highest number of votes and the number of valid ballots marked for the candidate with the 2nd highest number of votes is within 0.5% of the total number of valid ballots marked at the election for that office, or*
- (b) where more than one office is to be filled from a pool of candidates, the difference between the number of valid ballots marked for the candidate with the lowest sufficient number of votes to be declared elected to one of the offices and the number of valid ballots marked for the candidate with the highest insufficient number of votes to be declared elected is within 0.5% of the total number of valid ballots marked at the election for those offices.*

(1.2) An application for a recount under subsection (1.1)

- (a) may only be made,*
 - (i) in an election for an office referred to in subsection (1.1)(a), by the candidate with the 2nd highest number of votes or the official agent for that candidate, or*
 - (ii) in an election for an office referred to in subsection (1.1)(b), by the candidate with the highest insufficient number of votes or the official agent for that candidate,*
- (b) may only be made*
 - (i) during the time specified in subsection (4), or*
 - (ii) within 48 hours after the statement of results is announced or posted in accordance with section 97(2),*

- (2) An application for a recount may only be made,
- (a) in the case of an election for an office referred to in subsection (1)(a), by the candidate with the 2nd highest number of votes or the official agent of that candidate, or
 - (b) in the case of an election for an office referred to in subsection (1)(b), by the candidate with the highest insufficient number of votes or the official agent of that candidate.
- (3) An application for a recount under subsection (1) must be made within 72 hours after the statement of results is announced or posted in accordance with section 97(2).

Recount process

98.2(1) If a returning officer conducts a recount under section 98 or 98.1, the returning officer shall,

- (a) at least 12 hours before conducting the recount, notify,
 - (i) in the case of an election other than a vote on a bylaw or question, each candidate who may be affected by the recount,
 - (ii) in the case of a vote on a bylaw or question, one scrutineer in support of the passage of the bylaw or voting in the affirmative on the question and one scrutineer in opposition to the passage of the bylaw or voting in the negative on the question, and
 - (iii) those officers that the returning officer considers necessary to assist in the recount,
 - (b) break the seal of the ballot box, and
 - (c) count the ballots contained in the ballot box in the same manner as the deputy presiding at the voting station is directed to do.
- (2) After conducting the recount, the returning officer who conducted it must
- (a) correct the ballot account, if necessary,

and

(c) must be made to the returning officer.

(2) If the returning officer makes a recount, the returning officer shall

(a) 12 hours before the recount, notify

(i) any candidates who may be affected by the recount or, in the case of a vote on a bylaw or question, one scrutineer in support of the passage of the bylaw or voting in the affirmative on the question and one scrutineer in opposition to the passage of the bylaw or voting in the negative on the question, and

(ii) those officers that the returning officer considers necessary to assist in the recount,

(b) break the seal of the ballot box, and

(c) proceed to count the ballots contained in it in the same manner as the deputy presiding at the voting station is directed to do.

(3) After the recount, the returning officer shall

(a) correct the ballot account if necessary,

(b) place in the ballot box all the documents contained in it at the time the returning officer broke the seal, and

(c) close the ballot box and seal it with the returning officer's seal.

(4) An application under this section may be made during the 44 hours immediately following the closing of the voting stations but may not be made afterwards.

(5) The returning officer shall complete the recount

(a) in the case of an election other than a vote on a bylaw or question, prior to the time set for the declaration of the results under section 97(2), or

(b) in the case of a vote on a bylaw or question, within 96 hours of the close of the voting stations on election day.

- (b) replace all the documents contained in the ballot box at the time the returning officer broke its seal, and
 - (c) close the ballot box and seal it with the returning officer's seal.
- (3) A returning officer must complete a recount under section 98,
 - (a) in the case of an election other than a vote on a bylaw or question, before the time set for the statement of the results under section 97(2), or
 - (b) in the case of a vote on a bylaw or question, within 96 hours of the close of the voting stations on election day.
- (4) The returning officer must complete a recount under section 98.1 no later than 12 noon on the 5th day after the day the statement of results is posted under section 97(2).
- (5) As soon as practicable on completion of a recount under section 98.1, the returning officer must comply with the requirements of section 97(3) and (4) in respect of the results of the recount.
- (6) A declared vote under section 99 may only be counted at the recount of ballots only if the recount confirms the equality of votes among the same candidates as at the original count.
- (7) If a recount results in an equality of votes that is different from the result of the original count and it is necessary to determine which candidate is elected, section 99 applies.
- (8) If a returning officer determines that a recount will be made in a local jurisdiction that is divided into wards or divisions, the returning officer may determine the number of voting stations for which a recount is required in accordance with section 98 or 98.1, as the case may be.
- (19) Section 147.1 is amended**
 - (a) in subsection (1)**

(6) A declared vote under section 99 at the original count of ballots shall be counted at the recount of ballots only if the recount confirms the equality of votes among the same candidates as at the original count.

(7) If the recount results in an equality of votes different from the result of the original count and it is necessary to determine which candidate is elected, section 99 applies.

(9) If a returning officer determines that a recount will be made in a local jurisdiction that is divided into wards or divisions, the returning officer may determine the number of voting stations for which a recount is required in accordance with subsection (1) or (1.1).

(19) Section 147.1 presently reads in part:

147.1(1) In this Part,

(a) "campaign expense" means any expense incurred, or non-monetary contribution received, by a candidate to the

- (i) **in clause (a) by striking out “a candidate” wherever it occurs and substituting “a candidate, local political party or slate”;**
- (ii) **in clause (b.1) by striking out “school board trustee” wherever it occurs and substituting “trustee”;**
- (iii) **by repealing clause (c) and substituting the following:**
 - (c) “contribution” means, in respect of a candidate’s election campaign or a local political party, any money, personal property, real property or service provided without fair market value compensation from that candidate or local political party, but does not include a service provided by an individual who voluntarily performs the service and receives no compensation, directly or indirectly, for the service or time spent providing the service;
 - (c.1) “endorsed candidate” means a candidate whose endorsement by a local political party has been registered in accordance with the regulations;
- (iv) **by repealing clause (f)(vi) and substituting the following:**
 - (vi) a school board,
- (b) **in subsections (2) and (3) by striking out “a candidate” and substituting “a candidate or a local political party”.**

(20) Section 147.12 is amended by striking out “trustee of a school board” and substituting “trustee”.

extent that the property or service that the expense was incurred for, or that was received as a non-monetary contribution, is used to directly promote or oppose a candidate during a campaign period, and includes an expense incurred for, or a non-monetary contribution in relation to,

(b.1) "candidate" means

- (i) an individual who has been nominated to run for election in a local jurisdiction as a councillor or school board trustee, and*
- (ii) an individual who intends to be nominated to run for election in a local jurisdiction as a councillor or as a school board trustee that has given written notice in accordance with section 147.22;*
- (c) "contribution" means any money, personal property, real property or service that is provided to or for the benefit of a candidate's election campaign without fair market value compensation from that candidate, but does not include a service provided by an individual who voluntarily performs the services and receives no compensation, directly or indirectly, in relation to the services or time spent providing the services;*
- (f) "prohibited organization" means*
 - (vi) a board of trustees under the Education Act,*

(2) The value of a contribution, other than money, provided to a candidate is the fair market value of the contribution at the time it is provided.

(3) If any personal property, real property or service or the use of personal property or real property is provided to a candidate for a price that is less than the fair market value at the time it is provided, the amount by which the value exceeds the price is a contribution for the purposes of this Part.

(20) Section 147.12 presently reads:

147.12 This Part applies to candidates for election as a councillor in a municipality or as a trustee of a school board.

(21) Section 147.13(2) is amended by striking out “Every candidate and every person acting on behalf of a candidate” and substituting “A candidate, a local political party and a person acting on behalf of a candidate or a local political party”.

(22) Section 147.2 is amended

(a) in subsection (2)

(i) by striking out “contributions by an individual” and substituting “contributions to a candidate by an individual”;

(ii) in clauses (b) and (c) by striking out “school board trustee” and substituting “trustee”;

(b) in subsection (3)(b) and (c) by striking out “school board trustee” and substituting “trustee”.

(23) The following is added after section 147.24:

Transfers between local political parties and candidates

147.25(1) Notwithstanding anything in this Act, a local political party and an endorsed candidate of the local political party may transfer to or accept from each other

(a) money or real property, including permitting the use of real property for the other’s benefit, or

(21) Section 147.13(2) presently reads:

(2) Every candidate and every person acting on behalf of a candidate shall make every reasonable effort to advise prospective contributors of the provisions of this Part relating to contributions.

(22) Section 147.2 presently reads in part:

(2) Subject to subsection (4), contributions by an individual ordinarily resident in Alberta shall not exceed, in the case of a general election, in a calendar year during the campaign period, or, in the case of a by-election, during the campaign period,

(b) \$5000 in the aggregate to all candidates for election as a school board trustee of a particular public school division under the Education Act, and

(c) \$5000 in the aggregate to all candidates for election as a school board trustee of a particular separate school division under the Education Act.

(3) Contributions by a corporation other than a prohibited organization, by an Alberta trade union or by an Alberta employee organization shall not exceed during the campaign period

(b) \$5000 in the aggregate to all candidates for election as a school board trustee of a particular public school division under the Education Act, and

(c) \$5000 in the aggregate to all candidates for election as a school board trustee of a particular separate school division under the Education Act.

(23) Transfers between local political parties and candidates.

- (b) a debt incurred during a campaign period for the purpose of eliminating a deficit referred to in section 147.52(1).
- (2) Notwithstanding anything in this Act, a local political party and an endorsed candidate of the local political party may transfer to and accept from each other goods or services, including the use of goods or services.
- (3) A transfer under subsection (1) or (2) is not a contribution or a campaign expense under this Act.
- (4) The source and amount of a transfer referred to in subsection (1) must be recorded, and any funds accepted must be deposited into a campaign account.
- (5) The source and amount of a transfer referred to in subsection (2) must be recorded.
- (6) A transfer referred to in subsection (1) or (2) must be recorded,
 - (a) in respect of a candidate, in a disclosure statement required by section 147.4, and
 - (b) in respect of a local political party, in a disclosure statement required by section 22 of the *Local Political Parties and Slates Regulation* (AR 170/2024).
- (24) Section 147.8(1)(b) is amended by striking out “school board trustees” and substituting “trustees”.**
- (25) Section 158.3(1) is repealed.**

(24) Section 147.8(1)(b) presently reads:

147.8(1) Subject to section 147.7, if a candidate fails to file a disclosure statement as required by section 147.4

(b) in the case of an election of school board trustees, the secretary of the school board shall transmit a report to that effect to the school board, which shall on its receipt make the report public.

(25) Section 158.3(1) presently reads:

158.3(1) Subject to subsection (2) and the regulations, in this section and in sections 160.1 and 160.2,

(a) "local political party" means an organization one of whose fundamental purposes is to participate in public affairs by

Municipal Government Act

Amends RSA 2000 cM-26

2(1) The *Municipal Government Act* is amended by this section.

(2) Section 145 is amended

(a) in subsection (1) by striking out “A council may” and substituting “Subject to an order made under subsection (4) and to subsections (7) and (9), a council may”;

(b) in subsection (3) by striking out “Where a council” and substituting “Subject to an order made under subsection (4) and to subsections (7), (9) and (12), where a council”;

(c) by adding the following after subsection (3):

(4) The Minister may, by order,

- (a) establish procedures for council and council committee meetings,**
- (b) amend the procedures referred to in clause (a), and**
- (c) specify matters relating to procedures for council and council committee meetings that may not be included in a bylaw.**

(5) As soon as practicable after making an order under subsection (4), the Minister must make the order publicly available on the website of the Minister’s department.

(6) The *Regulations Act* does not apply to an order made under subsection (4).

(7) If the Minister makes an order under subsection (4), a council may, by bylaw, provide for

endorsing one or more candidates in a local jurisdiction and supporting their election;

(b) *"slate" means slate as defined in the regulations.*

Municipal Government Act

2(1) Amends chapter M-26 of the Revised Statutes of Alberta 2000.

(2) Section 145 presently reads in part:

145(1) A council may, by bylaw, establish the procedures to be followed by the council.

(3) Where a council establishes a council committee or other body, the council may, by bylaw, establish the functions of the committee or body and the procedures to be followed by it.

- (a) procedures for council and council committee meetings in addition to those established under that order, and
- (b) matters relating to those procedures other than matters specified by that order that may not be included in a bylaw.

(8) If there is a conflict or inconsistency between an order made under subsection (4) and a bylaw referred to in subsection (7), the bylaw is of no force and effect to the extent of the conflict or inconsistency in respect of any procedures for council or committee meetings established or matters specified under that order.

(9) A council may not make a bylaw or a resolution under this Act that addresses the behaviour or conduct of councillors or of members of council committees who are not councillors.

(10) A bylaw or any portion of a bylaw or a resolution or any portion of a resolution passed by a municipality prior to the coming into force of this subsection that provides for a code of conduct for councillors or members of council committees who are not councillors or addresses the behaviour or conduct of those councillors or members and that was in effect immediately before the coming into force of this subsection is repealed on the coming into force of this subsection.

(11) A council must update its bylaws respecting procedures for council and council committee meetings, if any, within 6 months of the date of an order made under subsection (4) to accord with that order.

(12) An order made under subsection (4) does not apply to a board or other body established by a council under this Act.

(3) Part 5, Division 1.1 and sections 153(e.1) and 153.1 are repealed.

(3) Part 5, Division 1.1 and sections 153(e.1) and 153.1 presently read:

*Division 1.1
Codes of Conduct*

146.1(1) A council must, by bylaw, establish a code of conduct governing the conduct of councillors.

(2) A code of conduct under subsection (1) must apply to all councillors equally.

(4) Section 172.2 is repealed and the following is substituted:

No review of councillor's decision

172.2 If a councillor decides to take or not to take any or all of the actions in section 172.1(2), that decision is not to be considered during any hearing respecting the potential disqualification of the councillor.

(3) A council may, by bylaw, establish a code of conduct governing the conduct of members of council committees and other bodies established by the council who are not councillors.

(4) A councillor must not be disqualified or removed from office for a breach of the code.

(5) The Minister may make regulations

- (a) respecting matters that a code of conduct established under subsection (1) must address;*
- (b) respecting the date by which councils must establish a code of conduct under subsection (1);*
- (c) respecting sanctions to be imposed for a breach of a code of conduct established under subsection (1);*
- (d) respecting matters that a council must take into consideration in establishing a code of conduct under subsection (1) or (3), or both;*
- (e) respecting implementation of a code of conduct established under subsection (1) or (3), or both;*
- (f) respecting any other matter the Minister considers necessary or advisable to carry out the intent and purpose of this Division.*

153 Councillors have the following duties:

- (e.1) to adhere to the code of conduct established by the council under section 146.1(1);*

153.1 Where the chief administrative officer or a person designated by the chief administrative officer provides information referred to in section 153(d) to a councillor, the information must be provided to all other councillors as soon as is practicable.

(4) Section 172.2 presently reads:

172.2 If a councillor decides to take or not to take any or all of the actions in section 172.1(2), that decision is not to be considered during

(5) The following is added after section 179.1:

Regulations

179.2 The Lieutenant Governor in Council may make regulations defining “public interest” for the purposes of this Division.

(6) Section 185.1(1) is amended by striking out “Despite” and substituting “Subject to an order made under section 145(4) and despite”.

(7) Section 201.1(1)(a)(iv) is repealed.

(8) Section 205 is amended

- (a) *any hearing respecting the potential disqualification of the councillor, or*
- (b) *the process established by bylaw pursuant to section 146.1 to determine the validity of a complaint alleging a breach of the code of conduct by the councillor.*

(5) Regulations.

(6) Section 185.1(1) presently reads:

185.1(1) Despite sections 185 and 197, at a meeting at which a council

- (a) *establishes a council committee or other body under section 145, or*
- (b) *appoints a chief elected official under section 150,*

a secret ballot must be held if requested by any councillor present at the meeting.

(7) Section 201.1(1)(a)(iv) presently reads:

201.1(1) A municipality, in accordance with the regulations, must offer, and each councillor must attend, orientation training

- (a) *on the following topics, to be held prior to or on the same day as the first organizational meeting following a general election required by section 192, or in the case of a councillor elected at a by-election, on or before the day that councillor takes the oath of office:*
 - (iv) *the municipality's code of conduct;*

(8) Section 205 presently reads in part:

- (a) in subsection (2) by striking out “one or more persons” and substituting “one person”;
- (b) by repealing subsection (3).

(9) Section 206 is amended by adding the following after subsection (1):

- (1.1) A council may not pass a bylaw that varies the requirement of a majority referred to in subsection (1).
- (1.2) Any provision in a bylaw that varies the requirement of a majority referred to in subsection (1) is repealed on the coming into force of subsection (1.1).

(10) Section 208 is amended by adding the following after subsection (2):

- (3) The chief administrative officer must report to council in writing within 72 hours after the chief administrative officer exercises the municipality’s natural person powers under section 202(1).

(11) The following is added after section 208:

Duty to provide information to councillor

208.1(1) Subject to subsection (2) and the regulations, if any, where a councillor requests information referred to in section 153(d) from the chief administrative officer or a person designated by the chief administrative officer, the chief administrative officer or a person designated by the chief administrative officer must provide the information as soon as is practicable.

(2) Where the requested information is personal or confidential information, the chief administrative officer or a person designated by the chief administrative officer may refuse to provide the information after considering the following factors:

- (a) whether the information is required by the councillor to perform the councillor’s duties under this Act;

(2) Every council must appoint one or more persons to carry out the powers, duties and functions of the position of chief administrative officer.

(3) If more than one person is appointed, the council must by bylaw determine how the powers, duties and functions of the position of chief administrative officer are to be carried out.

(9) Adds prohibition on bylaw changing voting majority re chief administrative officers.

(10) Adds duty to report for chief administrative officer.

(11) Duty to provide information to councillor.

- (b) whether a public body would be authorized or required to disclose the information if it were contained in a record requested under section 7(1) of the *Freedom of Information and Protection of Privacy Act*;
- (c) if the information is personal information, whether the use or disclosure of the information is authorized by the *Freedom of Information and Protection of Privacy Act*;
- (d) any other relevant factor;
- (e) any additional factors set out in the regulations.

(3) Where the chief administrative officer or a person designated by the chief administrative officer provides information referred to in section 153(d) to a councillor, the chief administrative officer or a person designated by the chief administrative officer must provide the information to all other councillors within 72 hours of the information being provided to the councillor.

(4) The chief administrative officer or a person designated by the chief administrative officer must provide reasons to all councillors for refusing to provide the information requested under subsection (1).

(5) The Minister may make regulations respecting

- (a) procedures for the provision of information referred to in section 153(d) to a councillor under this section;
- (b) additional factors for the purposes of subsection (2)(e).

(12) Section 423(1)(e.1) is amended by striking out “section 3.1(6)(f)(iv)” and substituting “section 3(1.2), 3.01(4) or 3.1(5)”.

(13) Section 575(2) is amended by striking out “and” at the end of clause (a) and by adding the following after clause (b):

- (c) the official administrator

(12) Section 423(1)(e.1) presently reads:

423(1) A person who purchases a parcel of land at a public auction acquires the land free of all encumbrances, except

(e.1) a caveat that, pursuant to section 3.1(6)(f)(iv) of the New Home Buyer Protection Act, remains registered against the certificate of title to the land,

(13) Section 575(2) presently reads:

(2) So long as the appointment of an official administrator under this section continues,

- (i) must be notified by council of any regularly scheduled or special council meetings,
- (ii) may be present during all meetings of council that are closed to the public except where matters subject to legal privilege are being discussed,
- (iii) may direct the municipality to provide a copy of any records, except records subject to legal privilege, in the municipality's possession to the official administrator within the time specified by the official administrator, and
- (iv) must sign or authorize agreements, cheques and other negotiable instruments of the municipality or council in addition to the person signing or authorizing those agreements, cheques and other negotiable instruments under section 213(4).

(14) The following is added after section 603.01:

Regulations

603.02 The Lieutenant Governor in Council may make regulations defining "policy of the Government" for the purposes of section 603.01(e).

(15) Section 616 is amended by adding the following after clause (bb):

- (bb.1) "school building project" has the same meaning as in the *Education Act*;
- (bb.2) "school division" has the same meaning as in the *Education Act*;

(16) Section 625 is amended

- (a) in subsection (3) by striking out "The bylaw" and substituting "Subject to subsection (3.1), the bylaw";
- (b) by adding the following after subsection (3):
 - (3.1) Neither an order made under section 145(4) nor section 145(7) apply in respect of the requirement in subsection (3)(a)

- (a) *no bylaw or resolution that authorizes the municipality to incur a liability or to dispose of its money or property has any effect until the bylaw or resolution has been approved in writing by the official administrator, and*
- (b) *the official administrator may at any time within 30 days after the passing of any bylaw or resolution disallow it, and the bylaw or resolution so disallowed becomes and is deemed to have always been void.*

(14) Regulations.

(15) Adds definitions to Part 17.

(16) Section 625 presently reads in part:

(3) The bylaw establishing a municipal planning commission and the agreement establishing an intermunicipal planning commission must

- (a) *provide for the applicable matters described in section 145(3),*

to provide for meeting procedures as an applicable matter described in section 145(3).

(17) Section 648(1.2) is repealed and the following is substituted:

(1.2) A bylaw may not impose an off-site levy on land required for a school building project that is

- (a) owned by a school board, or
- (b) leased to a school board in accordance with section 187.1(4)(b) of the *Education Act*.

(18) Section 674 is amended

(a) in subsection (1) by striking out “Before” and substituting “Subject to subsection (1.1), before”;

(b) by adding the following after subsection (1):

(1.1) Subsection (1)(a) does not apply in respect of a parcel of land that is the subject of a transfer of ownership to the Crown under section 187.1(1) of the *Education Act*.

(19) Section 708.26(1) is amended by adding the following after clause (b):

(b.1) “mandatory service” means a mandatory service referred to in section 708.29(1.1).

(20) Section 708.28 is amended by adding the following after subsection (1):

(1.1) Subject to subsections (1.2) and (1.3), subsection (1) does not apply to municipal districts with common boundaries if they determine and agree that they do not require a framework.

- (b) *prescribe the functions and duties of the commission, including but not limited to subdivision and development powers and duties, and*
- (c) *in the case of an intermunicipal planning commission, provide for its dissolution.*

(17) Section 648(1.2) presently reads:

(1.2) A bylaw may not impose an off-site levy on land owned by a school board that is to be developed for a school building project within the meaning of the Education Act.

(18) Section 674 presently reads in part:

674(1) Before any of the following occurs, a public hearing must be held in accordance with section 216.4 and advertised in accordance with section 606

- (a) *the sale, lease or other disposal of*
 - (i) *municipal reserve, community services reserve or municipal and school reserve by a council, or*
 - (ii) *municipal and school reserve by a council and a school board;*

(19) Adds definition to Part 17.2.

(20) Section 708.28 presently reads in part:

708.28(1) Municipalities that have common boundaries must create a framework with each other by April 1, 2020 unless they are members of the same growth management board.

(1.2) A municipal district referred to in subsection (1.1) may revoke its agreement at any time by giving written notice to the other municipal district or municipal districts, and where that notice is given, the municipal districts must comply with subsection (1) within one year from the date of the notice.

(1.3) The municipal districts referred to in subsection (1.1) must review all existing agreements between them prior to determining and agreeing that a framework is not required.

(1.4) A municipal district that under subsection (1.1) does not enter into a framework must

- (a) adopt a resolution that intermunicipal services have been and will continue to be adequately provided by other means,
- (b) notify the Minister of its decision not to enter into a framework by sending a copy of the resolution to the Minister, and
- (c) publish, on the municipal district's website, the reasons for not having a framework.

(21) Section 708.29 is amended

(a) by adding the following before subsection (1):

Contents of framework

708.29(0.1) In this section,

- (a) "costs for intermunicipal services" means operating, capital and other non-operating costs required to deliver the services;
- (b) "third-party services" means services provided by a third party that is
 - (i) a corporation independent from the municipalities to whom the services are provided, and
 - (ii) the only services provider authorized under an enactment to provide the services it provides in or to the municipalities that are parties to a framework.

(b) by adding the following after subsection (1):

(21) Section 708.29 presently reads in part:

708.29(1) A framework must describe the services to be provided under it that benefit residents in more than one of the municipalities that are parties to the framework.

(1.1) The content of the framework required under subsection (1) must address the provision of the following mandatory services:

- (a) transportation;
- (b) water and wastewater;
- (c) solid waste;
- (d) emergency services;
- (e) recreation.

(1.2) Municipalities may include additional services in the framework, other than third-party services.

(1.3) Where section 708.34(a) or (b) applies to municipalities because of a matter other than a matter regarding a mandatory service, the municipalities must create a framework in accordance with this Part that addresses mandatory services.

(1.4) Municipalities may establish in a framework a cost calculation model respecting the costs for intermunicipal services.

(1.5) Each municipality in a framework must disclose to the others any information, data or assumptions it is relying on in arriving at its proposal for a cost calculation model.

(1.6) Subject to the regulations and subsection (1.7), capital costs may be included in a framework.

(1.7) The capital costs for a new facility providing mandatory services may only be included in a framework if, by a prior agreement, all municipalities that are party to the framework have participated in the design of and decision to construct the facility.

(1.8) The prior agreement referred to in subsection (1.7) must contain provisions reflecting that the municipalities have addressed and agreed to the nature of the participation of each municipality in the decision to design and construct the facility.

(1.9) Subsection (1.7) applies to frameworks entered into after the coming into force of that subsection.

(1.91) The Minister may make regulations relating to the inclusion of capital costs in a framework.

(22) Section 708.33 is amended

(a) by adding the following before subsection (1):

Method of creating framework

708.33(0.1) In this section, “act in good faith” means to

- (a) act honestly, respectfully and reasonably,
- (b) communicate appropriately,
- (c) share necessary information,
- (d) meet through authorized representatives, and
- (e) be willing and prepared to discuss all issues and explain all rationale.

(b) in subsection (3) by striking out “negotiate” and substituting “act”.

(23) Section 708.34 is amended

- (a) in clause (a) by adding “because of a matter to be resolved regarding a mandatory service,” before “the municipalities”;**
- (b) in clause (b) by adding “because of a matter to be resolved regarding a mandatory service,” after “section 708.32,”;**
- (c) in clause (c)(iii) by adding “because of a matter to be resolved regarding a mandatory service,” before “have been unsuccessful”.**

(22) Section 708.33 presently reads in part:

708.33(1) In order to create a framework, the municipalities that are to be parties to the framework must each adopt a bylaw or resolution that contains the framework.

(3) In creating or reviewing a framework, the municipalities must negotiate in good faith.

(23) Section 708.34 presently reads in part:

708.34 This Division applies to municipalities that are required under section 708.28(1) to create a framework where

(a) the municipalities are not able to create the framework within the time required under section 708.28,

(b) when reviewing a framework under section 708.32, the municipalities do not agree that the framework continues to serve the interests of the municipalities and one of the municipalities provides written notice to the other municipalities and the Minister stating that the municipalities are not able to agree on the creation of a replacement framework, or

(c) the municipalities

(iii) have been unsuccessful in resolving the dispute within one year after starting the dispute resolution process.

(24) Section 708.35(1) is amended by adding “because of a matter to be resolved regarding a mandatory service” after “applies”.

(25) Section 708.36(7) is amended by adding the following after clause (d):

- (d.1) that negates a matter, in relation to the award, that the municipalities have agreed to, unless that matter is beyond the municipalities’ jurisdiction,
- (d.2) that addresses a matter not previously discussed by the municipalities,

(26) Section 708.4(1) is repealed and the following is substituted:

Municipalities must adopt framework and amend bylaws

708.4(1) Where an arbitrator makes an award respecting a framework,

- (a) the arbitrator must ensure the preparation of the framework that reflects or incorporates the award and submit it to the municipalities within 30 days after the award is finalized, and
- (b) the municipalities are bound by the award and must, within 60 days after the date the arbitrator submits the framework to the municipalities, adopt the framework in accordance with the award.

(1.01) The arbitrator must provide a copy of the award and the framework to the Minister within 30 days after the award is finalized.

(27) Section 708.41 is amended by adding the following after subsection (2):

- (3)** If a municipality fails to pay its proportion of the arbitrator’s costs, the Minister may order the municipality to pay its proportion of the costs.

(24) Section 708.35(1) presently reads:

708.35(1) Where section 708.34(a), (b) or (c) applies, the municipalities must refer the matter to an arbitrator.

(25) Section 708.36(7) presently reads in part:

(7) An arbitrator must not make an award

(d) that is contrary to an intermunicipal development plan under Part 17 or a growth plan,

(26) Section 708.4(1) presently reads:

708.4(1) Where an arbitrator makes an award respecting a framework, the municipalities are bound by the award and must, within 60 days after the date of the award, adopt a framework in accordance with the award.

(27) Section 708.41 presently reads in part:

(2) Each municipality's proportion of the costs must be determined by dividing the amount of that municipality's equalized assessment by the sum of the equalized assessments of all of the municipalities as set out in the most recent equalized assessment.

(4) If the municipality fails to comply with the Minister's order under subsection (3), the Minister may take any measure set out in section 708.43(3) and shall provide reasons to the municipality for taking any of the measures.

(28) Section 708.43 is amended

(a) by repealing subsection (2) and substituting the following:

(2) If the Minister considers that a municipality has not complied with a framework or award or has not adopted a framework that reflects an arbitrator's award that is binding on the municipality, the Minister may take any necessary measure to ensure that the municipality complies with the framework or award or adopts the framework.

(b) in subsection (3)

(i) by repealing "all necessary measures includes, without limitation," **and substituting** "necessary measures include";

(ii) by adding the following after clause (d):

(d.1) imposing a framework on the municipality reflecting the arbitrator's award;

(c) by adding the following after subsection (3):

(4) The Minister shall provide reasons to the municipality for any measures taken by the Minister under subsection (2).

(29) Section 708.52 is amended by adding the following after clause (a):

(a.1) respecting the implementation of a framework adopted as a result of arbitration under Division 2;

(30) The following is added after section 708.52:

Ministerial orders

708.53(1) Subject to any regulations made under section 708.52(c), the Minister may make an order providing for any other matter that the Minister considers necessary or advisable for

(28) Section 708.43 presently reads in part:

(2) If the Minister considers that a municipality has not complied with a framework, the Minister may take any necessary measures to ensure that the municipality complies with the framework.

(3) In subsection (2), all necessary measures includes, without limitation, an order by the Minister

(d) withholding money otherwise payable by the Government to the municipality pending compliance with an order of the Minister;

(29) Adds regulation-making authority.

(30) Ministerial orders.

carrying out the intent of this Part, including for the implementation of a framework.

(2) If the Minister makes an order to a municipality under subsection (1) and the municipality does not comply with that order, the Minister may take any necessary measure set out in section 708.43(3) to ensure that a municipality complies with the order.

(3) If the Minister takes any necessary measure set out in section 708.43(3), the Minister shall provide reasons to the municipality for taking the measure.

(31) Where a complaint against

- (a) a councillor under a code of conduct established under section 146.1(1) as that provision read immediately before the coming into force of subsection (3), or
- (b) a member of a council committee who is not a councillor under a code of conduct established under section 146.1(3) as that provision read immediately before the coming into force of subsection (3)

is not concluded, that complaint is terminated.

(32) Where a sanction has been imposed under a code of conduct referred to in subsection (31) for a breach of the code of conduct and that sanction is not concluded, that sanction is terminated.

(33) Subsection (12) comes into force on Proclamation.

(34) Subsections (15), (17) and (18) come into force on the coming into force of the *Appropriation Act, 2025*.

New Home Buyer Protection Act

Amends SA 2012 cN-3.2

3(1) The *New Home Buyer Protection Act* is amended by this section.

(2) Section 1 is amended

- (a) in subsection (1)**

(31) Termination of complaint under code of conduct.

(32) Termination of sanction under code of conduct.

(33) Coming into force.

(34) Coming into force.

New Home Buyer Protection Act

3(1) Amends chapter N-3.2 of the Statutes of Alberta, 2012.

(2) Section 1 presently reads in part:

1(1) In this Act,

(i) by adding the following after clause (g):

(g.01) "building permit" means a building permit issued under the *Safety Codes Act*;

(ii) in clause (q) by striking out "statute" and substituting "Act";

(b) by repealing subsection (2).

(3) Section 1.1 is amended

(a) in subsection (1) by striking out "subsections (3) and (4)" and substituting "subsections (3), (4) and (6)";

(b) in subsection (2) by striking out "subsection (5)" and substituting "subsections (5) and (6)";

(c) in subsection (6) by striking out "Subsections (1) and (2)" and substituting "Despite section 2, subsections (1) and (2)".

(4) Section 3 is amended

(a) in subsection (1)

(i) by repealing clause (a)(ii) and substituting the following:

(ii) except as authorized under subsection (1.1), has the required home warranty coverage,

(ii) in clause (b) by striking out "subsection (7)(a) and (b)" and substituting "subsection (7)";

(b) by repealing subsection (1.1) and substituting the following:

(q) *"Minister" means the Minister determined under section 16 of the Government Organization Act as the Minister responsible for this statute;*

(2) *In this Act,*

(a) *a reference to "this Act" includes the regulations made under this statute;*

(b) *a reference to "this statute" does not include the regulations made under this statute.*

(3) *Section 1.1 presently reads in part:*

1.1(1) Subject to subsections (3) and (4), the protection period in the case of a new home other than common property or common facilities is,

(2) Subject to subsection (5), the protection period in the case of common property or common facilities in a building is the 10-year period beginning when the title to an inhabitable unit in the building or in a building in a phase of development of a condominium is transferred from a residential builder to a purchaser of a unit in an arm's length transaction.

(6) Subsections (1) and (2) apply only to new homes constructed under a building permit applied for on or after August 1, 2014.

(4) *Section 3 presently reads in part:*

3(1) No person shall build a new home unless

(a) the new home

(ii) is covered by a home warranty insurance contract that complies with subsection (6),

and

(b) the person has been offered the option to purchase the additional coverage referred to in subsection (7)(a) and (b).

(1.1) Despite subsection (1)(a)(ii) but subject to any regulations under section 28(1)(h.2), the Registrar may issue, on any terms and conditions the Registrar considers appropriate, an authorization

(1.1) Subject to the regulations made under section 28(1)(h.2), the Registrar may, in an authorization issued under section 5 to an owner builder in respect of a new home, authorize the owner builder to build the new home without having the required home warranty coverage.

(1.2) On issuing an authorization in accordance with subsection (1.1), the Registrar must, as soon as practicable, register a caveat against the certificate of title to the land on which the new home is to be constructed that provides notice that the new home does not have the required home warranty coverage.

(1.3) For the purpose of registering a caveat referred to in subsection (1.2) under the *Land Titles Act*, the Registrar is considered to have a claim to an interest in the land that is to be subject to the caveat.

(1.4) Sections 136, 137 and 138 of the *Land Titles Act* do not apply to a caveat referred to in subsection (1.2).

(1.5) Section 3.1(6) applies, with necessary modifications, to a caveat referred to in subsection (1.2).

(1.6) A caveat referred to in subsection (1.2) may only be discharged in accordance with section 3.02.

(c) by repealing subsection (2);

(d) in subsections (3) and (4) by striking out “coverage” wherever it occurs and substituting “the required home warranty coverage”;

(e) by repealing subsection (5).

that authorizes the owner builder to build the new home without having a home warranty insurance contract.

(2) Subject to subsection (5), a person shall not sell or offer to sell a new home while the new home is being constructed or during the protection period unless

(a) the new home has the required home warranty coverage for the protection period or the balance of the protection period, as the case may be, and

(b) the person provides the prospective owner of the new home with a disclosure notice in respect of the home warranty coverage described in clause (a) in a form satisfactory to the Registrar.

(3) Other than for the common property and common facilities in a building,

(a) for a new home constructed by a residential builder on land owned by the residential builder, where there is a transfer of title to the land by the residential builder to the owner, coverage begins on the date the protection period begins under section 1.1(1)(a),

(b) for a new home constructed by a residential builder or an owner builder on land owned by the owner or the owner builder prior to permit issuance, coverage begins on the date the protection period begins under section 1.1(1)(b), and

(c) for a new home constructed by a residential builder on land not owned by the owner, where there is no transfer of title to the land by the residential builder to the owner, coverage begins on the date the protection period begins under section 1.1(1)(c).

(4) With respect to the common property and common facilities in a building, coverage begins on the date the protection period begins under section 1.1(2).

(5) The Registrar may

(a) exempt a person from the requirements of subsection (2) if the Registrar is satisfied, on application by the person, that the person would suffer undue hardship if the exemption were not granted, and may impose terms and conditions on the exemption, and

(5) The following is added after section 3:

**No sale of new home without warranty
coverage or exemption**

3.01(1) A person must not sell nor offer to sell to a prospective owner a new home while the new home is being constructed or during the applicable protection period unless

- (a) the new home
 - (i) has the required home warranty coverage for the protection period or the balance of the protection period, as the case may be, or
 - (ii) does not have the required home warranty coverage but
 - (A) the person has been granted an exemption under subsection (3)(a) in respect of the new home, and
 - (B) the Registrar provides the person with written permission to sell or offer to sell the new home,
- and
- (b) the person provides the prospective owner with a disclosure notice, in a form satisfactory to the Registrar, that states whether the new home has the required home warranty coverage.

(2) A person may, in accordance with the regulations, if any, apply to the Registrar for an exemption from the requirement under subsection (1)(a)(i) in respect of a new home on the grounds that the person will suffer either of the following if the exemption is not granted:

- (a) undue hardship;
- (b) financial hardship.

(b) require a person who receives an exemption under this subsection to provide a prospective owner of the new home with a disclosure notice in respect of the exemption described in clause (a) in a form satisfactory to the Registrar.

(5) No sale of new home without warranty coverage or exemption; discharge of caveats.

(3) On receiving an application under subsection (2), the Registrar must,

- (a) if satisfied that the application meets either of the grounds for an exemption, grant the exemption to the person who made the application and provide the person with a copy of the exemption, or
- (b) if not satisfied that the application meets either of the grounds for an exemption, refuse to grant the exemption.

(4) On granting an exemption under subsection (3)(a), the Registrar must, as soon as practicable, register a caveat against the certificate of title to the land on which the new home that is the subject of the exemption is located that provides notice that the new home does not have the required home warranty coverage unless

- (a) a caveat has been previously registered against the certificate of title in accordance with this subsection or section 3(1.2), and
- (b) the previously registered caveat has not been discharged under section 3.02.

(5) For the purpose of registering a caveat referred to in subsection (4) under the *Land Titles Act*, the Registrar is considered to have a claim to an interest in the land that is to be subject to the caveat.

(6) Sections 136, 137 and 138 of the *Land Titles Act* do not apply to a caveat referred to in subsection (4).

(7) Section 3.1(6) applies, with necessary modifications, to a caveat referred to in subsection (4).

(8) A caveat referred to in subsection (4) may only be discharged in accordance with section 3.02.

Discharge of caveats

3.02(1) The Registrar may, on application under subsection (2) or on their own initiative, discharge a caveat referred to in section 3(1.2) or 3.01(4) only if the Registrar is satisfied that either of the following applies to the new home located on the land subject to the caveat:

- (a) the new home has the required home warranty coverage;
- (b) the protection period applicable to the new home has expired.

(2) A person may, in accordance with the regulations, if any, apply to the Registrar for a discharge of a caveat referred to in section 3(1.2) or 3.01(4).

(6) Section 3.1 is amended

(a) in subsection (2)

- (i) **by striking out “A residential builder” and substituting “Subject to subsection (4), a residential builder”;**
- (ii) **by striking out “section 3(1)(a)(ii) and (b) and (2)” and substituting “sections 3(1) and 3.01(1)”;**

(b) in subsection (3)

- (i) **by striking out “A sole owner” and substituting “Subject to subsection (4), a sole owner”;**
- (ii) **by striking out “section 3(2)” and substituting “section 3.01(1)”;**

(c) in subsection (6) by striking out “A caveat registered pursuant to” and substituting “A caveat referred to in”;

(d) in subsection (7) by striking out “a caveat registered under” and substituting “a caveat referred to in”;

(e) in subsection (8) by striking out “under” and substituting “as referred to in”;

(f) in subsection (10) by striking out “This” and substituting “Despite section 2, this”.

(7) Section 5(1) is amended

- (a) **by striking out “on application” and substituting “in accordance with the regulations, if any”;**

(6) Section 3.1 presently reads in part:

(2) A residential builder of a multiple family dwelling built for rental purposes is exempt from the application of section 3(1)(a)(ii) and (b) and (2) in respect of the multiple family dwelling.

(3) A sole owner of a multiple family dwelling built for rental purposes is exempt from the application of section 3(2) in respect of the multiple family dwelling.

(6) A caveat registered pursuant to subsection (5)

(7) Sections 136, 137 and 138 of the Land Titles Act do not apply to a caveat registered under subsection (5).

(8) Where a caveat in respect of a rental use designation is registered under subsection (5), the land may not be

(10) This section applies only to multiple family dwellings constructed under a building permit applied for on or after August 1, 2014.

(7) Section 5(1) presently reads in part:

5(1) Subject to section 6, the Registrar may, on application, issue an authorization, subject to any terms and conditions the Registrar considers appropriate, to an owner builder if the owner builder

(b) **by adding** “in respect of a new home” **after** “to an owner builder”.

(8) **Section 7(2) is amended by striking out** “under the *Safety Codes Act*”.

(9) **Section 8(5)(b) is amended by striking out** “or owner” **and substituting** “, owner builder or owner”.

(10) **The following is added after section 8:**

Safety Code Council advice and recommendations

8.01(1) In this section, “Council” has the same meaning as in the *Safety Codes Act*.

(2) The Minister may request advice and recommendations from the Council on any matter to which this Act applies, including the following:

- (a) the building or construction of a new home;
- (b) the requirements applicable to a home warranty insurance contract;
- (c) the licensing requirements applicable to a residential builder.

(11) **Section 12(3)(c) is amended by striking out** “section 3(2) or (5)” **and substituting** “section 3.01(1)(b)”.

(8) Section 7(2) presently reads:

(2) If the Registrar suspends or cancels an authorization held by an owner builder to whom a building permit has been issued under the Safety Codes Act, the Registrar shall notify the permit issuer.

(9) Section 8(5)(b) presently reads:

(5) The Registrar

(b) may, on application by a residential builder or owner of a building or a proposed building that is subject to an exemption under this Act, provide notice that the building or proposed building is exempt from the application of this Act.

(10) Safety Code Council advice and recommendations.

(11) Section 12(3)(c) presently reads:

(3) Without limiting subsection (2)(a)(ii), a compliance order may specify any of the following requirements:

(c) that a person must provide to a prospective owner a copy of the disclosure notice referred to in section 3(2) or (5);

(12) Section 17(1)(d) is repealed and the following substituted:

- (d) whose application for an exemption under section 3.01(2) has been refused,
- (d.1) who is affected by any of the following decisions:
 - (i) the Registrar's refusal to provide the person with the written permission referred to in section 3.01(1)(a)(ii)(B) or 3.1(8);
 - (ii) the Registrar's determination that the exemption under section 3.1(2) or (3) does not apply to the person;
 - (iii) the Registrar's determination under section 8(5)(a) as to whether a building or a portion of a building, or a proposed building or a portion of a proposed building, is a new home to which this Act applies or is exempt from the application of this Act,

(13) Section 26(1)(d)(i) and (ii) are amended by striking out "statute" and substituting "Act".

(14) Section 28 is amended

- (a) in subsection (1)
 - (i) by repealing clauses (a) and (b) and substituting the following:
 - (a) prescribing, for the purpose of section 1(1)(m), a system or part of a system as a delivery and distribution system to which this Act applies;

(12) Section 17(1)(d) presently reads:

17(1) A person

- (d) whose application under section 3(5) for an exemption from section 3(2) on grounds of undue hardship has been refused,*

(13) Section 26(1)(d)(i) and (ii) presently reads:

26(1) Every person who

(d) contravenes

(i) this statute,

(ii) a regulation made under this statute where the regulation specifies that it is an offence to contravene or fail to comply with the regulation,

(14) Section 28 presently reads in part:

28(1) The Lieutenant Governor in Council may make regulations

(a) providing, for the purpose of section 1(1)(m), that a system or part of a system is a delivery and distribution system to which this Act applies;

(b) providing, for the purpose of section 1(1)(s)(iii), that a class of buildings or portions of buildings is a class of new home to which this Act applies;

- (b) prescribing, for the purpose of section 1(1)(s)(iii), a class of buildings or portions of buildings as a class of new home to which this Act applies;

(ii) by adding the following after clause (g):

- (g.1) respecting an application for an exemption under section 3.01(2);
- (g.2) respecting an application for a discharge of a caveat under section 3.02(2);

- (iii) **in clause (h.2)(iv) by striking out** “is covered by a home warranty insurance contract” **and substituting** “has the required home warranty insurance coverage”;

- (b) **in subsection (2)(e) by striking out** “section 3.1(9)” **and substituting** “section 3.02(1) or 3.1(9)”.

(15) Section 30 is amended by striking out “statute” and substituting “Act”.

(16) This section comes into force on Proclamation.

Safety Codes Act

Amends RSA 2000 cS-1

4(1) The *Safety Codes Act* is amended by this section.

(2) Section 16(4) and (5) are repealed and the following is substituted:

(4) The persons appointed to the Council by the Board of Directors must include

- (a) persons who are experts in fire protection, buildings, barrier-free building design, electrical systems, elevating devices, gas systems, plumbing systems, private sewage disposal systems or pressure equipment, and

(h.2) *respecting authorizations, including, without limitation, regulations*

(iv) *for the purposes of section 3(1.1), respecting circumstances in which the Registrar must not issue an authorization to build a new home unless the new home is covered by a home warranty insurance contract;*

(2) *The Minister may make regulations*

(e) *respecting the discharge by the Registrar of a caveat under section 3.1(9).*

(15) Section 30 presently reads:

30 This statute comes into force on Proclamation.

(16) Coming into force.

Safety Codes Act

4(1) Amends chapter S-1 of the Revised Statutes of Alberta 2000.

(2) Section 16(4) and (5) presently read:

(4) The persons appointed to the Council by the Board of Directors must include persons who are experts in fire protection, buildings, barrier-free building design, electrical systems, elevating devices, gas systems, plumbing systems, private sewage disposal systems or pressure equipment.

(5) The Board of Directors shall ensure that representatives of municipalities, business, labour and persons with disabilities are appointed to the Council from among the persons described in subsection (4).

- (b) persons who are experts in or have experience with new home warranty coverage under the *New Home Buyer Protection Act*.

(5) For the purpose of subsection (4), the Board of Directors shall ensure that

- (a) representatives of municipalities, business, labour and persons with disabilities are appointed from among the persons described in subsection (4)(a), and
- (b) representatives of builders, warranty providers, insurers and homeowners are appointed from among the persons described in subsection (4)(b) with respect to the Council's duty to provide advice and recommendations referred to in section 18(d.01).

(3) **Section 18 is amended by adding the following after clause (d):**

- (d.01) shall provide advice and recommendations to the Minister responsible for the *New Home Buyer Protection Act* if a request is made under section 8.01 of that Act,

(4) **This section comes into force on Proclamation.**

(3) Section 18 presently reads in part:

18 The Council

(d) shall carry out any activities that the Minister directs,

(4) Coming into force.

RECORD OF DEBATE

Stage	Date	Member	From	To
		Interventions	From	To
		Interventions	From	To
		Interventions	From	To
		Interventions	From	To
		Interventions	From	To
		Interventions	From	To
		Interventions	From	To
		Interventions	From	To
		Interventions	From	To

Alberta Beach Village Office

cc: Library / Tara / TRRSC

From: ma.provincialprioritiesact@gov.ab.ca
Sent: March 28, 2025 1:55 PM
To: Kathy Skwarchuk
Subject: Provincial Priorities Act and Municipal Sector Update
Attachments: Provincial Priorities Act Municipal Sector Fact Sheet.pdf

Dear Chief Elected Officials:

I am following up on the February 27, 2025, letter you received regarding the *Provincial Priorities Act* (PPA) to provide further clarity on the newly enacted legislation and the intake process that all municipalities and designated municipal entities will be subject to as of April 1, 2025.

The PPA supports the Government of Alberta in pushing back against overreach by the federal government. The Act was passed last spring and will come into force on April 1, 2025, at the same time as the supporting regulation. This legislation aims to strike a careful balance between respecting Alberta's jurisdiction and maintaining access to federal dollars for provincial entities.

Regardless of the monetary value of the agreement, municipalities and designated municipal entities will need to submit information to Municipal Affairs (MA) on all new agreements with the federal government, agreement amendments, and agreement renewals, along with a copy of the agreement. Agreements eligible for an exception to provincial approval under the PPA must still be submitted to MA in order for the exception to apply.

Additionally, municipalities and designated municipal entities will need to fill out and submit a short intake form to accompany the agreement. The intake form will collect information such as the value of the agreement, entities involved, agreement start and execution dates, and other relevant information. Chief administrative officers (CAOs) will be advised when the form is available on the municipal [PPA website](#).

Upon receipt of your agreement and the intake form, MA will forward them to the appropriate lead ministry, and that ministry will be responsible for the review and approval of the agreement. Time-sensitivity will be considered if indicated in the intake form.

Agreements will be reviewed and evaluated based on alignment with the priorities of the province and consideration of whether the agreement oversteps into areas of provincial jurisdiction and/or places unacceptable restrictions on the ability of Alberta to implement its own policies and programs.

You are encouraged to review the attached fact sheet or visit the municipal [PPA website](#). Additionally, CAOs have been invited to attend two webinars where more information on this process will be provided. One webinar was completed on March 26, and another webinar is scheduled for April 3, 2025.

I look forward to working together to ensure Alberta municipalities maintain access to federal dollars while protecting areas of provincial jurisdiction.

Sincerely,

• Ric McIver
Minister

Attachment: *Provincial Priorities Act* Municipal Sector Fact Sheet

Provincial Priorities Act

Municipal Sector

Fact Sheet

Background

The Provincial Priorities Act (PPA) and Provincial Priorities Regulation (PPR) come into force on April 1, 2025. As the lead for the municipal sector, Municipal Affairs (MA) will oversee the intake of all agreements between municipalities or municipal entities and federal entities.

The PPR defines municipal entities as:

- Library boards
- Municipally Controlled Corporations
- Municipal Growth Management Boards
- Regional Services Commissions
- Entities created by a municipal bylaw, except a business improvement area within the meaning of the *Municipal Government Act* and the business improvement area's board
- Entities that are a party to an agreement in which the entity has agreed to operate and administer real property assets of the Alberta Social Housing Corporation

Federal entities include the Government of Canada departments, federal Crown corporations, and federal agencies.

Submission Requirements

Municipalities and municipal entities must submit information on all new agreements with federal entities, including any new agreement amendments, extensions, and renewals. These details must be provided along with a copy of the agreement to MA, regardless of the agreement's monetary value.

- Agreements valued under \$100,000 must be submitted to MA but do not need approval.
- Agreements valued between \$100,000 and \$5 million require ministerial approval. The Minister responsible for approving the agreement (lead ministry) will depend on the nature of the agreement between the federal entity and the municipality or municipal entity. For example, agreements related to public transit will fall under the responsibility of the Minister of Transportation and Economic Corridors, and agreements related to housing will fall under the responsibility of the Minister of Seniors, Community and Social Services.
- Agreements valued above \$5 million require Cabinet approval.

There are additional exceptions where provincial approval will not be required. These exceptions include, for example, minor administrative amendments, agreements for the purpose of responding to a disaster, and agreements between federal entities and municipally controlled corporations. While approval of agreements designated as exceptions is not required, these agreements must be submitted to MA as soon as possible after their execution for the exception to apply.

Existing agreements made between a municipality or a municipal entity that were signed prior to April 1, 2025, are not subject to the PPA, unless they are being amended, extended or renewed.

Intake Process

Agreements and intake forms should be submitted to MA to ma.provincialprioritiesact@gov.ab.ca when the signatories to the agreement are ready to sign the agreement or are in the final stages of negotiations.

- The intake form will collect high-level agreement information to assist in efficient processing of approval requests.
- Municipalities and municipal entities are encouraged to indicate on the intake form whether the execution of the agreement is time sensitive and the potential consequences of agreement delay.

<https://www.alberta.ca/federal-agreements-and-the-municipal-sector>

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Classification: Public

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Alberta

The intake form will be available on the Federal Agreements and the Municipal Sector website and will also be provided by email to all municipalities prior to April 1, 2025.

While not part of the formal intake process, situations may arise where municipalities or municipal entities would like to understand whether the province is likely to have concerns with an agreement prior to applying to a federal program and/or negotiating a final agreement. In such cases, they may contact MA for additional information on how federal program requirements may conflict with the requirements of the *PPA*, or they may submit a draft copy of the agreement for a preliminary assessment. MA will coordinate these requests with the lead ministry, which will review the information and identify any potential concerns.

Review Process

Upon receipt of the agreement, MA will forward the agreement to the appropriate lead ministry for approval.

The lead ministry, or Cabinet when required, will review the agreement, and the municipality or municipal entity will be notified of the decision to approve or reject the agreement or approve the agreement subject to specific conditions.

If an agreement is approved subject to specific conditions, the municipality or municipal entity will be given the opportunity to work with the federal entity to incorporate these conditions.

The Government of Alberta is committed to efficiently screening all agreements to minimize delays and ensure timely funding for Alberta's municipalities and municipal entities.

Contact Information

Additional information regarding the *PPA* and *PPR* can be found on the Federal Agreements and the Municipal Sector website, and additional questions can be directed to Municipal Affairs.

Hours: 8:15 a.m. to 4:30 p.m. (open Monday to Friday, closed statutory holidays)

Phone: 780-422-7125

Toll free: 310-0000 before the phone number (in Alberta)

Email: ma.provincialprioritiesact@gov.ab.ca

Website: <https://www.alberta.ca/federal-agreements-and-the-municipal-sector>

Alberta Beach Village Office

From: ma.provincialprioritiesact@gov.ab.ca
Sent: March 28, 2025 4:13 PM
To: Kathy Skwarchuk
Subject: Provincial Priorities Act Intake Form Available

Dear Chief Administrative Officers,

As you may be aware, the *Provincial Priorities Act (PPA)* and Regulation come into force on April 1, 2025.

Municipalities and municipal entities will need to submit information to Municipal Affairs on all new agreements with the federal government. This includes new agreements, agreement amendments, and agreement renewals that will be signed on or after April 1, 2025.

To streamline the process, a short intake form will need to be completed for each agreement and submitted to ma.provincialprioritiesact@gov.ab.ca. A copy of the agreement must also be submitted with the intake form. You are encouraged to submit both as close to a finalized agreement as possible to ensure timely approval.

The intake form and additional information, including a Fact Sheet outlining the process, is available on the [website](#). The intake form will collect information such as the participating entities, the value of the agreement, and expected agreement execution date.

If you have additional questions, please contact Municipal Affairs at the above email address.

Sincerely,

JD Kliewer
Acting Executive Director, Grant and Education Property Tax

Alberta Beach Village Office

From: MA Engagement Team <ma.engagement@gov.ab.ca>
Sent: March 28, 2025 2:07 PM
Cc: Karen Potttruff; Navroop Tehara
Subject: Municipal Affairs Newsletter #4
Attachments: MA-MSD_Newsletter-Issue4.pdf

Good morning CAOs,

We are pleased to share with you our first issue of our newsletter for 2025.

Please let us know if you have any questions.

Engagement Team

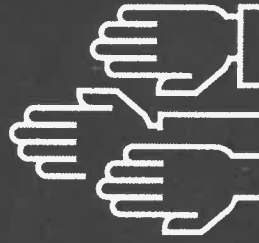
The logo for the Government of Alberta, featuring the word "Alberta" in a stylized script font, followed by a small red and white flag.

Classification: Protected A

Municipal Services Division

Municipal Musings

Newsletter 4:
March 2025



IMPORTANT ELECTION DATES

Nomination period:

January 1, 2025, to September 22, 2025

Deadline for filing campaign disclosure statements for candidates who received contributions in the previous year:
March 1, 2025

Nominations for summer villages:

June/July 2025

Summer village elections:

July/August 2025

Nomination day:

September 22, 2025

Last day to withdraw as a candidate:

September 23, 2025

Municipal Election Day:

October 20, 2025

Declaration of election results:

October 24, 2025

LOOKING FORWARD TO 2025

This newsletter highlights important dates and events on the horizon. Key events for 2025 include local general elections and upcoming engagements. Legislated dates for the upcoming election can be found in the box to the right for awareness.

The ministry is conducting an engagement on topics related to enabling growth and housing affordability this spring. BILD Alberta, the municipal associations, member municipalities from the Mid-sized Cities Mayors' Caucus, and the cities of Edmonton and Calgary were invited to participate in a session in early February. In response to feedback heard about workloads and resourcing, the ministry will host smaller topic-specific engagement working sessions followed by a larger engagement session later this year to bring all participants back together. Topics will include development permit timelines, application completeness, off-site levies, non-statutory development studies, and land dedications. Please connect with your municipal association to share any feedback, or you can provide written feedback directly to the ministry by emailing us as ma_engagement@gov.ab.ca.

To support candidates, local administrations, and associations prepare for the upcoming local general election, Municipal Affairs has prepared resources such as the Returning Officer and Prospective Candidate training. These resources can be found in the white box under Key Resources and Information.

Program Highlight: Municipal Accountability Program

Looking for Feedback!!

The second cycle of the Municipal Accountability Program (MAP) is in progress and several municipalities have received their review reports. The ministry is looking for feedback on the program and the CAO's impressions to date. Municipalities who have received their MAP report can expect to receive a link to an anonymous post-report survey asking for their input. MAP is a collaborative process, and feedback from participating municipalities is critical to helping us continue to improve available ministry tools, resources, and programs.

Meet MA!

The Municipal Legislation Team is located within the Municipal Policy and Engagement Branch of the Municipal Services Division. The team provides legislative advice and services for a broad variety of matters within the ministry and are responsible for managing the ministry's legislation and corresponding regulations including the:

- *Municipal Government Act,*
- *City of Lloydminster Act*
- *Libraries Act,*
- *Local Authorities Election Act,*
- *New Home Buyer Protection Act,*
- *Parks Towns Act,*
- *Land and Property Rights Tribunal Act,*
- *Local Government Fiscal Framework Act,*
- *Safety Codes Act,* and
- *Special Areas Act.*

For more information on how legislation is developed, please visit the Alberta legislature [link](#)

An important aspect of the team's work is engagement with the ministry's policy and program areas, Legal Counsel, and Legislative Counsel Office (LCO) to produce drafts of new or amended legislation or regulations. This involves understanding the nature of the changes required and preparing drafting instructions that are then used by LCO to draft a bill or regulation.

There is substantial back and forth between the team and LCO to ensure that the final draft reflects ministry objectives and achieves the policy intent. This process of drafting, analysis, commentary, and redrafting occupies a considerable proportion of the team's time. It results in a polished, legally sound draft of legislation or regulation for approval of the Legislature, Cabinet, or the Minister.

Key Resources & Information

➤ Fall 2025 Municipal Affairs Administrators' Training Initiative (MAATI)

Recordings of some of the most recent MAATI sessions, along with past sessions, are available on the [Training for Municipal Officials](#) website.

➤ Bill 20: *Municipal Government Act and Local Authorities Election Act Amendments*

- Included in the new MAATI content are videos on the *Municipal Affairs Statutes Amendment Act, 2024*, and an invitation to submit questions to ma.advisory@gov.ab.ca about this legislation.
- Written resources on elections are available at [Municipal elections - Overview | Alberta.ca](#)
- Information about legislative changes is available at:
 - [Changes to the Local Authorities Election Act \(LAEA\) 2024 - Open Government.](#)
 - [Changes to the Municipal Government Act \(MGA\) 2024 - Open Government.](#)

➤ **Returning Officer and Prospective Candidate Training**

- General information about municipal elections is available here [Municipal elections | Alberta.ca](#).
- The *2025 Election Returning Officer Manual* will be posted in modules. Modules 1 and 2 are now available, with additional modules being added throughout 2025.
- [Module 1](#) of the *2025 Election Returning Officer Training Videos* is now available, with additional modules being added throughout 2025.
- A four-part video series for prospective candidates outlining information about municipal roles, local governance, councillor responsibilities, and local election processes is now available at [2025 Municipal election prospective candidates - YouTube](#).
- Overview of Election Database & MA Connect



Alberta Beach Village Office

From: PSES Financial Operations <PSES.financialoperations@gov.ab.ca>
Sent: April 7, 2025 1:30 PM
To: ! ABOffice
Cc: PSES Financial Operations
Subject: Village of Alberta Beach - 2024-2025 PFM Chargeback
Attachments: Village of Alberta Beach.pdf; 1800030644 VILLAGE OF ALBERTA BEACH.pdf; _PSES DD.pdf

Hello,

This is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM). Attached is information regarding the costs associated with the shared responsibility between the Government and Provincial Police services in Alberta for the 2024 calendar year.

Attachments:

- A letter outlining the context of the shared initiative with cost breakdown based on data from your municipality;
- An associated invoice from Alberta Public Safety & Emergency Services;
- An Electronic Funds Transfer (EFT)/Wire Deposit form for purposes of submitting payment (the preferred method) by EFT/Wire Deposit. **Please submit the completed form to Yvonne Mawuko-Yevugah at Yvonne.mawuko-yevugah@gov.ab.ca, using the invoice number as the Remit Identifier Number.**

If you have any further questions, please contact Alberta Public Safety and Emergency Services Financial Services at PSES.financialoperations@gov.ab.ca

Thank you,

Jaskaran (Jazz) Jhundh
Finance Recent Grad
Email: Jaskaran.jhundh@gov.ab.ca
Public Safety and Emergency Services
6th Floor | Bowker Building
9833 – 109 Street | Edmonton, AB | T5K 2E8

The logo for the Government of Alberta, featuring the word "Alberta" in a stylized script font with a small red maple leaf to the right.

Classification: Protected A

March 21, 2025

Ms. Kathy Skwarchuk
Chief Administrative Officer
Village of Alberta Beach
PO Box 278, Alberta Beach, AB T0E0A0

Dear Ms. Skwarchuk:

This letter is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 30 per cent cost recovery for the fiscal year 2024-25. Total revenue generated is estimated to be \$67,144,010 and will be reinvested in Alberta policing initiatives. For fiscal year 2025-26 and beyond, further increases to the cost recovery percentage or revenue base estimate are not planned at this time. Any changes to the PFM will not be made until consultation with municipalities has occurred, and adequate notice has been provided.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Ann Chen at ann.chen@gov.ab.ca. Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Sincerely,



C.M. (Curtis) Zablocki, O.O.M.
Assistant Deputy Minister
Public Security Division

Cost Breakdown

The provincial payment generating \$67,144,010 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

Provincial Data

Revenue Generated 2024-25 after modifiers	Total Municipal Affairs Population (2023)	Total Equalized Assessment (2025)	Total Revenue Base Estimate
\$67,144,010	834,259	347,369,936,418	\$69,800,000

Municipal Data

Village of Alberta Beach	Data/Cost Breakdown
2023 Population	864
2025 Equalized Assessment	\$194,385,539
Equalized Assessment per capita	\$224,983
Population % of total for PFM	0.10356%
Equalized Assessment % of total for PFM	0.05596%
Amount based on 50% Population (A)	\$36,142
Amount based on 50% Equalized Assessment (B)	\$19,530
Total share policing cost C = (A + B)	\$55,672
Less modifiers:	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$0
Subsidy from Shadow Population (variable) (Note 2)	
5% for No Detachment Subsidy (Note 3)	\$2,784
Total share with modifiers D= C-note 1- note 2 -note 3	\$52,889

Notes

Population estimate is based on 2023 Municipal Affairs Population List.

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

Note 1: CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

Note 2: Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality's services but do not contribute to its tax base. Subsidy is up to 5% of total share.

Note 3: No detachment subsidy provided if town/municipality does not have access to a detachment.

**Mail Payment To:**

Provincial Policing Agreement - RCM
9833 109 ST, 5th FLOOR EDMONTON AB T5K 2E8

Account Inquiries by Telephone or Email:

Toll Free 310-0000

Email: PSES.financialoperations@gov.ab.ca

ALBERTA BEACH
PO BOX 278
ALBERTA BEACH AB
T0E 0A0

INVOICE

Document No. : 1800030644
Customer No. : 0070003436
Reference No. :
Document Date : 31-Mar-2025
Due Date : 30-Apr-2025
Email ID :
Contract ID :

Amount Due: \$52,889.00

Amount Remitted: _____

Please cut along line and return top portion with payment

S/N	Description	Order No.	Quantity	UOM	Unit Price	GST	Tax Amt	Amount CAD
1	VILLAGE OF ALBERTA BEACH PFM 2024-2025	000001005590				0.00%	\$0.00	\$52,889.00
Sub Total								\$52,889.00
Total (GST)								\$0.00
Amount Due								\$52,889.00

Please make payment payable to Government of Alberta.

Government of Alberta - GST Registration Number: 124072513RT0001

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Beneficiary Name:	Public Safety and Emergency Services Collector Offset
Beneficiary Address:	9833 109 Street, Edmonton Alberta T5K 2E8
Bank Name:	Canadian Imperial Bank of Commerce
Bank Address:	10102 Jasper Ave, Edmonton, AB T5J 1W5
Institution Number:	0010
Transit Number:	00059
Account Number:	43-25311
SWIFT Code:	CIBCCATT
Ministry/Dept./Program Area:	Public Safety and Emergency Services
Ministry Contact Name:	Yvonne Mawuko-Yevugah
Contact's Email:	Yvonne.Mawuko-Yevugah@gov.ab.ca
Contact's Phone Number	780-415-1929

Foregoing information has been certified as correct.

Andrew Vongphinit
Treasury Board and Finance Schedule A Group 1 (Print Name)

Manager, Banking Operations
Treasury Board and Finance Schedule A Group 1 (Title)

780-641-9975 2023-12-13
Treasury Board and Finance Contact Number Date (yyyy-mm-dd)

[Signature]
Treasury Board & Finance Sch. A Group 1 (Signature)

Payer Instructions

Payer Name: _____

Remit Identifier #: _____ (i.e. customer #/account #/invoice #)

- Once payment has been initiated, please send your payment details to the email contact listed, confirming the amount and date of the EFT
- The remit identifier# (description up to 15 characters in length) **MUST BE** setup by your bank when sending the EFT payment to help identify the purpose and source of payment
- For EFT Payments, the following must be provided to your bank:
 - Beneficiary Name
 - Bank Name
 - Institution Number, Transit Number and Account Number
 - Remit Identifier
- For Wire Payments, please provide the additional information below to your bank:
 - Beneficiary Address
 - Bank Address
 - SWIFT Code

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PROVINCIAL POLICE FUND

Year 1 (2020)	21,520.00	Invoice - 1st quarter of 2021
Year 2 (2021)	32,303.00	Invoice - 1st quarter of 2022
Year 3 (2022)	43,040.00	Invoice - 1st quarter of 2023
Year 4 (2023)	64,606.00	Invoice - 1st quarter of 2024
Year 5 (2024)	64,606.00	Invoice - 1st quarter of 2025
	<u>226,075.00</u>	

Council would like these costs averaged over the 5 years. Annual cost will be \$45,215.00

	EXPENSE ACCOUNT 21-250	ORIGINAL ESTIMATED INVOICE	DIFFERENCE	BALANCE L270
PROV POLICE FUND 2020	45,215.00	21,520.00	23,695.00	23,695.00
PROV POLICE FUND 2021	45,215.00	32,303.00	12,912.00	36,607.00
PROV POLICE FUND 2022	45,215.00	43,040.00	2,175.00	38,782.00
PROV POLICE FUND 2023	45,215.00	64,606.00	- 19,391.00	19,391.00
PROV POLICE FUND 2024	45,215.00	64,606.00	- 19,391.00	-
	<u>226,075.00</u>	<u>226,075.00</u>	-	-

ACTUAL INVOICES REC'D:

	EXPENSE ACCOUNT 21-250	ACTUAL INVOICE	DIFFERENCE	BALANCE L270
PROV POLICE FUND 2020-21	45,215.00	21,401.00	23,814.00	23,814.00
PROV POLICE FUND 2021-22	45,215.00	32,121.00	13,094.00	36,908.00
PROV POLICE FUND 2022-23	45,215.00	43,899.00	1,316.00	38,224.00
PROV POLICE FUND 2023-24	45,215.00	65,557.00	- 20,342.00	17,882.00
PROV POLICE FUND 2024-25	45,215.00	52,889.00	- 7,674.00	10,208.00
	<u>226,075.00</u>	<u>215,867.00</u>	<u>10,208.00</u>	<u>10,208.00</u>

Alberta Beach Village Office

From: Tyler Gandam <president@abmunis.ca>
Sent: April 10, 2025 1:34 PM
To: Kathy Skwarchuk
Subject: Responding to Bill 50 – register for ABmunis' webinar

Dear Mayors, Councillors, and CAOs:

On Tuesday, the Government of Alberta released Bill 50, the Municipal Affairs Statutes Amendment Act, 2025, which makes many changes to the *Municipal Government Act*, *Local Authorities Election Act*, and *New Home Buyer Protection Act*, and minor changes to the *Safety Codes Act*. As expected, many of you have reached out to us for guidance on what this means for you and your municipality.

While Municipal Affairs did consult us on some of the proposed changes, there are many changes in Bill 50 that we were not aware of, nor expecting such as the elimination of code of conduct bylaws and many changes that impact municipal administrations. So we are taking a few days to review what these changes mean by engaging partner associations and members through our internal policy committees and ABmunis' Board before we release a report to members. Note that we are already in discussions with Municipal Affairs to clarify aspects of the Bill and to flag the need to update the Bill to address issues with the proposed requirement for CAOs to notify council every time the municipality uses natural person powers.

We expect to release our comprehensive report to members by April 22 at the latest. In the meantime, we encourage you to register for the following information sessions on Bill 50.

Minister's Town Hall on Bill 50 – April 16 at 6:00pm

Prior to the release of Bill 50, we encouraged the Minister to host a town hall to explain the intent of the legislative changes. We are pleased that the Honourable Ric McIver, Minister of Municipal Affairs, agreed with our recommendation and is hosting a virtual town hall for stakeholders on April 16, 2025 at 6:00 p.m. To register for the Minister's town hall, you need to email your name and email to ma.engagement@gov.ab.ca.

ABmunis' Webinar on Bill 50 – April 24 at 12:00pm

We invite all municipal elected officials and staff to our webinar on April 24, 2025 at 12:00 – 1:00 p.m. where we will present our comprehensive analysis on all amendments in Bill 50. We will also use this webinar to seek your input on some of the changes to help inform our conversations with Municipal Affairs about the realities of what these legislative changes may mean for municipalities on a day-to-day basis. [Register now!](#)

If you have questions or recommendations you wish to share before those events, please speak with your ABmunis board representative or email our Policy and Advocacy team at advocacy@abmunis.ca.

Thank you,

Tyler Gandam | President

E: president@abmunis.ca
 300-8616 51 Ave Edmonton, AB T6E 6E6
 Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

** We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*

cc: Janice / DFM

Alberta Beach Village Office

From: Michelle Jones <mjones@albertacf.com>
Sent: March 28, 2025 4:42 PM
To: Economic Development Officer; edo@onoway.ca; Rhonda Woods; Bert Roach; Joan Sloodweg; aboffice@albertabeach.com; Dekort, Tricia (PrairiesCan); Janet Jabush; barrhead@whitecourtemployment.com; Alyssa Calliou; Adam Vanderwekken; jobs@whitecourtemployment.com; kkillen.echo@telus.ent; Diane Magill; rachel.bachman@rbc.com; Kristine Bryant; Kristy Alain; Denise Baranowski; Davis Prizgintas ; Town CAO; Trista Court; crystal.potts@ansn.ca; Onoway Chamber; Dawn <DFedorovich@countybarrhead.ab.ca> Fedorovich; Robinson, Camden (He/Him/His); Barrhead Chamber; Michelle Rau; Michelle.macneil; Ray Hilts; wpreugschas@xplornet.com; Brad Hestbak; james.tessier@gov.ab.ca; judy.hsu@canfor.com; markd@albertanewsprint.com; Julie Moncur; Bell, Dalia; rohit.sharma@scotiabank.com; Claire Kirkeby; Marinus, Danielle; Jennifer Pederson; Patricia MacNeil; JBruns@barrhead.ca; swanhillschamberofcommerce@gmail.com
Cc: Sherry Crawford; Adam McArthur; Holly Sorgen; Kelly Kierluk; Chantale Sangster; Andrew O'Rourke; Benita Smit; Nancy Robbins; Lilian Wisser
Subject: INVITATION TO PARTICIPATE IN THE YELLOWHEAD EAST REGIONAL ROUNDTABLE - SMALL BUSINESS CONTINUITY AND DISASTER RECOVERY

Dear Yellowhead East Economic Development Partners,

We are pleased to invite you to participate in the Yellowhead East Regional Roundtable, focused on Small Business Continuity and Disaster Recovery in the Yellowhead East region.

Event Details:

- **Date:** April 25th, 2025
- **Time:** 10:30 AM – 3:00 PM
- **Location:** Eagle River Casino Grand Foyer, Whitecourt (Corner of Hwy 43&32N)

Over the past four years, Community Futures West Yellowhead, Community Futures Yellowhead East, and our regional partners have witnessed an increasing frequency of disasters impacting our communities—ranging from the pandemic, wildfires, floods, and changing weather patterns to layoffs in major industries and threats posed by tariffs. These challenges have had significant effects on our local economy.

The goal of this roundtable is to better understand the needs and challenges faced by businesses and non-profits in preparing for potential disasters and recovering in the aftermath. According to the 2020-2024 CF Small Business Needs Assessment, 59% of small businesses surveyed expressed concern that their operations would not survive another short-term crisis or economic downturn within the next 2 to 5 years after the COVID-19 pandemic.

This stakeholder meeting is the second of eight roundtables planned across Alberta as part of the **Small Business Continuity and Disaster Recovery Toolkits for Alberta CF Offices** project, to be

held between 2025 and 2026. This roundtable session will be hosted by **Community Futures Yellowhead East** in partnership with **Community Futures West Yellowhead**.

Important Details:

- **Free to Attend**
- Lunch and refreshments will be provided
- Please RSVP by **April 14th, 2025** to ensure your spot and help us finalize event logistics.

If you have any questions or require further information, please feel free to contact me directly at mjones@albertacf.com, or you can reach out to Lilian Wisser at lwisser@albertacf.com or call the office at 780-791-0966.

We look forward to your participation and valuable input at this important event.

Best regards,

Michelle Jones

Executive Director, Community Futures Yellowhead East
Box 2185, Whitecourt, AB T7S 1P8
Main Line: 780-791-0966, Ext: 101 Cell : 780-778-0977
mjones@albertacf.com

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Alberta Beach Village Office

Shared: FB / X / Website

From: Michelle Jones <mjones@albertacf.com>
Sent: April 2, 2025 2:36 PM
To: Kristy Alain; Rhonda Woods; Bert Roach; Alyssa Calliou;
 jobs@whitecourtemployment.com; barrhead@whitecourtemployment.com; Barrhead
 Chamber; Onoway Chamber; aboffice@albertabeach.com; JBruns@barrhead.ca; Jennifer
 Pederson; Adam Vanderwekken; Dawn <DFedorvich@countybarrhead.ab.ca>
 Fedorvich; Trista Court; Koren Scott; Town CAO; Chris Leggitt; Davis Prizgintas ; Nancy
 Robbins; Benita Smit; Amanda Robinson
Subject: Community Futures Yellowhead East - Fulltime Regional Marketing Strategist Position
 Available
Attachments: Regional Marketing Strategist Position Ad.docx

Good afternoon, community partners, attached you will find a copy of the current fulltime Regional Marketing Strategist Position that we are currently looking to fill from within the Yellowhead East Region if possible. This position will be hybrid, in the fact that the successful candidate would be required to work from the Community Futures main office here in Whitecourt approximately once a week and the remainder of their time will be spent travelling across the region working with the individual municipalities, small business owners, non-profit organizations and other economic development organizations as required, which would allow them to live anywhere within the region.

I would ask that you please share this position posting far and wide with your existing stakeholder/clients lists and or provide direct referrals on our behalf if you are aware of anyone that you feel could be a good fit for the position, within your community.

Thanks so much for your consideration and anticipated support of this request.

Michelle Jones

Executive Director, Community Futures Yellowhead East
 Box 2185, Whitecourt, AB T7S 1P8
Main Line: 780-791-0966, Ext: 101 Cell : 780-778-0977
 mjones@albertacf.com

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Job Title: Regional Marketing Strategist (RMS)

Position Type: Full-Time

Location: Community Futures Yellowhead East Region

Reports To: Michelle Jones, Executive Director, Community Futures Yellowhead East

About the Role:

Are you passionate about driving economic development and enhancing regional investment opportunities? We're looking for a **Regional Investment Attraction Marketing Strategist (RMS)** to lead a game-changing 3-year Investment Attraction Marketing (IAM) strategy for the Community Futures Yellowhead East Region. In this pivotal role, you will collaborate with local stakeholders, municipal leaders, and small business owners to increase the region's investment readiness and position it as a prime investment destination.

You will spearhead initiatives that bridge regional gaps, engage key stakeholders, and drive marketing campaigns that showcase the unique potential of the Yellowhead East Region. If you're a strategic thinker with experience in regional marketing or economic development, we want to hear from you!

Key Responsibilities:

- **Strategic Leadership & Coordination:**
Lead the development and execution of a 3-year IAM strategy in collaboration with the IAM Committee. Coordinate activities and serve as the primary liaison for local stakeholders.
- **Stakeholder Engagement & Capacity Building:**
Work with municipal leaders and small business owners to identify investment readiness gaps, provide tailored support, and facilitate workshops to build local capacity.
- **Marketing Campaign Development & Execution:**
Develop and execute a comprehensive regional marketing campaign that highlights the investment potential of each municipality while promoting the region's collective strengths.
- **Research & Analysis:**
Conduct market research to assess opportunities and challenges and use data to refine and adjust the IAM strategy as needed.
- **Support & Advisory:**
Offer expert guidance to municipalities on economic development and investment attraction and create a toolkit to support local marketing efforts.
- **Collaboration & Reporting:**
Work closely with the IAM Committee to track milestones and report on the success of marketing and investment attraction initiatives.

Qualifications & Skills:

- **Education:** Bachelor's degree in marketing, Business Administration, Economic Development, or related field.
 - **Experience:** At least 3 years of experience in regional marketing, economic development, or investment attraction.
 - **Expertise:** Strong knowledge of economic development principles and regional marketing strategies.
 - **Communication Skills:** Exceptional written, verbal, and presentation skills to engage diverse audiences.
 - **Project Management:** Strong organizational skills, with the ability to manage multiple projects and meet deadlines.
 - **Analytical Skills:** Ability to assess market trends and develop strategic recommendations.
 - **Interpersonal Skills:** Proven experience building relationships and collaborating with local government and community stakeholders.
-

Key Competencies:

- Strategic Thinking & Vision
 - Cross-functional Team Leadership
 - Stakeholder Engagement & Relationship Management
 - Marketing Campaign Development
 - Problem-Solving & Innovation
 - Resourcefulness & Adaptability
 - Results-Oriented & Impact-Driven
-

Application Instructions:

To apply, please submit your resume, cover letter, and any relevant work samples/portfolio to mjones@albertacf.com. In your cover letter, tell us about your experience with economic development, and marketing and investment attraction, and explain why you are the ideal candidate for this exciting opportunity.

Why Join Us?

This is a rare and exciting opportunity to play a key role in shaping the economic future of the Community Futures Yellowhead East Region (CFYE). As the Regional Marketing Strategist, you'll have the chance to make a tangible impact, working with dedicated professionals and community leaders to drive lasting change and investment growth.

We look forward to seeing how you can contribute to the success of the CF Yellowhead East Region and help us elevate its global investment appeal!

14.i

Alberta Beach Village Office

From: LPRT Training <lpert.training@gov.ab.ca>
Sent: April 3, 2025 3:05 PM
Subject: LPRT - New Fee Structure for Certification Training Courses - Ministerial Order MA:001/25
Attachments: Chair Letter to CAO's with MO.pdf

Good afternoon (bcc),

Please see the Land and Property Right's Chair memo regarding Ministerial Order MA:001/25. The Ministerial Order sets out fees for our Certification Training Courses to be effective September 1, 2025.

Should you have any questions, please contact the LPRT at LPRT.Training@gov.ab.ca or by telephone at 780 427 2444 (toll-free 310-000).



1229-91 Street SW | Edmonton, AB | T6X 1E9
Business Hours: 8:15 am - 4:30 pm (closed 12:00 pm to 1:00 pm)

This communication is confidential and is intended for the use of the named recipient(s) only. If you are not the intended recipient, you should not copy, distribute or take any action in reliance on it. If you have received this communication in error, please notify us at once by reply e-mail then permanently delete the original, your reply, and destroy any copy or print-out. Thank you.

Classification: Protected A

161



Land and Property Rights Tribunal
1229 91 St. SW
Edmonton, Alberta T6X 1E9
Telephone 780-427-2444

From: Susan McRory
Chair, Land and Property Rights Tribunal

Our File Reference: AR118230

To: All Chief Administrative Officers

Date: April 3, 2025

Subject: New Fee Structure for Certification Training Courses

The Land and Property Rights Tribunal (LPRT) supports municipalities by providing certification training to members and clerks belonging to municipal assessment review boards (ARBs) and subdivision and development appeal boards (SDABs).

Prior to commencing duties with these boards, members and clerks are required to complete a training program required by the Matters Relating to Assessment Complaints Regulation and the Matters Related to Subdivision and Development Regulation. While the LPRT is the sole provider of training programs for ARB members and clerks, SDAB members and clerks can choose a training program offered by the LPRT or from other outside private providers. Following completion of a training program, members and clerks are required to complete refresher training every three years.

In 2024/25 and previous years the, LPRT provided this training at no charge. To recover costs associated with providing these services, under *Budget 2025*, the LPRT will begin charging fees of \$300.00 per course participant commencing September 1, 2025, as set out in Ministerial Order MA:001/25 (attached).

Should you have any questions or require information about certification training courses provided by the LPRT, please contact us at 780-427-2444 (toll-free by first dialing 310-0000), or at LPRT.Training@gov.ab.ca.

Sincerely,

A handwritten signature in dark ink, appearing to read "S. McRory", written over a faint circular stamp.

Susan McRory
Chair

Attachment: Ministerial Order MA:001/25



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MA:001/25

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 579 of the *Municipal Government Act*, make the following order:

1. That a fee of \$300 be established for services provided through the Land and Property Rights Tribunal (LPRT), to provide training required under:
 - a) Part 5 of the Matters Relating to Assessment Complaints Regulation (AR 201/2017) for Assessment Review Board Members and Clerks, and
 - b) Part 1 of the Matters Related to Subdivision and Development Regulation (AR 84/2022) for Subdivision and Development Appeal Board Members and Clerks.
2. An invoice of the fees must be paid by the Municipality to the Government of Alberta within 30 days of the invoice date.
3. Despite section 1 and section 2 of this order, no fee shall be payable in respect of training:
 - a) provided by the LPRT to any person before September 1, 2025; or
 - b) provided by the LPRT at any time to members of the LPRT or to employees of the Government of Alberta, with permission of the Chair of the LPRT.
4. This order shall take effect on September 1, 2025.

Dated at Edmonton, Alberta, this 24 day of March, 2025.

Ric McIver
Minister of Municipal Affairs

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550



202, 9440 49 Street, Edmonton, AB T6B 2M9 | NSWA.AB.CA

March 24, 2025

North Saskatchewan River-adjacent Municipalities

RE: Heritage River Commemorative Plaque and Interpretive Signage

Dear Mayor, Reeve, Councilors,

I am writing on behalf of the North Saskatchewan Watershed Alliance, and further to a recommendation at our recent Board Meeting, to share some exciting news and encourage collaborative efforts to celebrate our shared heritage along the North Saskatchewan River.

Recently, on September 12, 2024, Smoky Lake County, the NSWA, Alberta Environment and Protected Areas, and Parks Canada celebrated the unveiling of a pair of plaques commemorating the significance of the 718km of North Saskatchewan River which flows across Alberta and being designated as a Canadian Heritage River. This not only honors the rich cultural legacy of our river but also serves as a reminder of the vital role our waterways play in shaping local identities and communities. The plaque is a beautiful addition to the landscape of the Victoria District National Historic Site of Canada, and a source of pride for Smoky Lake County.

Mindful of this milestone, the NSWA Board is inviting municipalities along the North Saskatchewan River to consider establishing your own commemorative heritage plaques, historical markers, or interpretive signage at viewpoints and/or river access points within your jurisdiction. Such markers will serve as important educational tools, enhancing visitors' understanding of our river's history, ecology, and the communities that thrive alongside it. They also foster a sense of place and belonging and encourage stewardship among residents and visitors alike.

By working together to create a cohesive network of heritage markers, we can elevate awareness of our shared history and the ecological significance of the North Saskatchewan River. Indeed, this collective effort will contribute to the promotion of tourism and recreation, and appreciation for the natural beauty that defines our region.

If your municipality is interested in pursuing this initiative, we would be happy to help coordinate and provide advice, including assistance in the planning process, design concepts, etc.

Thank you for your consideration of this opportunity to celebrate and commemorate the cultural, recreational, and natural heritage of the North Saskatchewan River. We look forward to your thoughts and hope to foster a meaningful partnership that enhances our river communities.

Warm regards,

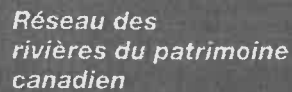
A handwritten signature in dark ink, appearing to read "Steph Neufeld".

Steph Neufeld
Chair, NSWA Board

Encl:

- March 22, 2024 News Release: Governments of Canada and Alberta officially designate Alberta section of the North Saskatchewan River as a Canadian Heritage River - Canada.ca
- Sept. 13, 2024 News Release: Parks Canada and Alberta unveil new plaques commemorating the Alberta section of the North Saskatchewan River as a Canadian Heritage River - Canada.ca
- Sept. 12, 2024 Plaque Text.

cc: Smoky Lake County Council <council@smokylakecounty.ab.ca>
River Valley Alliance (RVA) <contact@rivervalley.ab.ca>
Iron Horse Trail <info@ironhorsetrail.ca>
Explore Nordegg <info@explorenordegg.ca>
Confluence Heritage Society <confluenceheritagesociety@gmail.com>
Fort Edmonton Park <darren.dagleish@edmonton.ca>
Kyle Schole, Vice Chair, NSWA kschole@outlook.com





Governments of Canada and Alberta officially designate Alberta section of the North Saskatchewan River as a Canadian Heritage River

From: [Parks Canada](#)

News release

The entire section of the river flowing in Alberta is now designated under the Canadian Heritage River System

March 22, 2024

Gatineau, Quebec

Parks Canada

Heritage places reflect the rich and varied stories of Canada and provide an opportunity for Canadians to learn more about our diverse history.

Today, the Honourable Steven Guilbeault, Minister of Environment and Climate Change and Minister responsible for Parks Canada, and the Honourable Rebecca Schulz, Alberta Minister of Environment and Protected Areas, announced the official designation of the remaining 718-kilometre section of the North Saskatchewan River in Alberta, as a Canadian Heritage River.

With this designation, the entire section of the river in Alberta, including the previously designated 49-kilometre section that runs through Banff National Park, is recognized under the Canadian Heritage Rivers System.

The North Saskatchewan River is a traditional gathering place, travel route, and home to Indigenous peoples including the nêhiyawak (Cree), Niitsitapi (Blackfoot), Ktunaxa, Métis, Nakota Sioux, Iroquois, Dene, Ojibwe, Saulteaux, Anishinaabe, Inuit, and Assiniboine. The North Saskatchewan River is known to some Indigenous communities by different names. To some, the river is known as kisisâciwani-sîpiy, meaning "*swift-flowing river*" in nêhiyawêwin (Cree), to others, Omaka-ty, meaning "*the big river*" in Niitsitapi (Blackfoot). This designation provides an opportunity to foster support for wider use of Indigenous languages and cultural connections to this important waterway.

This section of the North Saskatchewan River was nominated in 2022 by the proponent, Smoky Lake County, for its outstanding cultural and recreational values. kisisâciwani-sîpy connects the Rocky Mountains to the prairies, before meeting with its sister, the South Saskatchewan River, and eventually flows into Hudson Bay. For centuries, the river was a transportation and trade route, first

for Indigenous peoples, then settlers and explorers coming from the east to the Rocky Mountains. kisiskâciwanisîpiy played a pivotal role in the fur trade, early scientific expeditions, human settlement patterns and agriculture. The river was not immune to episodes of conflict and played a role in the outcome of the North-West Resistance of 1885 and the tragic events at Frog Lake National Historic Site.

Omaka-ty has influenced human culture, recreation, and arts. It has inspired music and poetry, attracted paddlers and anglers, and hosted festivals. Today, the river continues to provide an important source of drinking water, habitat for plant and animal species, and support for the tourism and recreation industries.

-30-

Additional multimedia





Aerial view of the North Saskatchewan River and City of Edmonton Photo: Travel Alberta / Dan Schykulski



Parks
Canada

Parcs
Canada



Logos of the organizations participating in today's announcement.

Quotes

"With this designation, the iconic North Saskatchewan River will finally receive the recognition it so deserves. Being designated as a Canadian Heritage River is extremely fitting as this waterway has been instrumental in the development of Canada over the last centuries as a main transportation and trade route and as an extremely important cultural and historic site to the many Indigenous nations in the area. Thank you to Smoky Lake County, the North Saskatchewan River Watershed Alliance, Parks Canada, the Alberta Government, and everyone who worked fervently over the past several years to make this designation possible. Because of your efforts, the North Saskatchewan River will continue to provide recreational opportunities and cultural significance for many generations of people living in Canada for years to come."

The Honourable Steven Guilbeault

Minister of Environment and Climate Change and Minister responsible for Parks Canada

"The North Saskatchewan River is, and always will be, a vital part of Alberta. Many municipalities and Indigenous communities requested this designation as they have a long and deep relationship with this beautiful river and our growing province relies on it for drinking water, a dynamic ecosystem, and many recreational and tourism opportunities."

The Honourable Rebecca Schulz

Minister of Environment and Protected Areas, Government of Alberta

"For thousands of years, North Saskatchewan River has been an important place of gathering and community for Indigenous peoples. By ensuring its conservation, we can continue to protect the water and honour our collective relationship with nature. Edmontonians are deeply connected to the river and we are committed to making sure it stays clean and accessible for many generations to come."

The Honourable Amarjeet Sohi

Mayor of the City of Edmonton

"The North Saskatchewan River has always been an integral part of our heritage since time immemorial and continues to embody Treaty 6. At Fort Pitt, when Commissioner Morris indicated "as long as yonder river flows" he was pointing to this river, kisiskâciwanisîpiy. Designation as a Heritage River will serve to encourage respect and stewardship of this landscape and grow relations among river communities."

Elder, Nôhkom Jo-Ann Saddleback

A nehiyaw and a member of the Saddle Lake Cree First Nation in Alberta

"The Métis Nation within Alberta is very pleased that the North Saskatchewan River has formally been recognized as a Canadian Heritage River. Like the Métis, this river has played a pivotal role in the development of Alberta and Canada. It was an original transportation route along which our ancestors travelled and sang their songs. It was, and continues to be, a source of cultural, spiritual, and economic abundance for our people. Along the banks of the North Saskatchewan River, the Métis people joined our First Nations ancestors, and welcomed our European friends to build homes and communities. Today, Métis Crossing overlooks this river and has grown to become an international destination sharing the stories of shared histories and abundant futures."

Andrea Sandmaier, President

Otipemisiwak Métis Government, formerly the Métis Nation of Alberta

"Since 2019, Smoky Lake County has led a collaborative initiative of municipalities, Indigenous communities, and other recreation and stewardship groups to advance the Canadian Heritage Rivers System designation for the North Saskatchewan River across Alberta. This designation will ensure greater awareness and collaboration among various jurisdictions and river-users to foster sustainable tourism, business, and recreation opportunities through the recognition and celebration of the outstanding cultural values of this iconic river. I invite you to experience the rich cultural landscape of the Smoky Lake area which has been nurtured by the North Saskatchewan River."

Jered Serben

Reeve & Division 5 Councillor, Smoky Lake County

"The North Saskatchewan Watershed Alliance is a collaborative partnership that seeks to enhance our understanding of the watershed so we can best manage our rivers, wetlands, and lakes. We began some of the early work towards heritage recognition for the North Saskatchewan River in the early 2000s, and so we are pleased to be supporting this initiative being led by Smoky Lake County, which aims to amplify the stories and the culture of the North Saskatchewan River and its watershed."

Scott Millar

Executive Director, North Saskatchewan Watershed Alliance (NSWA)

"The beloved North Saskatchewan River is well deserving of a Canadian Heritage River designation, and the River Valley Alliance (RVA) was pleased to support this important initiative. The RVA was founded over 20 years ago to preserve, protect, enhance and connect the North Saskatchewan River Valley by creating North America's longest river valley pedestrian trail. The name given to this trail is Amisk Wacîw Mêskanaw, which is in nêhiyawêwin (Cree language), meaning Beaver Hill Road. This trail and its reclaimed name invite everyone to "sing the song" of the River Valley and foster connections with the water, the land, its vast history and the people who call it home."

Kristine Archibald

Executive Director, River Valley Alliance (RVA)

"When I was growing up in Edmonton in the 1970s, the North Saskatchewan was seen as something dirty, something your mother warned you to stay away from. But over the last decade, there's been a huge cultural shift, as people rediscovered the river as a place for swimming, paddling, floating, and boating. The challenge now is to make the river accessible for recreation and tourism, while still protecting it as a riparian ecosystem, a wildlife corridor, and a source of safe drinking water. This exciting heritage designation, championed by the passionate advocates of Smoky Lake County, helps us to both celebrate the river's rich social history, as we protect its ecological future."

*The Honourable Paula Simon
Independent Alberta Senator*

"EPCOR has a long history with the North Saskatchewan River, recognizing its significance over time and the benefits it provides today as the source of drinking water for over a million people in the Edmonton region. We welcome the North Saskatchewan's designation as a Canadian Heritage River – inspiring communities to work together in caring for the river, to celebrate and support cultural connections of Indigenous Peoples, and protect it as a water resource for future generations. It will also encourage newcomers and youth to learn more about the North Saskatchewan River through education, conservation, and recreation."

*John Elford
President & CEO, EPCOR Utilities Inc.*

"Explore Edmonton's 10-year Tourism Master Plan identifies a strategic goal to activate the river valley to create a more vibrant destination and gathering place. We recognize that the river valley and ravine system is one of Edmonton's greatest natural assets and a significant contributor to the quality of life of Edmontonians. Long established as a gathering place for Indigenous Nations, Edmontonians continue to value the protection and celebration of the natural and cultural heritage of this area. It helps to tell the story of Edmonton and its history and share it with the world. Edmonton provides an incredible combination of urban lifestyle with a verdant river valley and park system – the largest urban greenspace in North America – through the heart of the city."

*Traci Bednard
President and CEO, Explore Edmonton*

Quick facts

- The North Saskatchewan River flows within the North Saskatchewan watershed across central Alberta and into Saskatchewan. The river travels 1,287 km from its origin in the Columbia Icefield in the Rocky Mountains of western Alberta to the 'Forks' within the province of Saskatchewan. This route transects four of Alberta's six natural regions: Rocky Mountains, Foothills, Boreal Forest, and Parkland.
- In 2019, Smoky Lake County took up the project, with an intention to support sustainable heritage and cultural tourism development, and stewardship activities among the many project partners. The North Saskatchewan River's designation document highlights the many cherished stories shared by cultural, heritage and recreational sites throughout the North Saskatchewan River Watershed to be explored and developed in the future.
- As part of the North Saskatchewan River's designation, Smoky Lake County, and the North Saskatchewan River Watershed Alliance (NSWA) will act as the lead organizations conducting annual reporting to the province of Alberta and Canadian Heritage Rivers System Board.
- The Canadian Heritage Rivers System is a collaboration between the federal, provincial, and territorial governments. It gives national recognition to Canada's outstanding rivers and encourages long-term stewardship of their natural, cultural, and recreational values for the benefit and enjoyment of Canadians, now and in the future.
- There are currently 41 rivers or river segments designated under the Canadian Heritage Rivers System, totalling just over 10,000 kilometers across the country.
- Besides the Clearwater/Christina rivers near Fort McMurray (designated in 2003), the North Saskatchewan is the second river in Alberta outside of a national park to be recognized under the program.

Associated links

- [Parks Canada](#)
- [Canadian Heritage Rivers System](#)
- [Alberta Environment and Protected Areas](#)
- [Smoky Lake County Heritage River Initiative](#)
- [North Saskatchewan River Watershed Alliance](#)

Contacts

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Date modified:
2024-03-22



Government
of Canada

Gouvernement
du Canada

Canada.ca › [Parks Canada](https://ParksCanada.gc.ca)

Parks Canada and Alberta unveil new plaques commemorating the Alberta section of the North Saskatchewan River as a Canadian Heritage River

From: [Parks Canada](https://ParksCanada.gc.ca)

News release

This section of the river was officially designated in March 2024

September 13, 2024

Smoky Lake, Alberta

Parks Canada

Heritage places reflect the rich and varied stories of Canada and provide an opportunity to learn more about our diverse history.

Yesterday, a celebration was held at the Victoria District National Historic Site to unveil new Canadian Heritage Rivers System plaques to commemorate the official designation of the Alberta section of the North Saskatchewan River as a Canadian Heritage River. Flags of Treaty 6 and the Otipemisiwak Métis Nation in Alberta were also installed and raised to commemorate the occasion.

The North Saskatchewan River is a traditional gathering place, travel route, and home to Indigenous peoples including the nêhiyawak (Cree), Niitsitapi (Blackfoot), Ktunaxa, Métis, Nakota Sioux, Iroquois, Dene, Ojibwe, Saulteaux,

Anishinaabe, Inuit, and Assiniboine. For centuries, the river was a transportation and trade route, first for Indigenous peoples, then settlers and explorers coming from the east to the Rocky Mountains and to the west coast. It played a pivotal role in the fur trade, early scientific expeditions, human settlement patterns and agriculture. Today, the river continues to provide an important source of drinking water, habitat for plant and animal species, and support for the tourism and recreation industries.

A 49-kilometer segment of North Saskatchewan River within Banff National Park was designated as a Canadian Heritage River in 1989. The final remaining 718 km section of the North Saskatchewan River within Alberta was initially nominated by Smoky Lake County in 2019 for its outstanding cultural and recreational values. The designation was accepted and officially announced on March 22, 2024 (World Water Day).

This initiative was made possible by many partners working together. The designation document identifies ongoing calls to action related to air and water quality, land use planning, and inter-sectoral/jurisdictional collaboration.

-30-

Additional multimedia





Caption: Plaque unveiling celebration at Métis Crossing. Photo credit: Parks Canada



Logo of the organizations that participated in yesterday's announcement.

Quotes

"Congratulations to everyone involved in the designation of this section of the North Saskatchewan River as a Canadian Heritage River. With this designation and with the installation of these new plaques, people from near and far will be able to learn more about this magnificent river's contributions to Canada, both historic and contemporary."

The Honourable Steven Guilbeault

Minister of Environment and Climate Change and Minister responsible for Parks Canada

"The North Saskatchewan River has contributed to the foundation of the Canada we know today. It has provided a means of transportation and recreation for millennia and as such is worthy of this designation. The installation of these plaques signifies the importance of this river to the Indigenous peoples of the area, Albertans, and Canadians. Congratulations and thank you to everyone involved."

The Honourable Randy Boissonnault

Minister of Employment, Workforce Development and Official Languages

"Smoky Lake County is thrilled to share in the unveiling of these commemorative plaques, which recognize the iconic cultural, environmental, and recreational heritage of this place. These NSR plaques join the existing commemorative plaque-site that celebrates this river as the spiritual center of the more than 10,000-acre Victoria District National Historic Site of Canada (VDNHSC) which was designated in 2001. Earlier this year, the County also shared in receiving an elusive 'Award of Excellence' from the Alberta Professional Planners Institute (APPI) for this work."

Jered Serben

Reeve & Division 5 Councillor, Smoky Lake County

"As a Provincially designated Watershed Planning and Advisory Council (WPAC), the North Saskatchewan Watershed Alliance welcomes this occasion as an opportunity to continue the work of Truth and Reconciliation, as well as highlight many historical and ongoing efforts for stewardship of the river's main-stem and indeed the entire basin."

Scott Millar

Executive Director, North Saskatchewan Watershed Alliance

"Today, as we unveil these commemorative plaques, we honour the North Saskatchewan River across Alberta not just as a Canadian Heritage River, but as a lifeline woven into the very fabric of Métis history and culture. This river was an important trade route for Métis fur traders, where York boats transported goods and furs. The river remains a symbol of our enduring connection to this land. Up and down the river and at Metis Crossing, we celebrate this river's role in shaping our past and guiding our future."

Andrea Sandmaier

President, Otipemisiwak Métis Government

"The North Saskatchewan River is, and always will be, a vital part of Alberta. Many municipalities and Indigenous communities requested this designation as they have a long and deep relationship with this beautiful river and our growing province relies on it for drinking water, a dynamic ecosystem, and many recreational and tourism opportunities."

The Honourable Rebecca Schulz

Minister of Environment and Protected Areas, Government of Alberta

Quick facts

- The North Saskatchewan River flows within the North Saskatchewan watershed across central Alberta and into Saskatchewan. The river travels 1,287 km from its origin in the Columbia Icefield in the Rocky Mountains of western Alberta to the 'Forks' within the province of Saskatchewan. This route transects four of Alberta's six natural regions: Rocky Mountains, Foothills, Boreal Forest, and Parkland.
- Besides the Clearwater/Christina rivers near Fort McMurray (designated in 2003), the North Saskatchewan is the second river in Alberta outside of a national park to be recognized in the Canadian Heritage Rivers System.
- The Canadian Heritage Rivers System is a collaboration between the federal, provincial, and territorial governments. It gives national recognition to Canada's outstanding rivers and encourages long-term stewardship of their natural, cultural, and recreational values for the benefit and enjoyment of Canadians, now and in the future.
- There are currently 42 rivers or river segments designated under the

Canadian Heritage Rivers System, totalling just over 10,000 kilometers across the country.

- Parks Canada represents the Government of Canada on the Canadian Heritage Rivers Board and provides secretariat services, policy guidance, and financial support for the designation and commemoration of Canadian Heritage Rivers.

Related products

- Governments of Canada and Alberta officially designate Alberta section of the North Saskatchewan River as a Canadian Heritage River - March 2024 announcement
- Governments of Canada and Alberta officially accept nomination of the Alberta section of the North Saskatchewan River as a Canadian Heritage River - August 2022 announcement

Associated links

- Parks Canada
- Canadian Heritage Rivers System
- Alberta Environment and Protected Areas
- Smoky Lake County Heritage River Initiative
- North Saskatchewan River Watershed Alliance

Contacts

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Date modified:

2024-09-13

14.K

Alberta Beach Village Office

From: Sheila Ashton <golf@rmaalberta.com>
Sent: April 1, 2025 4:00 PM
To: aboffice@albertabeach.com
Subject: You're Invited to the 2025 Canoe Charity Golf Tournament

[View this email in your browser](#)



We're thrilled to invite you to the annual **Canoe Charity Golf Tournament**, held in collaboration with the Rural Municipalities of Alberta (RMA).

Join us on **Thursday, June 12, 2025**, for a day of camaraderie, competition and community. All proceeds from the event will go toward supporting the **Alberta Children's Hospital Foundation**.

Event Details:

 **Date:** Thursday, June 12, 2025

 **Location:** Dinosaur Trail Golf & Country Club, Drumheller, AB

Registration is now open and closes on **June 2, 2025**. Spaces are limited, so please register early to secure your spot.

[Register Now](#)

Or copy paste this link to your web browser **canoeprocurement.ca/canoe-golf-tournament**

If you have any questions or need assistance with registration, please email **golf@RMAAlberta.com**.

We look forward to seeing you on the course!

Best regards,
The Canoe Team



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2510 Sparrow Drive, Nisku, Alberta T9E 8N5

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Alberta Beach Village Office

From: Summer Village of South View <svsouthview@outlook.com>
Sent: March 19, 2025 10:50 AM
To: mprimeau@lsac.ca; Alberta Beach Village Office; Jennifer Thompson; cao@birchcove.ca; 'Summer of'; 'Nakamun Park'; Rosshaven CAO; SV Sandy Beach ; Summer Village Office; svsunrisebeach wildwillowenterprises.com; office@sunsetpoint.ca; cao@valquentin.ca; Summer Village of West Cove; office@svyellowstone.ca
Cc: wendy wildwillowenterprises.com
Subject: SV of South View - Change in CAO

Hello all,

Please be advised that the Summer Village of South View has changed their CAO from Wendy Wildman to Angela Duncan. Contact information and office location have not changed. Wendy will still be working with and assisting the Summer Village, just in a reduced capacity.

Please do not hesitate to contact me if you have any questions.

Angela Duncan

Chief Administrative Officer
Summer Village of South View
780-967-0271

<http://www.summervillageofsouthview.com/>



14.m

March 18, 2025

Mayor Kelly Muir
Village of Alberta Beach
4935 50 Ave,
Alberta Beach, AB T0E 0A0

Mayor Muir and Council

RE: Letter of Appreciation

The Summer Village of Val-Quentin Council would like to share our appreciation for the support and assistance the Village of Alberta Beach Council and team extends to the municipality throughout the year.

Fostering the collaboration between our municipalities certainly aligns with the vision of the Intermunicipal Collaboration Framework.

Of mention in recent weeks:

Thank you to the Public Works Team for their excellent maintenance at the 4 way intersection. The additional care and attention helps promote safe driving conditions at this location.

We were exceptionally appreciative of the quick response and professional assistance provided when we reached out for operators and equipment to manage snow removal in the ditches to help prevent flooding during spring thaw.

We are enjoying the opportunity to host our monthly Council meetings at the Alberta Beach Office in exchange for rental remuneration donations to the Alberta Beach Library and Beachwave Park. This opportunity promotes Community Building and the improvement in technology helps us offer virtual meetings, seamlessly!

We look forward to continuing to work collaboratively with you and your team to build positive relationships and outcomes in the Tri Region.

Sincerely,

Kathy Dion
Mayor
Summer Village of Val-Quentin

c. Deputy Mayor Alan Christiansen/Councillor Roger Montpellier

RECEIVED MAR 26 2025

✉ Email
cao@valquentin.ca

📍 Summer Village of Val-Quentin
PO Stn Main Box 3115
Spruce Grove, AB T7X 3A4

188

Alberta Beach Village Office

From: Wildwillow Enterprises <angela@wildwillowenterprises.com>
Sent: April 3, 2025 10:35 AM
To: Alberta Beach Village Office; Sunset Point; Marlene Walsh; svsunrisebeach@wildwillowenterprises.com; cao@birchcove.ca; 'Nakamun Park'; svsouthview@outlook.com; Summer Village Office; West Cove Admin
Cc: wendy.wildwillowenterprises.com; Teresa Olsen
Subject: Upcoming Candidate Information Session Ad
Attachments: 2025 Candidate Orientation Ad.pdf

Hello all,

Attached is the advertisement that has been put together for the upcoming Candidate Information Sessions. Please feel free to use the advertisement as you see fit in your emails, websites, social media, etc.

I plan to run a quarter page ad in the Bulletin on April 14 and 21.

As a reminder, there is no requirement for your administration to attend the session(s), although you are more than welcome. If you want to have a handout available and you won't be attending the session you can drop copies off at the Wildwillow Office or we can make other arrangements.

Please let me know if you have any questions.

Thank you,

Angela Duncan

Returning Officer – 2025 Municipal Election
Summer Villages of
Silver Sands, South View,
West Cove, Castle Island,
Birch Cove, Nakamun Park

2025 Municipal Election Candidate Information Session

**Thinking about running for Municipal Council in 2025 but,
but not sure where to start?**

Join us for a **Candidate Information Session** to learn
everything you need to know!

Presented by the Town of Stony Plain and Wildwillow Enterprises.

What we'll cover:

- Roles, responsibilities, and commitments of Municipal Councillors
- The election process, how to file nomination papers, important rules and regulations, upcoming deadlines and more.
- There will be a presentation followed by an open Q & A session.

No registration required – just drop in!

Session Dates & Locations:

May 3, 2025

10:00 am – 12:00 noon
Stettin Nakamun Hall

May 24, 2025

10:00 am – 12:00 noon
Darwell Interlake Golden Age Club
(Seniors Center)

Presented By:



In partnership with:

Village of Alberta Beach
Summer Village of Val Quentin
Summer Village of Sunset Point
Summer Village of Sunrise Beach
Summer Village of Birch Cove
Summer Village of Nakamun Park
Summer Village of South View
Summer Village of Silver Sands
Summer Village of West Cove

Alberta Beach Village Office

14.0

From: Shannon Wharton <swharton@yhcounty.ca>
Sent: April 9, 2025 8:38 AM
To: aboffice@albertabeach.com
Subject: Mutual Aid
Attachments: Alberta Beach - mutual aid.pdf

Good morning,

I have attached a letter from Mayor Williams to Mayor Muir in response to her letter requesting a mutual aid agreement. The original has been mailed.

Thank you.

Shannon Wharton CMC

Legislative Services Supervisor

(780) 723-4800 | 1 (800) 665-6030

Main IT Line: (780) 725-4534

Main Office: 2716 1 Avenue, Edson AB, T7E1N9



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www.yhcounty.ca |  

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27 March 2025

Alberta Beach
Box 278
Alberta Beach, AB T0E 0A0

Attention: Mayor Kelly Muir

Dear Mayor Muir:

Re: Mutual Aid Agreement

Thank you for your letter dated January 24, 2025, regarding a potential Mutual Aid Agreement for fire and emergency services between our municipalities.

After careful consideration, our Council has denied the request as Alberta Beach does not border the boundary of Yellowhead County and could be better served by adjacent municipalities as part of a formalized mutual aid agreement.

Sincerely,

for Wade Williams
Mayor

Alberta Beach Village Office

From: Christina Tataryn <Christina.Tataryn@gov.ab.ca> on behalf of Joe Zatylny <Joseph.Zatylny@gov.ab.ca>
Sent: March 24, 2025 9:30 AM
To: ! ABOffice
Cc: PSES AEMA WUI
Subject: Response to Expression of Interest - Provincial WUI Program Expansion - Alberta Beach Village
Attachments: Alberta Beach Village Office WUI Application Response Letter.pdf

Dear Kathy Skwarchuk:

Please see attached response to your application regarding the Provincial WUI Program Expansion.

With kind regards,

Joe Zatylny (he/him)
Assistant Deputy Minister/Deputy Managing Director
Alberta Emergency Management Agency
Public Safety and Emergency Services

 Public Safety and
Emergency Services

Classification: Protected A

Alberta Beach Village Office
Mrs. Kathy Skwarchuk
Chief Administrative Officer

Dear Mrs. Kathy Skwarchuk:

Thank you for your interest and willingness of your community to participate in the expansion of the provincial Wildland Urban Interface initiative. I appreciate your patience while we have completed our review of your application and all those received.

After careful review of all of the submissions, I regret to inform you that your community was not successful in this current process.

I would like to express my sincere gratitude for your interest and support of the Wildland Urban Interface Program, and for your steadfast commitment to the safety and resilience of Albertans. In the event you have questions, please contact Joe Zatylny, Deputy Managing Director, AEMA at Joseph.Zatylny@gov.ab.ca.

Sincerely,



Joe Zatylny
Deputy Managing Director
Alberta Emergency Management Agency
Ministry of Public Safety and Emergency Services

Alberta Beach Village Office

From: Alberta Beach Village Office <aboffice@albertabeach.com>
Sent: November 25, 2024 4:46 PM
To: Dave Ives (david.ives@firerescueinternational.net)
Subject: FW: Expression of Interest - Provincial Wildland Urban Interface Program Expansion

From: John Swist <John.Swist@gov.ab.ca>
Sent: November 23, 2024 11:02 AM
To: John Swist <John.Swist@gov.ab.ca>
Cc: Troy Carriere <Troy.Carriere@gov.ab.ca>
Subject: FW: Expression of Interest - Provincial Wildland Urban Interface Program Expansion

Hello All,

Pls review the below opportunity .
Thxs

The Alberta Emergency Management Agency (AEMA) and the Forestry Division, Forestry Operations Branch (FOB), are pleased to announce an initiative under the Wildland Urban Interface (WUI) Program for WUI Provincial Teams expansion. This initiative intends to increase the number of provincial WUI Teams by four, from its current establishment of two to six teams.

The objective of the program continues to be to reduce the risk posed by wildland fires to Alberta communities. This is achieved through the seamless integration of municipal fire and wildland fire, supported by industry capability where necessary and available, in the conduct of preparedness and response operations, in the wildland and WUI environments.

As this program continues to mature, work is progressing on the establishment of a comprehensive developmental system for structural firefighters, aimed at ensuring safe operations in the wildland and WUI environments; this will be realized through the introduction of individual certification at various developmental levels, which will support the recognition of WUI as a standardized, recognized, and common skillset amongst Alberta's municipal fire departments.

Over the next three years, a total of \$5M in grant funding (shared contributions from the governments of Alberta and Canada) will be allocated to support development of four new provincial WUI Teams.

Each of the four new WUI Teams will receive a total of \$1.25M, distributed over the three-year project period, with a project end date of March 31, 2027. The program will be reassessed year to year and prior to the project end-date.

GENERAL PROCESS:

For this initiative, formal program guidelines and program application templates have not been created, nor will be issued to interested communities. All information required to prepare and submit a project proposal is presented within this Expression of Interest document.

DEADLINE FOR SUBMISSION:

In order for prospective WUI Teams to be considered for funding under this initiative, interested communities must prepare and **submit a written project proposal by December 16th, 2024.**

Eligible entities are required to email their project proposals to: aema.grants@gov.ab.ca and PSES.aema-wui@gov.ab.ca

They are also required to CC their respective AEMA WUI Field Officer(s). Contact information for AEMA WUI Field Officers is available at:

<https://www.alberta.ca/system/files/ps-es-aema-regional-field-officer-contact-map.pdf>

ELIGIBILITY CRITERIA:

1. The following entities are considered eligible to submit project proposals under this initiative:

- Municipalities (e.g., cities, counties, towns, villages, municipal districts, specialized municipalities);
- Métis settlements;
- First Nations; and
- Inter-municipal partnerships.

Other entities such as individuals and For-profit corporations are **not eligible**.

2. The following types of project expenses are considered eligible for program funding under this initiative:

- **Operating** – Which may Include:
 - regular wages and benefits for four (4) personnel;
 - administrative support;
 - fuel, equipment repairs and maintenance;
 - travel costs, per diems, registrations and training;
 - personal protective equipment, uniforms, materials; and
 - telecommunications.
- **Services** – Which may Include:
 - provincial/interprovincial wildfire response;
 - provincial firefighter, team leader, and specialist curriculum development;
 - WUI education activities delivered to firefighting specialists across Alberta;
 - wildfire prevention and FireSmart activities;
 - review of municipal sprinkler and community protection plans; and
 - Support to the provincial WUI Advisory Committee.

PREPARATION AND SUBMISSION OF PROPOSALS:

Eligible entities are to prepare and submit a proposal which outlines the details of their prospective WUI team. The proposal should include the following information:

1. Name of community and corresponding contact information.
2. Identification of four personnel that align with the assessment criteria in the WUI Scoring Matrix (see below).
 - This must include a Curriculum Vitae (CV) for each of the four of the proposed team members if possible;
 - If hiring processes limit the identification of qualified personnel, AEMA and FOB will require a commitment from the prospective fire department that their Team Lead will, at minimum, have experience as a WUI crew boss, with ST and TF leader experience preferable.
3. A list of apparatus that will be available for provincial deployments, which ideally should include a type 3 wildland engine, a type 6 wildland engine and a type 2 structure protection unit trailer;
4. Any other information to support the assessment criteria;
5. Proof of support from the community's CAO or equivalent; and
6. A signature and date on the proposal letter, signed by the community's duly authorized representative.

SCORING MATRIX:

Funding will be awarded to entities whose proposals best meet the needs outlined in the Scoring Matrix. Points will be awarded based on criteria from the following Personnel and Apparatus categories and sub-categories:

Assessment Criteria	Sub-Category Assessment Criteria, Where Applicable
Structure Protection Specialist (STPS) already in department, or an ability for department personnel to be developed into an STPS, or access to an external STPS for mentoring and willingness to cultivate an STPS capability in the applicant department.	<ul style="list-style-type: none"> • Type 1 STPS - Branch Director capable • Type 2 STPS - Div/Gp Supervisor capable • Department member assessed capable for STPS development • Access to external STPS for mentoring
Commitment of capital assets of Type 6 engine and Type 2 SPU Trailer as a minimum, to include a Type 3 Engine preferable.	<ul style="list-style-type: none"> • E3, E6, & SP2 • E3 or E6 & SP2 • E3 or E6
Meet the Wildland Urban Interface Member WUIM (or equivalent) qualifications with a crew boss and task force leader capability/experience inside the team.	<ul style="list-style-type: none"> • Department personnel have WUIM, with Crew Boss and Task Force Leader experience • Department personnel have WUIM with Crew Boss experience • Department personnel have WUIM • Departments that can provide a 4-person qualified rostered crew with this submission will be prioritized
Demonstrated strong deployment history to include internal, local mutual aid, and provincial WUI deployments.	
Demonstrated potential to credibly represent the WUI program to various cooperating entities as partners of the Government of Alberta (Forestry Operations Branch and Alberta Emergency Management Agency). To include cultivating enduring working relationships and ambassadorship for the WUI program.	
Declared willingness to dispatch personnel to various locations around the province to undergo training with the current provincial WUI teams, including a period of on-the-job training, within 30 days of signing a Conditional Grant Agreement. And, willingness to subsequently provide personnel to deliver or host various WUI training around the province once adequately qualified to do so.	

- Each proposal should list the number of qualified personnel and apparatus per category and sub-category (as applicable).
- These criteria will be assessed by WUI Program Leads with input from the AB WUI Advisory Committee.
- Alberta STPS agreeing to mentor prospective teams must be named.
- CVs for member of prospective teams for STPS development must be included. CV must include deployment experience at all levels.
- For WUIM qualifications, AFCA 2020 S215 conversion and Slave Lake WUI course with bridging exam will be considered as equivalencies.

- Strike Team/Task Force Leader submissions should include a CV. CV must include deployment experience at all levels. This should not be the same person as the department STPS.

NEXT STEPS:

Submissions will be reviewed by the AEMA and FOB for compliance to the application process. Upon review, a WUI Field Officer will set up an on-site visit with community stakeholders for those submissions that meet the criteria. The purpose of the visit will be to review training qualifications and apparatus for compliance to the application and the Alberta WUI Guidelines below:

<https://open.alberta.ca/publications/alberta-wildland-urban-interface-guidelines>

If two or more submissions are scored equally, AEMA and FOB will determine which will be selected based on geographic location; this will be focused on ensuring optimal provincial WUI coverage.

SUPPLEMENTARY INFORMATION:

1. Decisions made by AEMA and FOB with regards to grant funding are final;
2. Successful communities will be required to sign a conditional grant agreement (CGA) with the province, and to comply with the terms and condition therein;
3. Successful communities will not be able to incur any project expenses before the CGA is signed by the Minister;
4. This funding will end **March 31, 2027**;
5. Questions regarding the 2024-25 WUI Teams Expansion initiative should be directed to aema.grants@gov.ab.ca, or respective AEMA Regional Field Officer(s) or First Nations Field Officer(s); and
6. Successful communities will be notified via email by January 31, 2025.

Classification: Protected A

Classification: Protected A

Alberta Beach Village Office

From: sponsor@courageousk9.ca
Sent: March 24, 2025 12:15 PM
To: aboffice@albertabeach.com
Subject: Courageous K9 Advertising Information
Attachments: your_ad.jpg

Dear Mayor Muir & Council, c/o Anita

Thank you again for joining us last year and I hope that everyone is doing well! I wanted to re-connect with you for our 2025 campaign. Please accept this email as our official sponsorship renewal request. Thank you for your time and consideration. We look forward to hearing from you. Have a wonderful day!

Thank you to the Village of Alberta Beach for placing your business card sized supportive ad (\$319.00 for the year) in our last edition of the annual Courageous K9 publication in support of Courageous Companions. For your consideration for our upcoming edition, please find attached a copy of your previous ad, and please see our rates and the stories from our last edition at www.courageousk9.ca.

Courageous Companions is dedicated to transforming the lives of military veterans and first responders who have suffered physical or psychological injuries in service. By providing them with certified service dogs at no cost, we help restore independence, confidence, and a sense of hope. These dogs are more than companions-they're life-changing partners.

This important work is only possible thanks to the generous support of community champions like you. We're inviting you to once again consider sponsoring an ad or message of support in the upcoming annual edition of Courageous K9 Magazine. This publication not only highlights the incredible stories of resilience and recovery but also serves as a testament to the generosity of organizations like yours.

By participating again, you'll directly impact the lives of those who have given so much to protect and serve us all. We hope to have you join us once again in support of Courageous Companions. Your support would mean the world to the heroes we serve.

Yours truly,
Stacey Biekx
T: (866) 767-1731
E: sponsor@courageousk9.ca
W: www.courageousk9.ca

200



We are Proud to Support Courageous Companions

4935-50th Ave

Alberta Beach, AB T0E 0A0

(780) 924-3181

albertabeach.com